

December 30, 2024

The monthly meeting of the Richmond Township Supervisors was held at the Township Building at 30348 State Highway 408. The meeting was called to order with a salute to the flag and a moment of silence at 6:00 P.M. In attendance were Supervisors Morton, Potts, and Sharpe (via phone), Rhonda Phillips, John Flaugh, Scott Wheelock, and Kathleen Wheelock.

**Minutes of the December 5, 2024:** Copies were distributed to those in attendance. Morton asked if there were any additions and/or corrections.

**\*\*Motion made by Potts, seconded by Sharpe, to accept the minutes as they stand. Motion carried; three ayes.**

**Correspondence:**

*John Prosek* - He sent a schedule of fees for 2025.

*Crawford County Conservation District* – Richmond was cc'd by email re: additional form needed by David Ikejiani for the Townville Solar permit. That form has since been submitted.

Hagan Business Machines – a Christmas card

**Bills and Receipts:** See Treasurer's report.

**\*\* Motion made by Potts, seconded by Sharpe, to approve all bills and receipts. Motion carried; three ayes.**

**Reports:**

***Planning Commission*** – No report.

***Rec Board*** – The lawn needs to be rolled and some drainage work needs to be done.

***Roadmaster's Report*** – No report.

***Tax Collector Committee*** – No report.

***Website Report*** – No report.

**Old Business:**

***Update on meter for diesel pump*** – John can pick one up at Bayless Fuel.

***Update on WW II arch memorial*** – WIP.

***Adoption of the Solar Electric Facility Ordinance 2024-1*** –

**\*\*Motion made by Potts, seconded by Sharpe, to adopt the Solar Electric Facility Ordinance 2024-1. Motion carried; three ayes.**

***Rak software for tax collector*** –

**\*\*Motion made by Potts, seconded by Sharpe, for Richmond Township to cover the expense of the new Rak software to be used beginning in 2025. Motion carried; three ayes.**

***Repairs of tandem truck*** – Discussion was held regarding replacing the frame of the '94 Volvo.

**\*\*Motion made by Sharpe, seconded by Potts, to replace the frame of the '94 Volvo, using \$15,000 from Liquid Fuels Funds to order the frame. Where the remaining \$20,000 is taken from will be determined later. Motion carried; two ayes by Potts and Sharpe, 1 nay by Morton.**

***"Cabins" at the World of Mazes*** – WIP.

***Dollar General*** – WIP.

**New Business -**

***Castile Road Bridge Report*** – The report shows that there is nothing urgent that is needing repairs.

***Reorganization meeting*** – Monday, January 6<sup>th</sup> at 6 pm

***Auditor's Reorganization meeting*** – Tuesday, January 7<sup>th</sup> at 5:30 pm

**Citizens` Comments and Concerns**

No comments brought before the board.

\*\* Motion made by Morton, seconded by Potts, to adjourn the meeting. Motion carried; three ayes.  
Meeting adjourned at 6:44 P.M.

Respectfully submitted,

Rhonda Phillips  
Township Secretary