

CREATING A VALUATION FACTOR FILE (VFF) WITH EXCEL

The Institute of Assessing Officers, affiliated with the New York State Assessors Association, presents a one-day seminar via Zoom.

9:00 a.m. – 4:00 p.m., Wednesday, November 10, 2021

This is an online class. A link to the presentation will be emailed to all registrants before November 10.

You must have a camera and microphone on your device to register for this class. The camera must be on at all times during the class. If you register and attend and do not have a microphone and camera, you will not receive credit and no refund will be given.

Instructor – Patrick Duffy, IAO

This course will help students enhance their understanding of commercial valuation. Attendees will explore open-source data mining, organize the data in Excel, and then export the data to RPSv4. In the Excel portion, students will learn how to convert raw data into a single-parcel valuation program, to test the data, before applying it on a mass-appraisal level in RPS. In RPS, attendees will discuss the various components of, and learn how to create, a Valuation Factor File (VFF). Students will learn how to export a VFF from one computer/assessor and import a VFF into their own computer.

Registration Information

Institute of Assessing Officers (IAO) members – \$100.00 (Does not include IAAO members)

NYSAA members – \$110.00

All Others – \$150.00

Name: _____ Phone: _____

Town: _____ Fax: _____

Title: _____

Address: _____

City / State / Zip: _____

Email (Required): _____

Registration deadline is November 8, 2021. No refunds after November 8, 2021.

To register by mail, send a check or your municipality's completed voucher for the amount for which you qualify. Make checks payable to New York State Assessors Association. Mail to NYSAA, 116 Salina St., Suite 8, Liverpool, NY 13088. To register by fax, fax your registration and voucher to 315-410-5660. Or, register and pay online at www.nyassessor.org. Questions? Call 315-706-3424 or email admin@nyassessor.org.



Continuing Education Hours / Re-Certification Credits

The Institute of Assessing Officers will award six (6) re-certification credits to all Institute members who attend this seminar. Eligible assessors and county directors who attend will receive education credit and reimbursement from ORPTS, pursuant to their rules.