

October 3, 2019

The monthly meeting of the Richmond Township Supervisors was held at the Township Building at 30348 State Highway 408. The meeting was called to order with a salute to the flag and a moment of silence at 6:00 P.M. In attendance were Supervisors Morton, James, and Sharpe, Sandy James, Laura Morton, John Lawrence, and Rhonda Phillips.

Minutes of the September 5, 2019: Copies were distributed to those in attendance. Morton asked if there were any additions and/or corrections.

**Motion made by James, seconded by Sharpe, to approve the minutes as read. Motion carried; three ayes.

Correspondence:

---Crawford County Planning Office – requesting information to formally close out the Act 13 awarded project from 2016.

---Request to fill out an online map giving information regarding our recreational facility.

Bills and Receipts: See Treasurer's report.

**Motion made by James, seconded by Sharpe, to approve all bills and receipts. Motion carried; three ayes.

Reports:

Planning Commission – No meeting.

Rec Board – No report. We are still in need of people to volunteer to help with the rec board. Set the date for the Trunk or Treat night as the same night for Trick or Treat in Townville.

Road Superintendent's Report - The month of September started with going to dirt and gravel school. We have been doing some grading and putting down 2RC on different spots trying to get roads built back up. We also had to have a new sub-frame put under the F-550 dump bed and a bucket rebuilt on the loader. We did some repair on Smith Road that has had nothing done in a long time. We replaced two pipes on that road. We are trying to get things done for the upcoming season. It will be here before we know it. --- John

Tax Collection Committee – No report. There is a meeting on October 17th.

Web Site Report – There were 266 visitors to the township website for the month of September.

Old Business -

Assessment permit, Driveway pipe installation fee, Richmond Township ordinances – WIP.

Daylighting roads – Morton will get together with John Flaugh and get a trial done on John Brown Rd.

Solicitors comments re: Amish building code infractions – The solicitor wants to write a letter to those who are not complying with the building permit ordinance. We need to check with other townships to see how they are handling these types of issues. Should we opt out of using a third-party building inspector?

New LED lights/ceiling fans – Lights will be ordered by Don James for the garage. We will get Derrick Messler to put in lights and ceiling fans.

Possible selling of old brine tanks, spreader, and disc – WIP.

Insurance on equipment – The secretary got a list of newer equipment from John and will call insurance company to have them added.

Signs for pavilions – WIP.

Painting pavilions – One pavilion is completed; one remains to be finished.

Sign Rec Grant Contract – contracts were signed by Brian Morton.

New Business:

Improvements for the next 12 months –

- Looking for a potential trailer for approximately \$2000; we have been using John Flaugh's.
- equipment needs and tires for grader

- **Motion made by Sharpe, seconded by James, to purchase six tires for the grader for \$6000 from Ag Tire and the old tires will be sold to Bob Keister for fair market value. Motion carried; three ayes.
- furnace replacement – Don will call Vogt Heating to get a quote.
- ADA compliant quote for township building entrance -Derrick Messler will be working on this.
- chains, snow blades, and shoes before winter – Glenn is working on this.
- gravel needs – John is ordering what we need.
- new tables/chairs for meeting room – Bryan is looking into this.
- Ford options for 2019/2020 – looking at what is the best decision
- protective clothing and safety equipment for the road crew

2nd Budget meeting – Friday, October 25th at 4 pm.

Citizens` Comments and Concerns

John Lawrence mentioned that next year our township will be 200 years old. He is interested in seeing if there might be some students who would be interested in a contest for writing an essay about the history of the township.

*** Motion made by James, seconded by Morton, to adjourn. Motion carried; three ayes.

Meeting adjourned at 6:43 P.M.

Respectfully submitted,

Rhonda Phillips
Township Secretary