

March 7, 2024

The monthly meeting of the Richmond Township Supervisors was held at the Township Building at 30348 State Highway 408. The meeting was called to order with a salute to the flag and a moment of silence at 6:00 P.M. In attendance were Supervisors Potts and Sharpe (via phone), Rhonda Phillips, Scott Wheelock, Kathleen Wheelock, John Lawrence, Laura Morton, Tracey Bullock, Brian Bullock, Don Myers, Dave Phillips, Dan Miller, John Arthur, and Rick Makohus.

Minutes of the February 1, 2024: Copies were distributed to those in attendance. Potts asked if there were any additions and/or corrections.

**Motion made by Sharpe, seconded by Potts, to accept the minutes as they stand. Motion carried; two ayes.

Correspondence:

Crawford County Conservation District – applications due Friday, June 28th, 2024

Crawford County Planning Commission – Act 13 Program accepting applications until March 31st, 2024

PSATS/Crawford County Planning Dept – Grid-scale Solar Workshop on May 8th from 1-4 pm at the Crawford County Courthouse

Crawford County Commissioner's Office – the PBDA will present information regarding Broadband Expansion projects o March 20, 2024 at 1:30 PM

PennDOT – traffic counting will take place in two locations in the township over the next 9 months

Spring convention – May 22nd; not sending individual invitations; it will come to the office

Bills and Receipts: See Treasurer's report.

** Motion made by Sharpe, seconded by Potts, to approve all bills and receipts. Motion carried; two ayes.

Reports:

Planning Commission – John talked to the MST Construction Co. which will putting in the Dollar General on Rt.77 next to the butcher shop. They are in the beginning stages of the project.

He also went to the meeting for the Act 13 Grant but the application is due at the end of March. He suggested talking to Will Fayland to see if we can get county employees for painting the bridge. There would be 3 years to complete the project.

Rec Board – The Easter Egg Hunt will be Saturday, March 23rd. Some of the equipment will need to be taken out of the back building for that. The secretary will get it advertised.

Road Master's Report – The month of February we have been plowing a little snow and patching holes in the road with 2B stones. We also have been out grading, weather permitting. It has been a different winter, so as the weather changes, we will be out working on the roads. So, watch out for us.

Tax Collection Committee – No report.

Web Site Report – There were 223 visitors.

Old Business -

Solar ordinance discussion – Glenn will contact the solicitor to write up a resolution to delay any development of solar panels until the township has time to get an ordinance in place.

Update on Rec buildings – The majority of the front building is completed; just some painting is left when there is nicer weather. The door is in for the pole building, the backside is mostly finished.

Security system for township facilities – Potts found some battery-operated cameras and an SD card; WIP.

Any equipment issues – The chevy truck needed fixed; it was taken to Navy Run. The International was throwing some kind of code, so it was taken over to PM Bus.

New Business:

Spring newsletter info – everyone needs to send information to the secretary

Township Clean-up Day – we need to get dumpsters ordered (John is working on that) and have it advertised at the end of March. We also need to find volunteers.

2024 PSATS Conference - Bob is interested in attending this year; April 14th-17th.

**Motion made by Sharpe, seconded by Potts, to send Bob Potts to the conference. Motion carried; two ayes.

Auditors' Recommendations- The auditors only had one recommendation for the supervisors. They are unable to reasonably reconcile the fuel usage against fuel purchases. The hand written documentation of estimated usage cannot be verified as accurate. They recommend that the supervisors invest in a method of tracking usage that would allow beginning and ending meter readings.

Supplies needed- street name signs that were stolen and 1000 tons of 2B

Tax Collector software issue - Kathleen Wheelock mentioned that the county wants to switch software for tax collectors. The software presently used is not online and they would like to switch to one that is online. Several tax collectors are looking at using a different program than what the county will be using because of several "red flags." She asked if the township would consider paying for this other program called RACK (approximately \$300/yr) because it is a better option according to several tax collectors in the area.

Citizens` Comments and Concerns

A question was raised about whether the Amish are getting permits for the construction that is taking place in the township.

** Motion made by Sharpe, seconded by Potts, to adjourn. Motion carried; two ayes.

Meeting adjourned at 7:00 P.M.

Respectfully submitted,

Rhonda Phillips
Township Secretary