

February 4, 2021

The monthly meeting of the Richmond Township Supervisors was held at the Township Building at 30348 State Highway 408. The meeting was called to order with a salute to the flag and a moment of silence at 6:00 P.M. In attendance were Supervisors Morton and Sharpe (via phone), Rhonda Phillips (via phone), Laura Morton, and Garrett Dvorko (Titusville Herald). Supervisor James was vacation.

**Minutes of the January 4, 2021:** Copies were distributed to those in attendance. Morton asked if there were any additions and/or corrections.

\*\*Motion made by Sharpe, seconded by Morton, to accept the minutes as they stand. Motion carried; two ayes.

**Correspondence:**

- Vogt Heating & Cooling – reminder that the township needs to schedule an annual tune-up
- Leslie Rhoads – she wants a copy of our floodplain ordinance
- Leslie Rhoads – offering a free 2-day workshop on NFIP's CRS for FEMA Region 3
- Berkheimer – sent a comparison of revenues of 2019 and 2020; only 5.14% decrease in EIT in 2020 due to COVID/unemployment
- Northwestern REC – they will be brush-hogging right of ways
- List of Winter LTAP trainings – gave a copy to John
- DCNR – grants available from Jan 19<sup>th</sup> – Apr 14<sup>th</sup>
- Crawford Co. Conservation District – they are accepting applications for Dirt & Gravel Road construction projects which is due by Nov. 1<sup>st</sup>
- New Richmond Methodist church sent a thank you for the donation in memory of Paul Tomer.
- Census 2020 – sent a thank you certificate recognizing Richmond Township for the great number of responses to census
- Armstrong cable – prices are going up
- Julia Hilburn – requesting to give a 10-minute presentation on her college

**Bills and Receipts:** See Treasurer's report.

\*\* Motion made by Sharpe, seconded by Morton, to approve all bills and receipts. Motion carried; two ayes.

**Reports:**

***Planning Commission*** – No report.

***Rec Board*** – No report.

***Road Master's Report*** – No report.

***Tax Collection Committee*** – No report.

***Web Site Report*** – There were 87 visitors. 97.7% were from the US.

**Old Business -**

***Assessment permit/Driveway pipe installation fee/Ordinances*** - WIP

***Possible selling of old brine tanks, spreader, disc*** - WIP

***New table/chairs for meeting room*** – WIP

***L&D Tree Service*** –

\*\*Motion made by Sharpe, seconded by Morton, to hire L&D Tree Service to provide their services for daylighting Patterson, Mercer, Johnson, and Russell Roads. Motion carried; two ayes.

--- an advertisement needs to be put in the paper along with the information about Northwestern REC doing their brush-hogging

**New Business:**

***Road feedback*** – Morton has heard from some of the township residents that they appreciate how the road crew has been keeping up with the roads this winter.

***Back-up for road crew*** – We have a few people in our township that we can rely on if the need arises.

***Vacations*** – Supervisor James will be out for the rest of the month.

***Northwest Direct Deposit/internet fees*** – Northwest has increased their fees for 2021 so that we will see an increase of approximately \$20 per month.

***Conference call capabilities*** – check into conference call options; possibly order another phone that we can do a conference call out in the meeting area

**Citizens` Comments and Concerns**

Nothing else was brought before the board.

\*\* Motion made by Morton, seconded by Sharpe, to adjourn. Motion carried; two ayes.

Meeting adjourned at 6:27 P.M.

Respectfully submitted,

Rhonda Phillips  
Township Secretary