

October 3, 2024

The monthly meeting of the Richmond Township Supervisors was held at the Township Building at 30348 State Highway 408. The meeting was called to order with a salute to the flag and a moment of silence at 6:00 P.M. In attendance were Supervisors Potts and Sharpe (via phone), Rhonda Phillips, Mike Lokuta, Nancy Lokuta, Scott Wheelock, Kathleen Wheelock, Don James, Sandy James, Rick Makohus and John Lawrence. Supervisor Morton is in the hospital.

**Minutes of the September 5, 2024:** Copies were distributed to those in attendance. Potts asked if there were any additions and/or corrections.

**\*\*Motion made by Potts, seconded by Sharpe, to accept the minutes as they stand. Motion carried; two ayes.**

**Correspondence:**

*TRC Companies*- notification that a solar farm is possibly coming to Richmond Township; response is requested. Potts will contact them.

*FCCA PreK Counts*- sent us their emergency plan, which they are required to do so by law

**Bills and Receipts:** See Treasurer's report.

**\*\* Motion made by Sharpe, seconded by Potts, to approve all bills and receipts. Motion carried; two ayes.**

**Reports:**

***Planning Commission*** – No report.

***Rec Board*** – No report.

***Road Master's Report*** – The month of October we have been out berming roads, getting the water to run off. A lot of the roads have a buildup of materials so that the water doesn't get to the ditches. We have been getting trucks ready for the winter. We have not been doing too much grading due to no moisture in roads; it won't pack back in. We will be out taking care of problem spots so watch out for us. Thanks.

***Tax Collection Committee*** – No report.

***Website Report*** – There were 150 visitors who accessed the website. Renewal for the website domain is due in 2025.

**Old Business:**

***Update on meter for diesel pump*** – WIP.

***'94 Volvo update*** – The frame has been welded and the truck has been inspected.

***Update on WW II arch memorial*** – WIP. \$1200 has been raised at this point. Potts submitted a T-Mobile grant application that would cover the new arch and refurbishment of the ground around it. But it is very competitive, so we will have to look at other resources. Letters are being sent to the local VFWs.

***Hidden driveway sign on Lyona Rd*** – The sign has been placed on Lyona Rd. The secretary will send a letter requesting that the resident cover the expense of the sign. The Township will cover the cost of the pole and putting up the sign.

***Groundskeeper for 2025*** – We have one person interested at this time.

***Removal of stumps between pavilions/quotes*** – an additional quote was received from Ace Excavating for \$3200.

**\*\*Motion made by Sharpe, seconded by Potts, to hire Ace Excavating to remove the stumps at the Rec Complex for \$3200. Motion carried; two ayes.**

***Update on solar ordinance*** – Potts will send the rough draft to the solicitor and hopefully have it ready for review at the November meeting.

**New Business -**

***Allocate the balance of ARPA funds*** – There is approximately \$21,600 left in the ARPA fund account. We need to have it spent or allocated by December 31, 2024. There are several options available to pursue such as reimbursing the General Fund for aggregates purchased, the ceiling in the Rec building, the roof on the office building, the WWII arch, the playground, etc.

***Fall newsletter*** – For a fall newsletter, supervisors will need to send info as soon as possible to the secretary so that it can be put together.

***Possible hire of part-time road crew –***

**\*\*** Motion made by Sharpe, seconded by Potts, to hire Mark Keister as an as needed, part-time snow plow driver and a general laborer. The pay will need to be determined. Motion carried; two ayes.

***Trunk or Treat*** – It will be on October 31<sup>st</sup> from 5:30 pm to 7 pm. Set up will be at 5 pm. It will need to be advertised and put on the website. The road crew will put up lights.

***Rec Complex bathrooms*** – Security cameras were purchased to put up down there. Signs have been ordered to let people know that there is surveillance. Everything has been closed for the winter.

***Mary Worley filling in*** – The secretary will be going to Missouri for a few days and Mary Worley will take care of the mail and emails while she is gone.

***Second preliminary budget meeting*** – Thursday, October 24<sup>th</sup> at 5pm.

***Furnaces checked for winter*** – Vogt is coming on October 25<sup>th</sup> to check furnaces at both buildings.

**Citizens` Comments and Concerns**

John Lawrence mentioned that some Allegheny College students came to look at the John Brown Tannery site. One of the students is doing a paper on the life of John Brown in Crawford County.

**\*\*** Motion made by Sharpe, seconded by Potts, to adjourn the meeting. Motion carried; two ayes. Meeting adjourned at 6:49 P.M.

Respectfully submitted,

Rhonda Phillips  
Township Secretary