

June 4, 2026

The monthly meeting of the Richmond Township Supervisors was held at the Township Building at 30348 State Highway 408. The meeting was called to order with a salute to the flag and a moment of silence at 6:00 P.M. In attendance were Supervisors Potts, Morton (via phone) and Rankin, Rhonda Phillips, John Flaugh, Kathleen Wheelock, Mike Lokuta, Nancy Lokuta, and Deanna Potts.

**Minutes of the May 7, 2026 and May 19, 2026 meetings:** Copies were distributed to those in attendance. Potts asked if there were any additions and/or corrections.

**\*\*Motion made by Potts, seconded by Rankin, to accept the minutes as written. Motion carried; three ayes.**

**Correspondence:**

*None*

**Bills and Receipts:** See Treasurer's report.

**\*\* Motion made by Rankin, seconded by Potts, to approve all bills and receipts. Motion carried; three ayes.**

**Reports:**

**Planning Commission** – Meeting was held with discussion on the comprehensive plan. Discussion was also made regarding possibly adopting a LERTA Program to provide an incentive for building and additions to existing properties in Richmond Township.

**Rec Board** – No report.

**Road Master's Report** – The month of May we have been cleaning ditches, grading, getting ready to put gravel down, and getting trucks inspected. We had a tire blow out on the gradall while going down the road. Ag Tire came and put two new tires on. Dan will be coming in the first of June. We will be working out there, so slow down and watch out for us.

**Tax Collection Committee** – No report.

**Web Site Report** – There were 429 visitors who accessed the website.

**Old Business –**

**Chevy truck** – Sold for \$6200 on Municibid.

**2011 F550 transmission** – The truck will be hauled to Custead's to have the transmission repaired.

**CCATO Spring Convention report** – It was held on May 27<sup>th</sup>. It provided opportunities to get information from other municipal officials, PennDOT, and state representatives and senators.

**Comprehensive Plan committee** – A notice was put on the website for anyone interested to have input for the update of the comprehensive plan for the township to participate as a committee. Looking for 7-8 people.

**Data Center ordinance** – Potts talked with the solicitor. He will find copies of some other ones he has. The solicitor suggested possibly looking at zoning for the township to be able to enforce this ordinance.

**Update on parking fees at the Rec Complex** – Treesmith's needs secretary to send a W-9. They will pay for 8 spots at \$25/month. We need to pass a resolution to set the parking fees.

**Update on Rec Complex improvement grants** – Potts is working on different grants. We are waiting to hear regarding the LSA grant.

**Update on LERTA** – Potts discussed this with the solicitor. We do not need an ordinance for this; we can use a resolution.

**Reuben Byler's sawmill** – Bruce Nicols bonded the whole road.

**Chuck Toms' hidden driveway sign** – WIP.

***Update on Rec Clean-up Day*** – It was cancelled because of inclement weather. Dwight will be working on the list of chores.

***Report on Memorial Day Service*** – Fairly well attended; more than last year. A donation of \$62 was given for the Veteran's Memorial.

***Veteran's Memorial*** – Potts sent out eleven letters to area veteran organizations to solicit funds.

***Update on plow painting*** – Inclement weather prohibited the painting from being completed. Rankin will work on it when weather permits. The goal is to have it completed by July 4<sup>th</sup>.

***Upcoming vacations*** – Potts will be gone June 22<sup>nd</sup> to 26th

**New Business:**

***Bids for brine*** – Only one bid was received. It was from Z-Town Transport for \$0.39/gallon for up to 85,000 gallons delivered.

\*\*Motion made by Rankin, seconded by Morton, to accept the bid from Z-Town Transport. Motion carried; three ayes.

**Citizens' Comments and Concerns**

None were brought before the board.

\*\*Motion made by Potts, seconded by Rankin, to adjourn. Motion carried; three ayes.

Meeting adjourned at 6:24 P.M.

Respectfully submitted,

Rhonda Phillips  
Township Secretary