



RENTAL AGREEMENT



Remember to call DigSafe's FREE service
and your town to acquire permits needed

Tables & Chairs

Set-up and break-down of tables and chairs is not included unless agreed upon in advance. The set-up fee is \$4 per table/\$1 per chair. A diagram of where the tables and chairs will be set up must be completed and approved by you before the day we set up. If we do not have a diagram we will not set up the tables and chairs. The break-down fee is \$4 per table/\$1 per chair. If you are setting up and breaking down tables and chairs yourself please fold them and have them neatly organized the same way they were delivered. If they are not folded and organized for pick-up, there will be a charge of \$4 per table and \$1 per chair.

LOBSTER BAKES & CLAMBAKES: We require waterproof tablecloths for all clambakes and lobster bakes and require chairs to be rinsed off with plain water by customer before pick up. A cleaning fee (starting at \$250) will be applied to any coagulated butter that is on tables and chairs.

Tents

- Please have the location of the tent marked prior to delivery. You can use tape, sticks, stakes, etc., to help us with time efficiency. For safety purposes we cannot put pole tents on driveways or hard surfaces under any circumstances (only grass). Make sure there is an adequate perimeter around the tent (6 feet or more) to sink stakes. Tents must be able to be anchored to stakes that are sunk 3 feet into the ground. We do not use weights for our tents.
- Set-up and break-down costs of tent are including in the tent price.
- The renter should never, under any circumstance, take down a tent, undo ropes and ratchets, or remove stakes.
- If the renter requests sidewalls to be installed and left rolled up, then the customer is responsible for clipping the sidewalls correctly and staking the sidewalls into the ground properly with the stakes and directions that we provide when the sidewalls are lowered. Any misuse or improper clipping and staking of sidewalls that results in harm to someone or damage to our equipment is the responsibility of the renter.

Grounds

- The area where the tent is to be staged should be mowed and cleared of all debris prior to delivery (including tree trimming and animal feces). If there are obstacles or if the area needs to be cleared upon arrival, a fee of \$10 for every ten minutes will be charged while we wait.

- The person renting the tent is responsible for marking all underground utilities (telephone, water, sewer, gas, etc.) and sprinkler systems. If the locations are unknown, a pole tent cannot be erected for safety and liability purposes. The person renting the tent is liable for any damages that may occur by marking underground systems incorrectly. Dial 811 for Dig Safe System Inc. for help in locating your utilities (ME, MA, NH, VT, RI).

- We reserve the right to cancel any reservation or part of a reservation due to unsafe or unclean areas deemed unfit for proper use, or for any other situation that the company may deem to be dangerous or which may jeopardize anyone's safety. We reserve the right to check on our equipment on your property after it is set up.

Delivery

Delivery days will be 1-3 days prior to event, depending on the size and type of event. An estimated set up day can be given in advance, but the definite set up day can only be arranged the weekend before. If the destination of delivery items are located more than 100 feet from where our delivery vehicle is able to park, a cartage fee of \$10 for every additional 100 feet will be charged.

Pick Up

Pick up days are usually Sundays or Mondays. If your venue requires that your items be picked up the night of your event, there will be a late night pick-up fee (fee depends on location and size of event).

Permits

It is responsibility of the renter for securing any permits needed in order to legally erect a tent and hold a gathering on the premises where the event is to be held.

Inclement Weather

Tent will not be set up or taken down during adverse weather conditions; heavy rain, snowfall, fast winds, lightening storms, etc. We will do our best to work around these circumstances. White's Tent Rentals reserves the right to cancel any reservation or part of a reservation due to inclement weather.

Use of Adhesives, Fire, Missing Items, and Damage

- Nails, tacks, pins, or staples are prohibited to be used to secure anything to our equipment. Tape is only to be used on the bottoms of tables and should never be used on the tent vinyl.
- With the exception of candles, fires and grills are prohibited from being underneath tents. Fire should never be near ropes and ratchets.
- Any rental items that are missing or damaged due to the renters negligence or misuse will result in a charge to fix or replace the missing or damaged items.

Use of Power

White's Tent Rentals does not provide extensions chords. It is the renters responsibly to supply their own power source for items such as lights. We reserve the right to use your power source for any power equipment needed to set up your rental items.

Cancellation Policy

- All cancellations are subject to the 25% non-refundable deposit.
- Any amount paid over the initial 25% deposit will be fully refunded if cancellation is before 90 days of event.
- If cancelling within 90 days of event, a total charge of 50% will be imposed to accommodate any revenue loss.
- If cancelling within 14 days of event, a total charge of 100% will be imposed to accommodate any revenue lost.
- Changes to item counts are expected and can be made up to 14 days prior to event.
- Cancellations must be in writing and must be emailed to contactus@whitestentrentals.com.

Credit Card Fee

- All payments made by credit card will be charged a 3% merchant fee.

Ownership

All ownership of rental equipment belongs solely to White's Tent Rentals and not the person who rents the equipment or items. The renter agrees to use our equipment following the guidelines in this rental agreement. The rental agreement must be printed and signed and handed to us upon delivery, emailed to contactus@whitestentrentals.com.

By signing this contract, you agree to all above terms and conditions of this agreement and no variation or modification of this agreement.

Customer # _____

Customer Name: _____

Customer Signature: _____

Date Signed: ____/____/____