

May 7, 2026

The monthly meeting of the Richmond Township Supervisors was held at the Township Building at 30348 State Highway 408. The meeting was called to order with a salute to the flag and a moment of silence at 6:00 P.M. In attendance were Supervisors Potts, Morton and Rankin, Rhonda Phillips, John Flaugh, John Lawrence, Don James, Kathleen Wheelock, Joseph Dietman, and Josh Manuel.

**Minutes of the April 2, 2026:** Copies were distributed to those in attendance. Potts asked if there were any additions and/or corrections.

\*\*Motion made by Morton, seconded by Rankin, to accept the minutes as written. Motion carried; three ayes.

**Correspondence:**

*CCATO Spring Convention* – Wednesday, May 27<sup>th</sup> at the Iroquois Boating Club at 6 pm. Cost is \$40. Reservations need to be made by May 15<sup>th</sup>.

**Bills and Receipts:** See Treasurer's report.

\*\* Motion made by Morton, seconded by Rankin, to approve all bills and receipts. Motion carried; three ayes.

**Reports:**

***Planning Commission*** – Meeting was held with discussion on new plans for the Rec Complex by Deiss & Halmi. Discussion was also made regarding adopting a LERTA Program which allows tax exemptions for developments for early years. In addition, the comprehensive plan needs updated.

***Rec Board*** – No report

***Road Master's Report*** – The month of April we have been out grading all roads. We have been spreading 2B in areas to stiffen up the roads. Kirk Road was closed for a while but is now open while we are working on it. We are taking trucks for inspection. The F550 transmission went out. As weather permits, we will be out ditching, grading, and putting gravel down. So, watch out for us and slow down.

***Tax Collection Committee*** – No report.

***Web Site Report*** – There were 370 visitors who accessed the website.

**Old Business –**

***Chevy truck –***

\*\*Motion made by Rankin, seconded by Potts, to sell the Chevy truck as is with a reserve of \$7000. Send the info to Craig Kennedy at PennDOT to see if anyone is interested for 10 days. If no one shows interest, we will put it on Municibid. Motion carried; two ayes from Potts and Rankin and one nay from Morton. If it goes to Municibid, the plan is to open the bid on May 18<sup>th</sup> and run until June 3<sup>rd</sup>.

***2011 F550 –***

\*\*Motion made by Rankin, seconded by Potts, to put the money from the sale of the Chevy into the 2011 Ford and fix the transmission. Motion carried; two ayes from Potts and Rankin and one nay from Morton.

***Vehicle for checking roads*** – no longer needed

***Update on Telecommunications Tower on Rt. 77*** – We received a letter from Mark Corey. He will handle any new issues regarding the tower.

***Update on parking fees at the Rec Complex –***

\*\*Motion made by Rankin, seconded by Potts, to introduce an ordinance that will put into effect permit parking at the Rec Complex for \$25/month or work done in lieu of a permit. Motion carried; three ayes.

**Update on Rec Complex improvements** – There is a sketch of a plan for improvements to the complex. Plan to put concrete benches around the complex, pickle ball and basketball courts, put concrete up to the bleachers. Potts and Lawrence met with Sam Travis from Crawford County Planning Commission who said that their funds can only be used to help adults with severe handicaps.

- There is also the LSA grant that will be voted on in September.

**Reuben Byler’s sawmill** – A letter was sent but there was no response. Potts will follow up with him.

**Chuck Toms’ hidden driveway sign** – WIP.

**PSATS Conference report** – Rankin talked about information regarding data centers. Potts talked about grant writing and options.

**Report on Dumpster Day** – We had four 40 yd dumpsters that were trash and two 40 yd dumpsters that were metal. We were given over \$900 in donations. Thank you’s were expressed to Scott Wheelock, Matt Capron, John Flaugh, Brian Proctor, Jim Rankin, Dave Crago and the Cans for Wishes crew.

**Rec Clean-up Day** – scheduled for Saturday, May 9<sup>th</sup> with a rain date for May 16<sup>th</sup>.

\*\*Motion made by Potts, seconded by Rankin, to provide pizza for the workers. Motion carried; three ayes.

**Update on plow painting** – it is stenciled but not painted yet due to the weather

**Upcoming vacations** – none

**New Business:**

**HVAC System** – a quote was received from Vogt Heating & Cooling for \$4355 for the meeting room and \$6300 for the meeting room, garage office and secretary’s office.

\*\*Motion made by Morton, seconded by Rankin, to spend \$6300 for three units to cool the garage office, the meeting room and the secretary’s office. Motion carried; three ayes.

**Bids received for aggregates** – all gravel delivered

	<u># 8 - 3000 tons</u>	<u>#3 -2000 tons</u>	<u>2RC - 8000 tons</u>	<u>#57-2000 tons</u>
Hasbrouck Sand & Gravel	<b>15.79</b>	<b>15.79</b>	<b>15.29</b>	<b>15.79</b>
Titusville, PA	<b>47370.00</b>	<b>31580.00</b>	<b>122320.00</b>	<b>31580.00</b>
IA Construction Corporation	27.20	0.00	23.45	27.20
Franklin, PA	81600.00		187600.00	54400.00

\*\* Motion made by Rankin, seconded by Morton, to accept the lowest bids for all aggregates from Hasbrouck Sand and Gravel. Motion carried; three ayes.

**Resolution for 180-day moratorium on data center construction–**

\*\*Motion made by Rankin, seconded by Morton, to pass Resolution 2026-3 to give the township 180 days to come up with an ordinance regarding data centers. Motion carried; three ayes.

**Township Comprehensive Plan** – needs to be updated from 2006; the Crawford County Planning Commission will provide a tutor to help with this

**Memorial Day Service details** – planned for Monday, May 25<sup>th</sup>; details are still in the works. It needs to be put in the paper.

**CCATO Spring Convention** –

\*\* Motion made by Rankin, seconded by Morton, that the township cover the \$40 fee for any official who attend the dinner. Motion carried; three ayes.

**Letter in opposition to House Bill 2284–**

\*\*Motion made by Rankin, seconded by Morton, to send the letter to the State Representative and Senator. Motion carried; three ayes.

**Letter to Crawford County Commissioners re: property reassessment-** The city of Meadville has sued Crawford County Commissioners to force them to do a property reassessment to increase revenue for Meadville; the court date is set for July.

\*\*Motion made by Rankin, seconded by Morton, to send a letter stating that we are not in favor of the county wide property reassessment. Motion carried; three ayes.

**Township resident asking to rent tables and chairs** – the supervisors are against this

**Add item to agenda** – add discussion regarding the LERTA Program

\*\*Motion made by Potts, seconded by Rankin, to add this item to the agenda. Motion carried; three ayes.

**LERTA Program** – This is a program that puts taxes on new developments on hold for 2-3 years to provide an incentive for people to stay in the township, or bring new people in.

\*\*Motion made by Potts, seconded by Morton, to explore the LERTA Program. Motion carried; three ayes.

### **Citizens` Comments and Concerns**

Joseph Dietman has been doing research in Richmond Township in metal detecting. He is wanting to display metals that he has found in the township.

Josh Manuel gave a report from the Townville VFD.

John Flaugh mentioned that Brett Keister is interested in buying the aluminum dump bed.

\*\*Motion made by Potts, seconded by Rankin, to sell the aluminum dump bed to Brett Keister for \$200. Motion carried; three ayes.

\*\*Motion made by Rankin, seconded by Potts, to adjourn. Motion carried; three ayes.

Meeting adjourned at 7:28 P.M.

Respectfully submitted,

Rhonda Phillips  
Township Secretary