

December 6, 2018

The monthly meeting of the Richmond Township Supervisors was held at the Township Building at 30348 State Highway 408. The meeting was called to order with a salute to the flag and a moment of silence at 6:00 P.M. In attendance were Supervisors Morton, James, and Sharpe, Rhonda Phillips, Scott Wheelock, Kathleen Wheelock, Sandy James, and John Lawrence.

Minutes of the November 1, 2018: Copies were distributed to those in attendance. Morton asked if there were any additions and/or corrections.

**Motion made by James, seconded by Sharpe, to approve the minutes as they stand. Motion carried; three ayes.

Correspondence:

---Matt Capron sent a request for the supervisors to put an ad in the Townville Lions Club Basketball Tournament booklet.

***Motion made by James, seconded by Sharpe, that the three supervisors give \$20 each and the Township also give \$20 for a full-page ad costing \$80 for the Townville Lions Club Basketball Tournament booklet. Motion carried; three ayes.

---Christmas card received from BIU.

---Matt Capron agreed to serve another term for the Recreation Board.

Bills and Receipts: See Treasurer's report.

** Motion made by James, seconded by Sharpe, to approve all bills and receipts. Motion carried; three ayes.

Reports:

Planning Commission – The board emailed and talked on the phone and decided that they weren't going to meet until they have the ordinances to review. Tom Morgan is working on a project of the history of how each road in the township got their names.

Rec Board – Matt Capron is the only board member whose term is up this year.

Road Superintendent's Report – We have done a little of everything in November. Bret and I went to a course on Dirt-Gravel class at Vernon Township. We learned a few things. We went out and did a little ditching and cleaned up some tall ditches. We had some trees down. We got the trucks dressed for winter. We had another snow plow converted for the International, which is a one-way plow which is working well. We had a little snow to plow and we also put a lot of antiskid down. We also put the grader, brine truck and mowing tractor away for the winter down at the Recreation Building. Now we just have to wait and see what winter will bring. ---John

Tax Collection Committee – The Tax Collection Committee renewed their contract with Berkheimer for the next seven years.

Web Site Report – 296 visitors for November.

Old Business -

Assessment permit, Driveway pipe installation fee, Ordinance updates – WIP.

Castile Rd. bridge repair – WIP.

Healthcare benefits employees – The supervisors have agreed to give healthcare benefits for John and Bret beginning January 1, 2019. It will be a split of 70% for the township and 30% for the employees. The firm being used is the DJB Group in Meadville. This will be for a 40-hr/wk employees; non-working supervisors

are not eligible; working supervisors follow the same rules as employees; employees are 100% responsible for dependents.

***Motion made by James, seconded by Sharpe, that the township pays 70% and the employees pay 30% of the healthcare benefits offered by the township according to the stipulations mentioned. Motion carried; three ayes.

New Business:

Budget 2019– The 2019 budget is now ready for approval. The general township budget is \$259,765 for income and \$186,559 for expenses. The liquid fuel budget is \$156,130 for income and \$156,974 for expenses.

**Motion made by James, seconded by Sharpe, to adopt Resolution 2018-3 to approve the 2019 final budget. Motion carried; three ayes.

**Motion made by Sharpe, seconded by James, to adopt Resolution 2018-4 to retain the real estate millage at the rate of 4.0 with 1.0 mill designated for the Fire Fund in 2019. Motion carried; three ayes.

**Motion made by Sharpe, seconded by James, to adopt Resolution 2018-5 to retain the township per capita at \$5.00. Motion carried; three ayes.

Future grants – Supervisor Morton had a discussion with Amanda Chapel about having her look for grants for the township. The supervisors will be working on compensating her for her time.

Planned vacations for supervisors – James will be gone for two months missing the February meeting. Morton will be away for both February and March but will be here for the monthly meetings.

Battery replacement of the AED – The township will be receiving a bill for the battery replacement. Bill Taylor ordered it.

Citizens' Comments and Concerns

John Lawrence mentioned that Ed Edinger has some artifacts from the John Brown Tannery and wanted to know if the Township would be willing to put them on display. They could be put on display at the Recreation building.

***Motion made by James, seconded by Sharpe, to adjourn. Motion carried; three ayes.

Meeting adjourned at 6:34 P.M.

Respectfully submitted,

Rhonda Phillips
Township Secretary