

April 3, 2025

The monthly meeting of the Richmond Township Supervisors was held at the Township Building at 30348 State Highway 408. The meeting was called to order with a salute to the flag and a moment of silence at 6:00 P.M. In attendance were Supervisors Potts and Sharpe (via phone), Rhonda Phillips, John Lawrence, John Flaugh, Don James, Sandy James, Scott Wheelock, Kathleen Wheelock, Bill Taylor, and Mike Lokuta.

Minutes of the March 6, 2025: Copies were distributed to those in attendance. Potts asked if there were any additions and/or corrections.

****Motion made by Sharpe, seconded by Potts, to accept the minutes as they stand. Motion carried; two ayes.**

Correspondence:

Dwight Hall's resume – Applying for the township groundskeeper position for 2025.

Hilltop Tree Service – Flier explaining their services.

PSATS resolutions being proposed and nominees for the board – Potts will look over before the PSATS Conference.

Email serving as an invitation to the Spring Convention – a copy was distributed to those interested in attending

Bills and Receipts: See Treasurer's report.

**** Motion made by Potts, seconded by Sharpe, to approve all bills and receipts. Motion carried; two ayes.**

Reports:

Planning Commission – John reported that they met on March 25th. They discussed the township SALDO outline from Attorney Winkler. They also discussed the possibility for an emergency services reimbursement from insurance companies by ordinance. Mike Lokuta is still pursuing the history of the WWII arch and reaching out to veterans' groups to help with repairs. There are grant opportunities through DCNR for countywide parks – we are enrolled. They also wanted to see if Mike could put a place on the website for residents to put questions or concerns for PennDOT or our township.

Rec Board – Easter Egg Hunt is planned for April 12th at 10 am. Stuffing eggs on April 9th at 6:30 pm. Set up on April 12th at 8:30 am. Rec Complex clean up on Saturday, May 3rd. With regards to quotes for the playground, we need to make sure that they are compliant to ADA.

Road Master's Report – The month of March we have been out spot repairing holes with 2B. We have also been grading some spots. There still is a lot frost in the roads. With warm weather coming and rain coming, it should get the rest of the frost out so we can start grading. The manure trucks made Wheelock Road rutted up. We did what we could do with 2B. When the weather is better, we will put gravel on the road. We had to drop the rear tank on the F550 and made straps in the shop. So as the weather changes, we will be out fixing up the roads.

Tax Collection Committee – No report.

Web Site Report – There were 162 visitors in March.

Old Business -

Groundskeeper 2025 – One resume was received from Dwight Hall.

****Motion made by Potts, seconded by Sharpe, to hire Dwight Hall for the 2025 Groundskeeper position. Motion carried; two ayes.**

- We need to find out if the ball association plans to use the ball field owned by Bill Taylor.

Dumpster Day – Saturday, April 26th from 7 am to 1 pm. Dumpsters have been ordered. We are looking for volunteers. Bill Taylor will contact Cans for Wishes.

Rec Complex Cleanup – Saturday, May 3rd; need volunteers.

Township SALDO proposal – Discussion carried. Some of the language has been removed from the County SALDO. As a result, Potts recommends to hold off on making a Township SALDO. Sharpe also agreed.

Dollar General update – They need the township to send a copy of the letter from PennDOT of the engineering and traffic study for St. Hwy 77.

Grant opportunities – We have applied for the DCNR grant for the Rec Complex playground.

Upcoming vacations- John Flaugh will be on vacation May 11th-17th and Brian Proctor will be off May 14th. Dan Mailliard or Mark Keister will fill in if needed. Rhonda Phillips will be out of town April 4th-7th, and Mary Worley will fill in.

New Business:

Lawn roller – Potts will talk with Dwight Hall about rolling the lawn at the Rec Complex. Scott Wheelock mentioned that he has two different sizes that he is willing to loan to the township.

2011 Ford F550 – The truck needs extensive work. Discussion followed regarding getting specs, getting quotes on a trade, possibly put on Municibid. Potts will talk to individuals at PSATS when he goes to the Conference.

Wi-Fi for security cameras at the Rec Complex – Potts has another idea that he is going to try first. WIP.

Bidding thresholds for aggregates – The recommendation was made to keep the same amounts as the past several years.

** Motion made by Potts, seconded by Sharpe, to keep the same bidding thresholds for aggregates. Motion carried; two ayes.

Citizens` Comments and Concerns

No comments were brought before the board.

** Motion made by Sharpe, seconded by Potts, to adjourn. Motion carried; two ayes.
Meeting adjourned at 6:55 P.M.

Respectfully submitted,

Rhonda Phillips
Township Secretary