

RICHMOND TOWNSHIP  
RECREATION BUILDING RENTAL AGREEMENT

FEE: \$50 per day rental plus \$20 deposit (write two separate checks). Deposit check will be refunded if the rules and all conditions of this agreement are abided by.

RULES:

1. NO SMOKING will be allowed in the building.
2. NO ALCOHOL will be allowed in the building.
3. Tables and chairs cannot leave the building and must be put back in original location.
4. Remove trash and place in dumpster by concession stand.
5. Sweep and/or mop floors.
6. Clean kitchen and restrooms.
7. Turn off lights.
8. Turn furnace down to 58 degrees F if using during cold months.
9. Do not tape posters, signs, etc. on walls, cabinets or woodwork.

INDEMNITY: Renter agrees to indemnify, defend and hold harmless Richmond Township from all demands, claims, suits, actions or liability resulting from injuries or death to any persons or property by Renter, Richmond Township or any person, howsoever caused, during the period which this agreement covers for use of the Recreation Building, or occurring as a result of the use of the Recreation Building during the agreed period.

PAYMENT FOR DAMAGES: Renter agrees to pay costs of repair or replacement for all damages of whatever origin or nature which may have occurred during the term of this agreement and to return premises to a condition equal to that at the time this agreement went into effect.

RENTER/RESPONSIBLE PARTY:

Name: \_\_\_\_\_ Date Requested: \_\_\_\_\_

Address: \_\_\_\_\_ Purpose: \_\_\_\_\_

City/State/Zip: \_\_\_\_\_ Key issued to: \_\_\_\_\_

Phone: \_\_\_\_\_ After use, lock door and place key in lock box outside the Recreation Bldg.

Signature: \_\_\_\_\_

Printed Name: \_\_\_\_\_

Deposit Amount: \_\_\_\_\_ Date: \_\_\_\_\_

Rental Amount: \_\_\_\_\_ Date: \_\_\_\_\_

Deposit Refund: \_\_\_\_\_ Date: \_\_\_\_\_

Authorized by Richmond Township \_\_\_\_\_ Dated: \_\_\_\_\_