



NO PRUNE/NO SPRAY/MULCH REQUEST FOR 2024 GROWING SEASON

Name of Resident _____

Unit Address _____

Telephone Number _____

Resident Signature _____

If the resident is not the same as the unit owner, the following signature must also be affixed in order to confirm knowledge of this request.

Unit Owner Signature _____

Telephone Number _____ Date _____

Please initial next to your Landscape Request and **submit to the Grounds Director by April 1st.**
If no form is submitted, it is assumed that our landscape contractor will provide all these services. Residents may not make individual arrangements with our landscaping service.

Note: Any proposed changes to original landscaping (shrubs and trees) must be submitted to the Board using the Variance for Exterior Improvement form.

NO PRUNE: Policy on Shrubbery Pruning by Residents

- A. Shrubbery around the air conditioning units, in-between garages, and in common areas, and all trees are to be pruned only by the landscaping service.
- B. Shrubbery cannot be allowed to grow out-of-control, such as protruding onto sidewalks and doors or becoming attached to or rubbing against the unit. Shrubbery should not cover more than half of any window and should not be taller than patio fences unless approved by the Grounds Director. Shrubbery that becomes disfigured or dies due to improper pruning must be replaced at the unit owner's expense with the approval of the Grounds Director. Any pruning concerns that may arise will be discussed with the resident. If satisfactory resolution cannot be achieved, the Board of Directors will resolve the concerns, which may include revocation of the shrubbery pruning privilege.
- C. A list of residents who have requested to be responsible for shrubbery pruning will be maintained by the Grounds Director. Residents may remove their names at any time by submitting a written note or email to the Grounds Director.

_____ **I wish to assume responsibility for pruning my shrubbery along the walkways of my unit and request that the landscaping service NOT prune my shrubs; I agree to the policies above.**

NO SPRAY: Policy on Weeding Mulch Beds by Residents

- A. This policy pertains only to spraying of weeds in the mulch beds along the sidewalks at each unit. The Landscape Contractor will continue to spray for weeds around the air conditioning units and in-between garages and in any of the mowed areas. **NOTE: This does not include shrubs and trees. The Landscape Contractor will continue to spray shrubs and trees with insecticide/disease control/fertilizer (four times per year).**
- B. Weeds cannot be allowed to grow out-of-control. Any weed maintenance concerns that may arise will be discussed with the resident. If satisfactory resolution cannot be achieved, the Board of Directors will resolve the concerns which may include revocation of the no weed spraying privilege.
- C. A list of residents who have requested to be responsible for weeding their mulch beds will be maintained by the Grounds Director. Residents may remove their names at any time by submitting a written note or email to the Grounds Director.

_____ **I wish to assume responsibility for weeding my mulch beds along the walkways of my unit and request that the landscaping service NOT spray my mulch beds for weeds; I agree to the policies above.**

MULCH: Policy on Special Mulch Requests

- A. Only mulch approved by the Board of Directors may be used at Meadowood. No other kind of mulch may be used.
- B. All beds will be mulched each Spring by the contracted Landscape Service. However, a resident may choose to have the mulch delivered to their driveway (full load or half load) and spread the mulch themselves. The Grounds Director will notify residents of the approximate date of mulch delivery, and the resident must have a tarp in place on the driveway by that date. The resident is responsible for clean-up, which must be completed within 72 hours of delivery.
- C. The Grounds Director must approve any adjustment to the mulch order that is less than half a load.
- D. A list of residents who have elected to spread their mulch will be maintained by the Grounds Director. Residents may remove their names at any time by submitting a written note or email to the Grounds Director.

_____ **I wish to spread the mulch provided by the landscape service for my unit and agree to place a tarp in my driveway where I want the mulch delivered; I agree to the policies above.**

Check one: _____ **Full load** _____ **Half load**

Please submit this form to the Grounds Director Bill Coulter
5342 Meadowood Lane or scan and send to bcoulter@coulterknox.com by **April 1st**