

April 4, 2019

The monthly meeting of the Richmond Township Supervisors was held at the Township Building at 30348 State Highway 408. The meeting was called to order with a salute to the flag and a moment of silence at 6:00 P.M. In attendance were Supervisors Morton, James, and Sharpe, Rhonda Phillips, Scott Wheelock, Kathleen Wheelock, and Sandy James.

Minutes of the March 7, 2019: Copies were distributed to those in attendance. Morton asked if there were any additions and/or corrections.

**Motion made by James, seconded by Sharpe, to approve the minutes as read. Motion carried: three ayes.

Correspondence:

---We received a copy of the PSATS resolutions that will be voted on at the convention.

---We received our 2019 membership tag to put on the wall plaque.

---A letter was received from Western Pennsylvania Conservancy requesting a letter of support for the French Creek Watershed Conservation Plan Update to include in a grant application.

---An email was received from the US Census Bureau inviting the township to participate in the 2020 Census New Construction Program.

---Open Records training will be held Wednesday, April 3rd at 2 pm at the Saegertown High School.

Bills and Receipts: See Treasurer's report.

** Motion made by James, seconded by Sharpe, to approve all bills and receipts. Motion carried: three ayes.

Reports:

Planning Commission – Brian from the Crawford County Conservation and Bill from Spartansburg walked the grounds with John Lawrence and Don James. They talked about a woods-walk trail. It was mentioned that the playground needs to be updated.

Rec Board – Easter egg hunt is April 13th. Workday for the egg hunt is April 6th at the Rec Center at 5 pm. John Lawrence is bringing hay up. Southern Care will have helpers for the egg hunt. Bikes were donated by Brian's Country Store. Scott bought gift certificates from area businesses to use for door prizes. Dave's Place donated coupons. Scott bought a new American flag and Pennsylvania flag. He is still looking for a Memorial Day speaker. Advanced Disposal needs to be contacted to reinstate the dumpster.

Road Superintendent's Report - March has been a busy month from plowing and putting antiskid down to trying to spot repair the roads. It's been a hard winter on the roads for pot holes but we have been spot repairing and grading as the weather has let us do it. We also are servicing equipment, getting ready for a busy spring. We also had a lot of hydraulic hose problems this year. The dump truck we put together has worked out well. It helped to get an early start on road repairs. We also had to put new rear springs in it due to sitting too long. We will be out there trying to get the roads in shape for summer. Dumpsters are ordered for clean-up day on April 27th. Thanks.

Tax Collection Committee – No report.

Web Site Report – There were 291 visitors last month.

Old Business -

Assessment permit, Driveway pipe installation fee, Richmond Township ordinances – WIP.

Castile Rd. bridge repair – WIP.

Pipes to be replaced – John has a list of pipes that need replaced in the township. The supervisors need to let the road crew know which ones they can go ahead and replace.

New Business:

Brine situation – Our present provider is no longer available. A new resource has become available from Titusville. This company charges by the hour.

Road maintainer- This will be arriving next week.

Volunteers for Township Clean-up Day – Scott will email Matt Crawford to see if the ball team can help.

Rt. 77 road work – This will begin in the middle of April

Guide rail stock pile – The supervisors have been trying to get ahold of the people in charge of those working on Rt. 77 to see if we could get type of compensation for allowing them to stock pile their guide rails at the Rec complex.

Township building furnace issues – Jesse checked the pressure on the well. It is about normal presently. But it will continually fluctuate. As far as the furnace is concerned, we need to get a modernized workable unit that is more reliable.

Dump truck leaf shackles – New leaf shackles were put on the new dump truck.

Yard maintenance employee – All paperwork is completed and in order for Sean to begin working.

For Sale sign for spreader – The spreader is parked at Ace Excavating. Glenn will put it in the Area Shopper for \$800/OBO. Another option is the Greenhill Farms Auction on April 20th.

Garbage cans for Rec complex – Don will get new garbage cans with snap-on lids.

Right-to-Know seminar – Don James is the Right-to-Know officer for Richmond Township. An alternative officer is also needed.

***Motion made by James, seconded by Sharpe, to make Rhonda Phillips the alternate Right-to-Know officer for Richmond Township. Motion carried; three ayes.

Permission to purge records – The tax collector asked for permission to purge records. Permission was granted to follow the maintaining records guideline booklet that was approved by the supervisors several years ago.

Aggregate bids –

***Motion made by James, seconded by Sharpe, to get quotes for 1500 tons of #8 to be delivered. Motion carried; three ayes.

***Motion made by Sharpe, seconded by James, to get quotes for 1500 tons of #3 to be delivered. Motion carried; three ayes.

***Motion made by James, seconded by Sharpe, to get quotes for 8000 tons of 2RC to be delivered. Motion carried; three ayes.

Contract with Penfield Energy –

***Motion made by James, seconded by Sharpe, to sign a contract with Penfield Energy to purchase approved brine.

Citizens` Comments and Concerns

No concerns were brought before the board.

*** Motion made by James, seconded by Sharpe, to adjourn. Motion carried; three ayes.

Meeting adjourned at 6:58 P.M.

Respectfully submitted,

Rhonda Phillips
Township Secretary