

May 2, 2019

The monthly meeting of the Richmond Township Supervisors was held at the Township Building at 30348 State Highway 408. The meeting was called to order with a salute to the flag and a moment of silence at 6:00 P.M. In attendance were Supervisors Morton, James, and Sharpe, Rhonda Phillips, John Lawrence, Scott Wheelock, and Sandy James.

Minutes of the April 4, 2019: Copies were distributed to those in attendance. Morton asked if there were any additions and/or corrections.

**Motion made by James, seconded by Sharpe, to approve the minutes as read. Motion carried; three ayes.

Correspondence:

---Election Day is May 21st. New machines will be brought out with surge protectors. They will come and pick up the machines.

---Steuben Township wants to coordinate an electronic recycling day.

---Crawford County Planning Office is having a meeting on May 23rd regarding a grant program that they are offering.

Bills and Receipts: See Treasurer's report.

**Motion made by Sharpe, seconded by James, to approve all bills and receipts. Motion carried; three ayes.

Reports:

Planning Commission – No report.

Rec Board – Clean-up at the Recreation Complex will be May 11th. A speaker for the Memorial Day Service is still needed.

Road Superintendent's Report - April has been a month involving tasks such as keeping the beaver dam opened up on Carpenter Rd, taking plow equipment off, and ditching. We have also been trimming a few trees back. We put the rest of the valve on the brine tank and installed lids. We also have been grading with a cut in each direction to help control pot holes and frost has been coming out of the roads. We also got our new road maintainer so we hope to keep roads under control with it and the grader as weather permits. We plan on installing a few pipes and ditching and trying to put gravel down. So, watch out for us – we will be out there.

Tax Collection Committee – No report.

Web Site Report – No report.

Old Business -

Assessment permit, Driveway pipe installation fee, Richmond Township ordinances – WIP.

Castile Rd. bridge repair – WIP.

Construction communication on Highway 77 – Most of the hauling is done.

Road Maintainer – We received the wrong one. We are also waiting on new stinger blades.

New Business:

Township clean-up results – There was steady traffic the whole day. Two steel containers and four containers of household items were collected (we need 40 yd roll-offs for next year). There were about fifteen volunteers and \$445 was collected for the Recreation Board.

Township office building roof- We received two different quotes. The supervisors decided on the less expensive quote.

**Motion made by James, seconded by Sharpe, to hire Ben Byler at the cost of \$1900 to put a new metal roof on the township building. Motion carried; three ayes.

Township Trail complaint – A complaint was made on the website about people sitting on the trail during a ball game because the ground was wet. The email given was not legitimate so the issue cannot be addressed at this time.

Township building yard turf and gravel – We are looking at putting gravel down behind the building to put equipment there.

North Richmond Road sawmill – Reuben Byler is putting in a sawmill on North Richmond Rd. for commercial use. The building inspector visited him to inform him of the necessary additions that must be part of a building for commercial use.

Gravel bids - Bids include delivery.

	<u># 8 - 1500 tons</u>	<u>#3 -1500 tons</u>	<u>2RC - 8000 tons</u>
Glenn O. Hawbaker, Inc.	19.28 28920.00	18.28 27420.00	15.78 126240.00
Hasbrouck Sand & Gravel	11.89 17835.00	11.10 16650.00	7.49 59920.00
IA Construction Corporation	18.85 28275.00	19.35 29025.00	15.85 126800.00

**Motion was made by James, seconded by Sharpe, to purchase #8, #3, and 2RC from Hasbrouck Sand & Gravel. Motion carried; three ayes.

Diesel bids – phone calls were made to Melzer’s, Klasen, and Reed Oil for bids.

**Motion made by Sharpe, seconded by James, that Melzer’s gets the bid for diesel. Motion carried; three ayes.

Road Tour – Sharpe will not be able to go on the road tour this year. It will be Morton and James going on May 4th.

Ad for Rec Complex Clean-up Day – It has been sent.

Ad for Memorial Day Service – Put the ad in the paper with “speaker to be determined.”

Ditching on Tomer Rd. – There is a problem that needs to be corrected before ditching takes place, and a letter needs to be sent to SEO Rinkevich to have him look into the problem. Letters will also need to be sent to four households to notify them of the ditching that will be happening.

Right-to-Know Resolution – A borough in Northampton County came up with a resolution to address some of the harassment that can take place due to the RTK law. The supervisors would like to duplicate this resolution for Richmond Township and make a motion on it at the next meeting.

Duties for groundskeeper – Cleaning of the bathrooms will be part of the duties of the groundskeeper and will be part of the hourly wage.

Resealing the trail – Morton asked T.C. Paving to give us a quote on resealing the trail and the basketball court.

Citizens` Comments and Concerns

No concerns were brought before the board.

*** Motion made by James, seconded by Sharpe, to adjourn. Motion carried; three ayes.

Meeting adjourned at 6:44 P.M.

Respectfully submitted,

Rhonda Phillips
Township Secretary