

December 3, 2020

The monthly meeting of the Richmond Township Supervisors was held at the Township Building at 30348 State Highway 408. The meeting was called to order with a salute to the flag and a moment of silence at 6:00 P.M. In attendance were Supervisors Morton, James, and Sharpe (joining by phone because of COVID), Rick Makohus, Scott Wheelock, John Lawrence, Garrett Dvorkin from the Titusville Herald, and Rhonda Phillips.

Minutes of the November 5, 2020: Copies were distributed to those present. Morton asked if there were any additions and/or corrections.

**Motion made by James, seconded by Sharpe, to accept the meeting minutes as read. Motion carried; three ayes.

Correspondence: None

Bills and Receipts: See Treasurer's report.

** Motion made by James, seconded by Sharpe, to approve all bills and receipts as they stand. Motion carried; three ayes.

Reports:

Planning Commission – They did not meet but they want to meet. There might be a possibility of getting a grant for working on the building at the Rec Center. Zach Norwood may come in February to look at it. Looking at putting in a metal ceiling and lights inside, as well as closing in the garage door. Also, the solicitor is working on an ordinance to help with some of the blighted areas in the township. The Planning Commission would be willing to help with getting ordinances carried out.

Rec Board – Scott Wheelock and Patti Capron have letters of intent to continue on the Recreation Board. Also, Bill Shoemaker is interested in joining the board.

Road Master's Report - We have been busy with storm clean-up for the month of November. We also replaced rusted out pipes on Mercer, Ingraham, Patterson, and John Brown Roads. We ended up rebuilding the edge of the road on John Brown with two loads of large stone from Ralph Hunter plus two loads from the township. We also got a smaller bucket for the Gradall. We did some fabrication to it in the shop. In addition, we have been making sure that our trucks are ready for the winter storms ahead.

Tax Collection Committee – No report.

Web Site Report – 311 visitors last month.

Old Business -

Assessment Permit/Driveway pipe installation fee/Ordinances – WIP.

Selling of old brine tanks, spreader, disc – WIP.

New table/chairs for meeting room – WIP.

Yearbook ad –

**Motion made by James, seconded by Sharpe, to place an ad in the Maplewood Yearbook for \$60 for 1/8 page. Motion carried; three ayes.

Lions' Club – They were asking if they would be able to use the township office building in order to be able to connect to Wi-Fi for the purpose of holding Zoom meetings for those who do not feel comfortable meeting in person. The supervisors feel that because of COVID that they should not meet at the township office building right now. The supervisors suggested checking to see what the cost would be to get Wi-Fi down at the other building.

New Business:

Possible purchase of a generator – We need something small enough to allow the road crew and office workers to work in the event of a power outage.

Gradall bucket – This has been purchased.

Letter signed for the sale of the 2006 Ford F-550 – This has been signed.

Parking on roads – This is usually an issue during deer season. If a vehicle has to be towed because the road needs plowed, the township will do that.

Bridge inspection report – The township's one bridge is on Castile Rd and is in pretty good shape.

UPMC renewal – There is a 38% increase on the premium for 2021.

Budget 2021 – The 2021 budget is now ready for approval. The general township budget is \$227,245 for income and \$213,980 for expenses. The liquid fuel budget is \$141,655 for income and \$135,600 for expenses.

**Motion made by James, seconded by Sharpe, to adopt Resolution 2020-2 to approve the 2021 final budget.

Motion carried; three ayes.

**Motion made by Sharpe, seconded by James, to adopt Resolution 2020-3 to retain the real estate millage at the rate of 4.0 with 1.0 mill designated for the Fire Fund in 2021. Motion carried; three ayes.

**Motion made by James, seconded by Sharpe, to adopt Resolution 2020-4 to retain the township per capita at \$5.00. Motion carried; three ayes.

Year-End Meeting – Being held on Monday, December 28th.

Paul Tomer – He recently passed away. He used to be a supervisor at Richmond Township. Donations are being accepted at New Richmond Methodist Church.

**Motion made by James, seconded by Sharpe, to make a donation in Paul Tomer's name to the New Richmond Church for \$100. Motion carried; three ayes.

Citizens` Comments and Concerns

No additional comments were brought before the board.

***Motion made by James, seconded by Sharpe, to adjourn. Motion carried; three ayes.

Meeting adjourned at 6:32 p.m.

Respectfully submitted,

Rhonda Phillips
Township Secretary