

October 2, 2025

The monthly meeting of the Richmond Township Supervisors was held at the Township Building at 30348 State Highway 408. The meeting was called to order with a salute to the flag and a moment of silence at 6:00 P.M. In attendance were Supervisors Potts, Morton, and Sharpe (via phone), Rhonda Phillips, John Flaugh, Dave Hotchkiss, Don James, John Lawrence, Mike Lokuta, Nancy Lokuta, Kathleen Wheelock, and Ben Leach.

Minutes of the September 4, 2025: Copies were distributed to those in attendance. Morton asked if there were any additions and/or corrections.

****Motion made by Potts, seconded by Sharpe, to accept the minutes as they stand. Motion carried; three ayes.**

Correspondence:

Vogt Heating & Cooling – reminder to schedule our annual tune-up for furnaces

Frank Tucci, Inc – They are closing operations on October 31st and an auction will be held November 8th.

Fall Convention reminder – Kathleen plans to attend

Facebook comments on Rec Complex updates

Bills and Receipts: See Treasurer's report.

**** Motion made by Potts, seconded by Sharpe, to approve all bills and receipts. Motion carried; three ayes.**

Reports:

Planning Commission – There was no meeting. John talked with DCNR. He recommended writing a narrative explaining all the things that would be done. Then mention a big piece of equipment toward the end.

Rec Board – Trunk or Treat will be held on October 30th from 5:30-7:30 pm at the Recreation Complex. The grass area at the complex where the old grader was removed from can be stripped and made into parking. We will need to replace the sign as well.

Road Master's Report – The month of September we are still out ditching. Dan has finished up mowing for the year. We took the old grader from The Recreation Complex, cleaned it up and painted it. We are going to put it at the township building on a pad with the V-plow. Ace Excavating is donating time to build the pad and set the equipment. We are also cleaning up out in front of the township building. We will be starting to get trucks ready for winter.

Tax Collection – Kathleen asked for the township to cover her attendance to the Tax Collector's Convention.

****Motion made by Potts, seconded by Sharpe, to cover the expenses including registration, hotel room, and mileage for Kathleen to attend the Tax Collector's Convention. Motion carried; three ayes.**

Web Site Report – There were 204 visitors in September on the website; Facebook: we had requests for cornhole, pickleball courts, new slides, things for older kids to do. Look into concrete cornhole. Suggestion was made to remodel the inside of the old township building.

Old Business -

Equipment updates – The Volvo is back. Mack is back; it needs 8 tires that are about \$342 each. The backhoe needs 2 tires that are about \$775 each.

Veteran's Memorial update – WIP.

Grant for playground – We are looking to set up a meeting with the Rec Board, the Planning Commission and others interested. Bob is looking to send out a letter seeking donations for the complex

upgrades. This will be sent out as a mass mailing, which will also include those who use the Rec Complex for regular parking.

Daylighting of roads – All the trimming is complete. L&D did a nice job, and a lot of positive feedback.

Containment of diesel tanks- WIP.

Roof for the truck garage- We put a request for bids in the newspaper.

Fall newsletter- John Lawrence will send something to the secretary.

New Business:

2nd budget work session – Set for October 23rd at 5 pm.

Upcoming vacations – Potts will be gone from October 20th – 23rd. Rhonda Phillips will be gone from October 30th – November 4th (Mary Worley will get the mail and check emails).

Citizens` Comments and Concerns

John Lawrence thanked the board for the letter from the township sent in regards to recommending tax exemption for the John Brown Tannery lot. The tax exemption was approved at the hearing.

Dave Hotchkiss from Steptoe & Johnson asked for what the next step would be for the solar project on Rt. 77. He was directed to have the solar application filled out.

Ben Leach introduced himself as running for Magisterial District Judge.

** Motion made by Morton, seconded by Potts, to adjourn. Motion carried; three ayes.
Meeting adjourned at 6:38 P.M.

Respectfully submitted,

Rhonda Phillips
Township Secretary