

December 29, 2025

The year-end business meeting of the Richmond Township Supervisors was held at the Township Building at 30348 State Highway 408. The meeting was called to order with a salute to the flag and a moment of silence at 6:00 P.M. In attendance were Supervisors Morton and Potts, Rhonda Phillips, John Flaugh, Mike Lokuta, Nancy Lokuta, and Jim Rankin.

Minutes of the December 4, 2025: Copies were distributed to those in attendance. Morton asked if there were any additions and/or corrections.

**Motion made by Potts, seconded by Morton, to accept the minutes as they stand. Motion carried; two ayes.

Correspondence:

Prosek Inspections – they are increasing their fees for 2026

PSATS – offering scholarships for high school students

PSATS Group Trust Fund – gave a small dividend for our good standing regarding no claims for unemployment

PSATS Newsletter – new law regarding new items added to an agenda at a meeting

PSATS dues list – keep what we had for last year's dues

Crawford County Board of Elections – requested a key for the rec building for voting machines

Bills and Receipts: See Treasurer's report.

** Motion made by Potts, seconded by Morton, to approve all bills and receipts. Motion carried; two ayes.

Reports:

Planning Commission – No report.

Rec Board – Board members whose terms are up for renewal have been notified.

Road Master's Report – No report.

Tax Collection – No report.

Web Site Report – There were 300 visitors in December on the website.

Old Business -

Equipment updates – No report.

Grant for playground – Potts is working on a matching grant for the Townville Lions Club donation.

Other grants are available and will be pursued according to their deadlines.

New Business:

Presentation of PSATS certificate for Glenn Sharpe – It will be placed on the wall in the Township meeting room.

Donations in memory of Glenn Sharpe and Rick Makohus –

**Motion made by Potts, seconded by Morton, to donate \$100 to the Meadville Sportsman's Club in memory of Glenn Sharpe, and \$50 in memory of Rick Makohus to his family. Motion carried; two ayes.

Supervisors' Reorganization meeting – January 5, 2026 at 6 pm

Auditors' Reorganization meeting – January 6, 2026 at 5:30 pm

**Motion made by Sharpe, seconded by Potts, to adopt Resolution 2025-8 to retain the township per capita tax at \$5.00 for 2026. Motion carried; three ayes.

Citizens` Comments and Concerns

No comments or concerns were brought before the board.

** Motion made by Morton, seconded by Potts, to adjourn. Motion carried; two ayes.
Meeting adjourned at 6:32 P.M.

Respectfully submitted,

Rhonda Phillips
Township Secretary