

## REGISTRATION FORM

(Please fill the form in CAPITAL LETTERS)

Affix your  
Recent Passport  
Size Photo

First Name \_\_\_\_\_ Last Name \_\_\_\_\_

Father's/Guardian's Name \_\_\_\_\_ Mother's Name \_\_\_\_\_

Father's Occupation \_\_\_\_\_ Designation \_\_\_\_\_

Date of Birth \_\_\_\_\_ Gender M / F \_\_\_\_\_ Class \_\_\_\_\_ Blood Group \_\_\_\_\_  
(Please Tick ✓ the relevant box)

Residential Address \_\_\_\_\_

City \_\_\_\_\_ State \_\_\_\_\_ Pin-code \_\_\_\_\_

Phone \_\_\_\_\_ Fax \_\_\_\_\_  
(STD Code) (Number) (Any Other) (STD Code) (Number)

Mobile \_\_\_\_\_ E-mail \_\_\_\_\_  
(Student's)

Course Applied For : \_\_\_\_\_

School / College Name & Address \_\_\_\_\_

Marks Obtained \_\_\_\_\_ % (Last Year Final Exam)

### Required Documents:

1. Photocopy of Last Exam Mark sheet to be Attached.
2. Copy of Photo ID Proof.
3. Passport Size Photo - 3 Copies.
4. Resume If any for Professional Courses.

**Date:**  
**Place:**

**Signature of the Student / Parent**

## Rules & Regulation for Students:

- 100% attendance is compulsory unless there is any reasonable ground for absence.
- Mobile phones should be switched off during class, and on 'Silent mode' in the Institute premises.
- No Demo Class is Entertained & Students will be allowed to attend class after completion of Registration.
- A student who is continuously absent for more than two months will have to take re-admission with full fees at the institute for continuance of the course.
- Fees to be paid by cash.
- Fees to be paid within 7<sup>th</sup> of Every Month in Advance.
- Fee once paid cannot be refunded or adjusted under any circumstances.
- Fee should be paid (in advance) for the full month. Late payments may attract a penalty of Rs.250/- for that month.
- **Admission Fees:**
  - **Current Month Admission Fee + March Fee 2022 to be paid during Admission.**
- **Combo Fees:**
  - ✓ For the month of Sep. & Oct. together within 10th Sep' 2021.
  - ✓ For the month of Jan & Feb together within 10th Jan' 2022.
- **Re-Admission Fee will be charged in case of failure of paying combo fee as mentioned above.**
- Liability of the center is limited to rescheduling a particular class, in the event of the class cancelled due to reason beyond its control.
- Broken Month Fee will not be entertained.
- No refund of fees is permissible under any circumstances.
- Fee should be paid (in advance) for the full month. Late payments may attract a penalty.
- Student Passport Photo submitted to the institute is Sole property of the Institute.
- NewtonGATE has all right to use the submitted students photo in their advisements, banner, leaflet etc.
- Damage to the property of the Institute like tampering with fixtures, will be viewed seriously and cost of damage will be recovered from the concerned students.
- If any damage is made to the properties of the center, compensation will be charged.
- Students should be polite, punctual and regular.
- At any point of time teacher can be changed for betterment of the student. Management decision will be final.
- All the students are expected to follow a proper code of conduct in the Institute.
- Individual subject can be taken by different faculty member.
- Parents need to inform the institute in writing if student has to be handed over only to the parents & Guardians.
- Students should reach the center 5 minutes before the class starts.
- Students should bring all necessary stationary materials and text/workbooks.
- Students should complete all homework given to them on time and attend all tests.
- Fees will be charged for absent sessions, as this time is exclusively given to you and we will not be able to accommodate other student at this time.
- In case of lost/misplaced study material, student can obtain duplicate set of study material against payment.
- Parents can discuss the progress of their wards every month by prior appointment.
- Management has all the rights to change the rules if required & have the rights to terminate the contract at any point of time.
- Any change of address or telephone number should be notified in writing to the office within 10 days.
- In case of any mishap because of reasons beyond control or any natural calamity of any type (earthquake, floods, fire, electric short circuit etc) occurs in the premises of the institute shall not be responsible in any manner whatsoever.
- All disputes are subject to Kolkata Jurisdiction only.

**Date:**

**Place:**

**Signature of Student/ Parent**

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**Date:**

**Place:**

**Signature of Student/ Parent**

Website : [www.newtongateacademy.com](http://www.newtongateacademy.com) or [www.newtongate.in](http://www.newtongate.in)

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Registered Office: 482 Ashoke Road, P.O. Garia, Kolkata – 700084.

## 'List of Holidays for 2021'

SL. No.	Description	Date
1	Netaji Subhas Chandra Bose Jayanti	Sat, 23 Jan, 2021
2	Republic Day	Tue, 26 Jan, 2021
3	NewtonGATE Prize Ceremony	Sun 31 Jan, 2021
4	Saraswati Puja, Vasant Panchami	Tue, 16 Feb, 2021
5	Doljatra / Holi	Likely 28–29 Mar 2021*
6	Good Friday	Fri, 2 Apr, 2021
7	May Day	Sat, 1 May, 2021
8	Independence Day	Sun, 15 Aug, 2021
9	Birthday of Gandhiji	Sat, 2 Oct, 2021
10	Durga Puja **Shasthi	11 <sup>th</sup> October, Monday
11	Durga Puja **Saptami	12 <sup>th</sup> October, Tuesday
12	Durga Puja **Ashtami	13 <sup>th</sup> October, Wednesday
13	Durga Puja **Navami	14 <sup>th</sup> October, Thursday
14	Vijaya **Dasami	15 <sup>th</sup> October, Friday
15	Lakshmi Puja	Wed, 20 Oct, 2021
16	Kali Puja / Diwali	Thu, 4 Nov, 2021
17	Christmas Day	Sat, 25 Dec, 2021

By Order

**Team NewtonGATE**