

December 5, 2024

The monthly meeting of the Richmond Township Supervisors was held at the Township Building at 30348 State Highway 408. The meeting was called to order with a salute to the flag and a moment of silence at 6:00 P.M. In attendance were Supervisors Morton, Potts, and Sharpe (via phone), Rhonda Phillips, Scott Wheelock, and Kathleen Wheelock.

Minutes of the November 7, 2024: Copies were distributed to those in attendance. Morton asked if there were any additions and/or corrections.

****Motion made by Potts, seconded by Sharpe, to accept the minutes as they stand. Motion carried; three ayes.**

Correspondence:

Dave Sanko (PSATS)- He is requesting that all municipalities consider donating to the Pennsylvania Leadership Institute and its scholarship programs, which provides high-quality training for elected and appointed local government leaders.

John Brown Newsletter- A notice to become a member or renew a membership, as well as make a non-member donation.

Bills and Receipts: See Treasurer's report.

**** Motion made by Potts, seconded by Sharpe, to approve all bills and receipts. Motion carried; three ayes.**

Reports:

Planning Commission – No report.

Rec Board – Tree stumps have been removed. There is some seeding that will need done.

Roadmaster's Report – The month of November we installed two driveway pipes. We also finished up some berm work and ditching. In addition, we helped Ace Excavating remove about forty trees and stumps from the Recreation Complex. We hauled away seven dump truck loads of trees and stumps. We then hauled eight loads of ditch dirt to the Complex to cover up the holes from the removal of trees and stumps. In the spring, we will need to plant grass over that whole area. We also put away all the equipment that will not be used for the winter. We got all the trucks ready for the winter.

Tax Collector Committee – No report.

Website Report – No report.

Old Business:

Update on meter for diesel pump – WIP.

Update on WW II arch memorial – WIP. We did not win the T-Mobile grant. Potts spoke to Ray Crocker who mentioned that Betty Tomer would be interested in helping to write some grants.

Update on tandem truck – WIP. The frame was repaired; however, it would not pass inspection at two different locations.

Groundskeeper for 2025 – Waiting on resume from Dwight Hall.

Removal of stumps between pavilions/quotes – In the spring, the ground will be seeded.

Update on grant opportunities – One application needs to be filled out for playground equipment. Potts will fill out a form to send to Michelle Brooks' office to help us find suitable grants.

Update on new draft of solar ordinance – The solicitor made some revisions for a shorter draft of the ordinance.

****Motion was made by Potts, seconded by Sharpe, to advertise a summary of the revised ordinance proposal for citizens' review. Motion carried; three ayes.**

Security camera installation at the Rec Complex – They are ready to be installed.

Ball Field usage in 2025: Rebels (June 20-22) and Surge (May 16-18) – A contract will be written for outside ball associations to use our fields. A security deposit will be requested of \$1,000 in the event of anything that needs to be repaired.

Upcoming vacations - None

John and Brian out for surgeries – Dan Mailliard and Mark Keister will be in to cover absences.

New Business -

Land donated to John Brown Association – A letter will be sent from the township to verify the approval of tax exemption for the property.

Close the ARPA fund account –

**Motion made by Potts, seconded by Sharpe, to transfer the \$.32 interest to the General Fund and close the ARPA Fund account. Motion carried; three ayes.

“Cabins at the World of Mazes” – Potts will call Matt Bostlewaite at DEP about the unsafe drinking water situation.

Dollar General – WIP. Changes are needed for the plans and the property has not been deeded yet.

Send out bids for diesel, fuel oil and brine –

**Motion made by Potts, seconded by Morton, to keep the requested bid amounts the same as last year. Motion carried; three ayes.

2025 final budget – The 2025 budget is now ready for approval. The general township budget is \$270,857 for income and \$266,650 for expenses. The liquid fuels budget is \$142,916 for income and \$130,100 for expenses.

**Motion made by Potts, seconded by Morton, to adopt Resolution 2024-4 to approve the 2025 final budget. Motion carried; three ayes.

2025 Real estate millage -

**Motion made by Potts, seconded by Sharpe, to adopt Resolution 2024-5 to retain the real estate millage at the rate of 4.0 with 1.0 mill designated for the Fire Fund in 2025. Motion carried; three ayes.

2025 Per capita tax -

**Motion made by Potts, seconded by Sharpe, to adopt Resolution 2024-6 to retain the township per capita tax at \$5.00 for 2025. Motion carried; three ayes.

Put notice in the paper –

**Motion made by Potts, seconded by Sharpe, to put a notice in the paper stating that there will be no tax increase for Richmond Township for 2025. Motion carried; three ayes.

Hunting season and snow plowing – There needs to be minimal parking on roads so that the roads can be plowed.

Year-end business meeting – This will be held on Monday, December 30th at 6 pm.

Citizens` Comments and Concerns

No comments brought before the board.

** Motion made by Morton, seconded by Potts, to adjourn the meeting. Motion carried; three ayes.
Meeting adjourned at 6:37 P.M.

Respectfully submitted,

Rhonda Phillips
Township Secretary