

August 3, 2023

The monthly meeting of the Richmond Township Supervisors was held at the Township Building at 30348 State Highway 408. The meeting was called to order with a salute to the flag and a moment of silence at 6:00 P.M. In attendance were Supervisors James and Sharpe, Rhonda Phillips, Rick Makohus, Sandy James, Scott Wheelock, Kathleen Wheelock, Morgan Morton, Mike Lokuta, Nancy Lokuta, Bob Potts, and John Lawrence. Supervisor Morton attended via phone.

**Minutes of the July 6, 2023:** Copies were distributed to those in attendance. Morton asked if there were any additions and/or corrections.

\*\*Motion made by James, seconded by Sharpe, to accept the minutes as they stand. Motion carried; three ayes.

**Correspondence:**

Make-A-Wish - Thank you card for being allowed to collect scrap metal on Clean-up Day.

Fall Convention – October 24<sup>th</sup>

Certified Mail from Assessment Office for nonreported developments on properties in Richmond Township

**Bills and Receipts:** See Treasurer's report.

\*\*Motion made by James, seconded by Sharpe, to approve all bills and receipts. Motion carried; three ayes.

**Reports:**

***Planning Commission*** – No report.

***Rec Board*** – No report.

***Road Master's Report*** – The month of July we have been ditching and putting gravel down. We also have been cleaning up after the storms, which included taking care of trees that were down and water wash outs. Repairs are a work in progress on equipment: the loader and gradall broke down; the 2011 International is in Erie getting repairs done on the front end. Dan will start mowing the first of August. We will be out cleaning more ditches and putting gravel down so watch out for us. Thanks.

***Tax Collection Committee*** – No report.

***Website Report*** – 177 visitors for the month of July.

**Old Business -**

***Culvert pipe on Mercer Rd update*** – The pipe is coming on August 4<sup>th</sup>, and it probably will not be put in until August 14<sup>th</sup>.

***Update on Groundskeeper for 2024*** – Mike Lokuta is interested in the position.

***Letter to Dalton Bond re: insurance and permit for bobcats*** – A certified letter has been sent.

***Bids for Rec Center buildings*** – We have three bids. Paul Zook gave a combined quote of \$38,500 for both the front and back buildings. Tim Miller Construction quoted \$19,500 for the front building and \$34,500 for the back building. Stutzman Indian Run Construction quoted \$9,600 for the front building and \$17,150 for the back building.

\*\*Motion made by James, seconded by Sharpe, to hire Stutzman Indian Run Construction to do the work on the front building for \$9,600 and the back building for \$17,150. Motion carried; three ayes. This work will be paid with the ARPA money.

***Update on the Ford F-550*** – The motor is still on back order. There are presently twenty on back order.

***Update on Sealcoating at the Rec Complex*** -The work is done. ARPA funds will be used for this.

**New Business:**

***Registered letter from the Assessment Office*** – Letter about unreported developments. Rick is taking care of this.

***Discuss possible equipment upgrades*** -At some point, we need to look at getting a better gradall. James is going to sign up with GSA Excess to see if anything might become available through that site.

***Candidates for Glenn's position in 2026*** – We need to be looking ahead for a replacement.

**Citizens` Comments and Concerns**

No comments brought before the board.

\*\*Motion made by Morton, seconded by James, to adjourn. Motion carried; three ayes.  
Meeting adjourned at 6:23 P.M.

Respectfully submitted,

Rhonda Phillips  
Township Secretary