

Information Security Management Policy

New Wave Electrical Consulting Ltd is committed to protecting the confidentiality, integrity, and availability of all information assets it manages, whether digital, physical, or intellectual. The purpose of this policy is to establish a framework for safeguarding sensitive information, mitigating security risks, and ensuring compliance with applicable data protection and cybersecurity legislation.

All employees, contractors, and third parties acting on behalf of New Wave Electrical Consulting Ltd are responsible for adhering to the principles of information security. The company adopts a risk-based approach to protect information from unauthorised access, disclosure, modification, loss, or destruction.

The company's key commitments are to:

- **Access Control:** Restrict access to information based on business need and role, using secure authentication and authorisation mechanisms.
- **Data Protection:** Handle personal, client, and company data in accordance with GDPR and relevant UK legislation.
- **Incident Management:** Promptly identify, report, and respond to information security incidents, breaches, or vulnerabilities.
- **System Security:** Implement technical controls, including firewalls, antivirus software, encryption, and secure backups, to maintain system integrity and availability.
- **Awareness and Training:** Provide ongoing education to employees and contractors on information security risks, policies, and best practices.
- **Continuous Improvement:** Regularly review and update security measures, policies, and procedures to address emerging threats and technological changes.
- **Supplier and Third-Party Management:** Ensure that external partners comply with equivalent information security standards.

Through this policy, New Wave Electrical Consulting Ltd demonstrates its commitment to maintaining trust, protecting sensitive information, and fostering a secure business environment.

Gary Alder
Managing Director



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