



## THINKING ABOUT RENTING YOUR HOME?

See how we make it easy.

### **Castle Real Estate and Management Services**

offers a comprehensive range of services dedicated to assisting you with your investment.

### **Our Services**

- Consultation
- Marketing
- Tenant Application & Approval
- Maintaining Property Value

ask  
how



**CASTLE REAL ESTATE**  
and  
Management Services

## Marketing Your Property

- Our services include providing market comparables to owners to determine lease amounts
- Property showings to all tenant prospects showing the ability to qualify
- Military Friendly
- Advertising the property
- Listing syndication
- Print ads/social media
- MLS listing

## Tenant Application & Approval

- Comprehensive credit report including criminal background check and previous rental history
- Tenant must provide documentation confirming income and show ability to pay
- Security deposit disbursement to tenant upon move-out inspection
- Collect and maintain security deposit
- Additional deposits (where applicable)

## Maintaining Your Property Value

- Complete set of pictures and walk-through documentation of all amenities, equipment and appliances present at time of contract
- Ensure routine and annual maintenance of equipment (RO, water softener, etc.)
- Respond and complete tenant requests for regular maintenance (plumbing leaks, appliances, etc.)
- Monthly inspections of tenant maintained property to include landscaping and exterior
- Annual safety and interior property inspections

## Management Fees

- Property set-up fee of \$150 (flat, one time fee)
  - Includes all marketing, advertising, management services and system set-up to lease the property
- 10% of monthly lease amount as payment for monthly services

---

**Castle Real Estate and Management Services** was established with a focus on providing full-service, professional property management that adheres to the highest standards of excellence and customer service. Our goal is to protect and maintain the value and condition of your property, while providing peace of mind through exceptional experience, knowledge and professionalism.



**Dina Westover**  
Designated Broker/Owner



**Castle Real Estate and Management Services**

p: 540-314-4515 \* w: [dinasellsyuma.com](http://dinasellsyuma.com) \* e: [dina@dinasellsyuma.com](mailto:dina@dinasellsyuma.com)