## RESIZE USING FASTSTONE for DPI <br> Plus option Framing

Please Note－results may differ so check your images．

Download the FastStone program（it is a free download）
1 Open pictures folder and Right Click on picture to be downsized．In the menu displayed click on open then click FastStone viewer．The selected picture will open onto your screen．

2 Place the cursor to the left side of your screen and click on re size／resample and box will appear（Fig 1）

3 Complete the Resize Drop Down as below for Digital Projected（Fig 2）Max size is W 1920px and H 1080px．Preserve Aspect ticked may give smaller dimension on one side which is fine．

4 If plan to add thin border suggest reduce this to W $1915 \times \mathrm{H}$ 1075px to allow for the border．

| File \＆Slideshow |  |
| :---: | :---: |
| Open | $\mathrm{Ctrl}+\mathrm{O}$ |
| 目 Save As ．．． | Ctrl + S |
| Copy Image | $\mathrm{Ctrl}+\mathrm{C}$ |
| 易 Print | Ctrl + P |
| 7 Slide Show | S |
| （2）Edit with External Program | E |
| Rotation，Resize \＆Text |  |
| Rotate：Left Right | Straighten $L_{,} R$ |
| Flip：Horizontal | Vertical H，V |
| 囯 Resize／Resample | $\mathrm{Ctr}+\mathrm{R}$ |
| Quick Resize／Resample |  |
| Canvas Size | Ctri＋K |
| 冎 Crop Board | X |
| CBE Draw Board | D |
| Q Clone and Heal | 0 |
| （5）Red－Eye Removal |  |
| Colors |  |
| Auto－Adjust Colors | Ctrl + Shift + B |
| 孜 Adjust Lighting | Ctrl + T |

Fig 1




Preserve Aspect Ratio
Filter：Lanczos2（Sharper）
OK
Cancel

Fig 2

## 5 Click OK

6 Place your cursor on the left side of your screen（Fig 1）and click on SAVE AS，and the box below will appear（Fig 3）．Name File and save in your preferred location．

7 Before saving click on OPTIONS（Fig 4）and by using the quality slider check the size does not exceed 2 mb or 2000 kb ．

8 Set Photometric on RGB．Click OK and SAVE as above in 5.


Fig 3


Fig 4

## FRAMING OPTION

For Digital projected it sometimes improves the image by including a Frame. Be wary as overdoing the frame can take away from the image. A thin white frame often will suffice.

- Place the cursor to the left side of your screen and box will appear (Fig 5) click on EFFECTS > Border Effects.
- Open and Fig 6 will appear. Most times as per illustration will suffice. To check how it looks click on preview.



Fig 6

Fig 5

9 Click OK and resave as per Step 6. NOTE If adding border after resizing you may need to redo resize as per steps 4 to 8

