

# Policy for Private Piano Lessons

(July 1, 2025 to June 30, 2026)

There will be 43 weeks of instruction scheduled (**9 non-paid vacation weeks**). Since piano lesson times cannot be filled by “walk-in” clients, if a student wishes for a time slot to be committed to them each week, the student must commit to paying for it each week.

## LATE FEES:

**Tuition will be per month, and payments will be due on the 1st of the month, paying for the month in advance.** If payment is made on the 4th, a \$4 late fee will be owed (the late fee corresponds to the date). For those families paying with school funds, Purchase Orders/Enrichment Certificates will need to be submitted, approved, and received by the 1st of the month.

PAYMENT TABLE (July '25- June '26) 43 wks of instruction			
Number of minutes per week	30	45	60
Number of hours per week	0.5	0.75	1.0
One Month	\$110.00	\$165.00	\$220.00
Single Lessons	\$30.70	\$46.05	\$61.40

## HOW IS TUITION CALCULATED:

Tuition is calculated by multiplying the number of weeks of instruction (43) by the single lesson rate and dividing by 12 (mo/year).

Example: (for 30 min. lesson times)

$$43 \text{ (weeks)} \times \$30.70 \text{ (cost per lesson)} = \$1320.10 \text{ (cost per year)}$$

$$\$1320.10 \text{ (cost per year)} \div 12 \text{ (months per year)} = \$110.00 \text{ (monthly tuition)}$$

Monthly invoices will include tuition, music materials that you have received, and any credits for lessons canceled by instructor (beyond the 9 non-paid vacation weeks) that were not re-scheduled from the previous month. I will keep you informed about the materials that you will be receiving prior to my purchasing them, and I will give you an estimated cost for materials so that we can avoid surprises.

## INSTRUCTOR CANCELLATIONS:

If the teacher cancels a lesson for any reason,

- it will count as one of the teacher's 9 non-paid vacation weeks,
- the teacher will reschedule the lesson, or
- the student will be credited the next month for the missed lesson.

## STUDENT CANCELLATIONS:

If the student cancels a lesson, the teacher will reschedule it upon request if it can be scheduled during normal teaching hours (i.e. taking the time slot of another student who cancelled).

**If a student wishes to have a rescheduled lesson that creates two lessons in one week, the student must also commit to extra practicing to make the extra lesson worthwhile.**

**STUDENT ILLNESS:**

DO NOT COME TO CLASS SICK! I do my best to stay well and keep the keyboard free of germs between students.

If a student is sick (common cold) who normally attends classes in person, the student/parent should notify the teacher up to one hour BEFORE the class is scheduled to conduct the class online.

If a student is sick (flu, covid, etc.) and consequently unable to take their class, the student/parent should notify the teacher BY OR BEFORE the morning of the scheduled class that the student will have to reschedule. The teacher will reschedule the class during the first opportunity after the student is known to be well.

If a student who normally attends classes in person comes to class sick or showing signs of illness (coughing/sneezing/runny nose), the teacher will stop the class, the student will have to leave immediately, and the student will not be given an option to reschedule.

**STUDENT VACATIONS:**

Students who take more than 2-3 weeks off (e.g., to visit China during the summer), have three options:

- 1) pay 100% for your time slot and make up all lessons within 6 months of when you return from vacation (requires extra practicing for all those 2 lesson weeks),
- 2) pay 50% to reserve the time slot (no makeup lessons), or
- 3) pay nothing but risk someone else taking the time slot.

**OPEN DOOR:**

Family/friends are always welcome to observe your piano lesson as long as they are not disruptive. An open line of communication is important, so any and all questions and/or comments regarding piano lessons should be shared as soon as possible while respecting the scheduled lesson times of others.

**ACKNOWLEDGEMENT OF RECEIPT OF and AGREEMENT TO PIANO POLICY**

I have received the current piano policy agreement (effective July 1, 2025) and have read and understand the material covered. I have had the opportunity to ask questions about the agreement, and I understand that any future questions that I may have about the agreement or its contents will be answered in a reasonably timely manner. I agree to and will comply with the new policies, procedures and other guidelines set forth in the agreement. I understand that the Instructor reserves the right to change, modify, or abolish any or all of the policies, benefits, rules, and regulations contained or described in the agreement as she deems appropriate at any time, with or without notice. I acknowledge that neither the agreement nor its contents are an express or implied contract regarding my enrollment.

I further understand that all students are enrolled on an at-will basis, and their enrollment is terminable at the will of the student or the instructor at any time.

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Signature of Adult Responsible for Student(s)

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Date

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Student Name(s): Printed