

October 7, 2021

The monthly meeting of the Richmond Township Supervisors was held at the Township Building at 30348 State Highway 408. The meeting was called to order with a salute to the flag and a moment of silence at 6:15 P.M. In attendance were Supervisors James, Morton, and Sharpe, Rhonda Phillips, Eric Henry, Allen Clark, and Rick Makohus.

**Minutes of the September 2, 2021:** Copies were distributed to those in attendance. Sharpe asked if there were any additions and/or corrections.

\*\*Motion made by James, seconded by Morton, to accept the minutes as they stand. Motion carried; three ayes.

**Correspondence:**

---Wentworth Ford – new location in Titusville

---PennDOT – notice for multimodal grant due November 5th

**Bills and Receipts:** See Treasurer's report.

\*\* Motion made by Morton, seconded by James, to approve all bills and receipts. Motion carried; three ayes.

**Reports:**

***Planning Commission*** – No report.

***Rec Board*** – No report.

***Road Master's Report*** – The month of September we have finished up a lot of water damage, ditching, and adding gravel to roads that need built back up because many are down to tar and chip and no materials to work with. Some places we have added from four to twelve inches because the roads are way below ditch edges. We also took care of water problems on Tomer Rd by the church. We installed a pipe to switch water to the other side. We also cleaned out the Lyona Boulevard ditch that filled in over the years. We have also been grading up roads before winter. Dan finished mowing berms. We will still be out patching up some roads and spot grading, so watch out for us. Thanks.

***Tax Collection Committee*** – No report. There is a meeting on October 16<sup>th</sup>.

***Website Report*** – There were 262 people who accessed the website in September.

**Old Business -**

***Possible selling of spreader*** – WIP. James will call Jesse to see if he is still interested in the spreader.

***New mower***– The new mower was delivered from Greenhill Farms two weeks. The old mower is at the Recreation complex.

***Trailer vs. single-axle flatbed truck*** – WIP. Keep looking for one.

***Fall newsletter*** – Information needs to be sent to the secretary by next week so that it can be put on the website as soon as possible.

**New Business:**

***Presentation by Eric Henry and Allen Clark*** – The fire and ambulance service put together two task forces (Fire and EMS) to look at how to improve public safety. The results of the fire and EMS study will be submitted to the township when it is completed. Part of the problem is that the cost of ambulances, etc. is rising. As well, firemen are averaging the age of 51. The firefighters are spending more time trying to do fundraisers than they are actually fighting fires.

--Act 13 – matching 50% fund.

--Act 137 money for low-income housing units.

--Hazard Mitigation Plan – by participating, it will make the township eligible for funding.

--Need to send a letter to Michele Brooks to let her know that the township is interested in seeing improved funding for the fire and ambulance service

--Municipal EMA Program – meet yearly with Bill Taylor about emergency plans for the township

**Appointment with the solicitor** – this will be put on hold until the supervisors hear from Eric Henry regarding the World of Maze place

**Appointment and quotes from Vogt Heating** – They do not recommend repairing the heating unit at the Recreation Building. They suggest looking into resoner heating with a cost of \$2349.

**Hunting season** – hunters need to be mindful of road maintenance that is going on

**Trunk or Treat** – being held on Thursday, October 28<sup>th</sup> from 5pm to 8pm. An ad needs to be put in the paper.

**Election Day** – Tuesday, November 2<sup>nd</sup> from 7am to 8pm

**Office renovation grant** – WIP.

**Budget Work Session** – Friday, October 29<sup>th</sup> at 4pm

**Remaining gravel allocation** – The supervisors have given John the approval to order the rest of the gravel

**American Rescue Plan money** – The county has a person that can give direction for how to use this money for a fee of 1% of the allocation.

#### **Citizens` Comments and Concerns**

No comments were brought before the board.

\*\*Motion made by Sharpe, seconded by James, to adjourn. Motion carried; three ayes.

Meeting adjourned at 6:59 P.M.

Respectfully submitted,

Rhonda Phillips  
Township Secretary