

April 4, 2024

The monthly meeting of the Richmond Township Supervisors was held at the Township Building at 30348 State Highway 408. The meeting was called to order with a salute to the flag and a moment of silence at 6:00 P.M. In attendance were Supervisors Morton and Potts, Rhonda Phillips, Scott Wheelock, Kathleen Wheelock, Laura Morton, Tracey Bullock, Don James, Sandy James, Bill Taylor, and Rick Makohus. Supervisor Sharpe was in the hospital.

**Minutes of the March 7, 2024:** Copies were distributed to those in attendance. Potts asked if there were any additions and/or corrections.

\*\*Motion made by Potts, seconded by Morton, to accept the minutes as they stand. Motion carried; two ayes.

**Correspondence:**

Crawford County Conservation District – applications due Friday, June 28<sup>th</sup>, 2024

Spring convention – May 22<sup>nd</sup> at the Pampered Palette in Saegertown; invitations will come to the office  
Crawford County Board of Elections – asking for promptness in opening our building to receive the voting machines

**Bills and Receipts:** See Treasurer's report.

\*\* Motion made by Potts, seconded by Morton, to approve all bills and receipts. Motion carried; two ayes.

**Reports:**

**Planning Commission** – No report.

**Rec Board** – The Easter Egg Hunt went well; approximately 50 kids in attendance. A donation of \$15 was received. May 4<sup>th</sup> is the Recreation Complex clean-up day; it will need to be advertised.

**Road Master's Report** – The month of March we have been out grading and running the maintainer when possible, filling potholes with 2B, and back dragging. We have also been cleaning out ditches and doing what we can when time and weather permits. We will be out getting the roads fixed up.

**Tax Collection Committee** – No report.

**Web Site Report** – There were 327 visitors.

**Old Business -**

**Solar ordinance resolution** – The solicitor sent a sample of a resolution that we can put in place to slow down the process to give time for the township to put an ordinance in place. The supervisors want to make a few modifications to it.

**Update on Rec buildings** – The work is almost complete. There is just a little bit more painting and trim work that needs to be done.

**Security system for township facilities** – Potts is going to send the info to the secretary and it will get ordered.

**2024 PSATS Conference** – A per diem for a food allowance would need decided on.

\*\*Motion made by Potts, seconded by Morton, to set a per diem for food allowance per day at \$48. Motion carried; two ayes.

**Equipment updates** – The Chevy front right wheel had a broken rim and a new one was purchased.

**Spring Newsletter info** – Info has been received from Sharpe, Potts, and John Lawrence. Morton will also send info.

**Township Clean-up Day** – Saturday, April 27<sup>th</sup>, 8am-3pm. It has been advertised and signs have been put out.

**Meter for diesel pump** – The supervisors are looking into getting one purchased.

***Upcoming vacations – none***

**New Business:**

***Keys for the man doors at the Rec buildings*** – The secretary will call Uhlig to get the doors keyed the same as the rest of the doors for township buildings.

***Dumpster needs put out at the Rec Building*** – John will need to be notified.

**Citizens` Comments and Concerns**

Bill Taylor asked about Make-A-Wish dumpster for Dumpster Day like they did last year. Supervisors said that would be fine. Bill also mentioned that he will be the contact person for us with regards to Crawford County EMS.

\*\* Motion made by Morton, seconded by Potts, to adjourn. Motion carried; two ayes.

Meeting adjourned at 6:33 P.M.

Respectfully submitted,

Rhonda Phillips  
Township Secretary