

October 1, 2020

The monthly meeting of the Richmond Township Supervisors was held at the Township Building at 30348 State Highway 408. The meeting was called to order with a salute to the flag and a moment of silence at 6:00 P.M. In attendance were Supervisors Sharpe and James, Sandy James, John Lawrence, Rick Makohus, Scott Wheelock, Garrett Dvorkan from the Titusville Herald, and Rhonda Phillips.

Minutes of the September 3, 2020: Copies were distributed to those present. Sharpe asked if there were any additions and/or corrections.

**Motion made by James, seconded by Sharpe, to accept the meeting minutes as read. Motion carried; two ayes.

Correspondence:

A thank you card was sent from the John Brown Cemetery Board for the work done on the two driveways at the cemetery.

A notice was received as a reminder about the use of the Recreation Complex building on November 3rd for voting on Election Day.

A ballot for new positions for the PSATS Board of Trustees was sent.

Bills and Receipts: See Treasurer's report.

** Motion made by Sharpe, seconded by James, to approve all bills and receipts as they stand. Motion carried; two ayes.

Reports:

Planning Commission – No meeting. The county planning website listed a PennDOT multimodal grant available for the walking trail at the Recreation Complex. Richmond responded about 70% for the Census and this was better than over half of the other townships in this area.

Rec Board – No report.

Road Master's Report - In September we have been finishing up some ditching where we have had problems getting water off of the roads. We have also been putting gravel down to build the roads back up. We donated two pipes to the cemetery on John Brown Rd, which involved installing it and cleaning the ditch out. Dan finished up the berm mowing and had the tractor serviced. We have put some brine down, but we need to find a new source because Charles Franze got out of it. We will be getting ready for the upcoming winter and fixing a few more ditches. We have gotten a lot of thanks for cleaning ditches that have not been cleaned for a long time. The gradall has made a big difference.

Tax Collection Committee – No report.

Web Site Report – No report.

Old Business -

Assessment Permit/Driveway pipe installation fee/Ordinances – WIP; the lawyer is working on this.

Selling of old brine tanks, spreader, disc - WIP

New table/chairs for meeting room – WIP.

Ad for old Ford F-550 – It must be in the paper at least 10 days before the next meeting.

Castile Rd Project – The pipe will be ordered as soon as the paperwork is signed.

Fall Newsletter – Material is needed from the supervisors in order to get the newsletter finished.

New Business:

Trunk or Treat – It will be Thursday, October 29th from 5 pm to 8 pm. An ad needs to be put in the paper, including a mention of wearing face masks. Vehicles will need to six feet apart. The Lions Club will be joining the event.

Election Day – The sanitizing of the area will be done by poll workers.

Projects to be completed before winter – The roof on the garage is leaking and needs fixed. The metal roof on the cement block building down at the Rec Complex needs to be replaced.

Preliminary budget meeting – Friday, October 30th at 4 pm

Lions Club request – They are interested in using the Rec Building once a month for their monthly meetings. The supervisors have agreed to allow this.

Citizens` Comments and Concerns

No additional comments were brought before the board.

***Motion made by Sharpe, seconded by James, to adjourn. Motion carried; two ayes.

Meeting adjourned at 6:44 p.m.

Respectfully submitted,

Rhonda Phillips
Township Secretary