

November 5, 2020

The monthly meeting of the Richmond Township Supervisors was held at the Township Building at 30348 State Highway 408. The meeting was called to order with a salute to the flag and a moment of silence at 6:00 P.M. In attendance were Supervisors Sharpe, Morton, and James, Rick Makohus, Scott Wheelock, Kathleen Wheelock, Adam Prenatt, and Rhonda Phillips.

Minutes of the October 1, 2020: Copies were distributed to those present. Sharpe asked if there were any additions and/or corrections.

**Motion made by Morton, seconded by James, to accept the meeting minutes as read. Motion carried; three ayes.

Correspondence:

Maplewood Yearbook – they are asking if we would like to put an ad in the yearbook

BIU – they sent a copy of the Smokehouse plans

PSATS – they are going to be making changes to their website

Bills and Receipts: See Treasurer's report.

** Motion made by Morton, seconded by Sharpe, to approve all bills and receipts as they stand. Motion carried; three ayes.

Reports:

Planning Commission – No report.

Rec Board – Trunk or Treat was a success again. There were between 150 to 200 kids and adults.

Road Master's Report - We have been out using the maintainer and grader trying to keep the holes filled. We have also been busy keeping pipes cleaned out because of the beaver problem. In addition, we have been getting trucks ready for winter. We are hopeful that we still will have time to install a few cross pipes before winter gets here. So be on the lookout for us... we will be working on pipes or grading.

Tax Collection Committee – No report. There was no meeting in October because of COVID.

Web Site Report – 137 visitors with 100% from the United States

Old Business -

Assessment Permit/Driveway pipe installation fee/Ordinances – WIP; the lawyer is working on this.

Selling of old brine tanks, spreader, disc – WIP.

New table/chairs for meeting room – WIP.

Report on Himes and Miller properties – The Himes property has been issued a permit for two tanks. They will need to be pumped yearly. Regarding the Miller property, the permit has been paid for, but no paperwork has been turned in.

New Business:

Open bids for old Ford F550 – Two bids were received and opened. One bid was for \$2,607, and the other was for \$9,000.

**Motion made by James, seconded by Sharpe, to accept the bid for \$9,000 from Ace Excavating for the 2006 Ford F550 truck. Motion carried; three ayes.

2021 preliminary budget – The 2021 preliminary budget is now ready for approval. The general township budget is \$227,475 for income and \$213,980 for expenses. The liquid fuel budget is \$141,655 for income and \$135,600 for expenses.

**Motion made by Sharpe, seconded by James, to accept the 2021 preliminary budget. Motion carried; three ayes.

**Motion made by Sharpe, seconded by James, to advertise the preliminary 2021 budget for citizens' review. The final budget will be approved at the December regular meeting to be held on Thursday, December 3, 2020. Motion carried; three ayes.

Boy Scouts' aluminum collection bin – The supervisors have approved to allow an aluminum collection bin for the Boy Scouts at the Recreation Complex. It needs to be put in a well-lit area where it will be visible to the public.

Letter from Art Hoffman – Mr. Hoffman is complaining about the three places on Rt. 77 coming into Richmond Township from Meadville.

Reimburse John for personal truck use –

**Motion made by James, seconded by Sharpe, to pay John \$20 per day for use of his personal truck when the township trucks are being repaired. Motion carried; three ayes.

Donation to Mike Lokuta –

**Motion made by Morton, seconded by James, to give Mike Lokuta a \$500 donation for all the volunteer website and computer work that he does for the township. Motion carried; three ayes.

Storage of dumpster – Advanced Disposal needs to be called to put the Recreation dumpster away for the winter season.

Citizens' Comments and Concerns

No additional comments were brought before the board.

***Motion made by Sharpe, seconded by James, to adjourn. Motion carried; three ayes.

Meeting adjourned at 6:43 p.m.

Respectfully submitted,

Rhonda Phillips
Township Secretary