



Family Ties Event Barn, LLC  
N1980 Owen Ave. Neillsville, WI  
Mailing: N9357 Eastridge Dr. Unit 2  
Berlin, WI 54923  
(920) 252-5564 Mel Krause  
familytieseventbarn@gmail.com

## PRIVATE EVENT INFORMATION & POLICY

**BEVERAGES:** We will meet to discuss alcohol options.

1. The Client may bring in their own beer, malt beverages, wine, soda and water. Which would be considered an 'open bar' (no cash exchange and/or donation jar)
2. **For 2027.** FT will purchase beer, malt beverages (5% alcohol content) or wine under their liquor license. Different drink-pricing packages will be available during our meeting. One or more of our licensed bartenders are required to serve any beverages and they will always monitor the alcohol. ALL alcohol consumed on site needs to be served directly from the bar by one of FT bartenders. We will work with the client to determine the number of bartenders required to serve the number of expected guests.

**NO HARD LIQOUR ALCOHOL ON PREMISIS at ANY TIME and NO CARRY-INS ON THE PROPERTY OR IN VEHICLES.**

We do not provide table-side or ceremony beverage services; alcohol will only be available at the bar.

**ABSOLUTLY NO** illegal substances allowed on the property and any person under 21 is prohibited from drinking any alcoholic beverages. FT staff and our bartenders will ask anyone who is under the age of 25 for their ID. If FT finds a minor drink alcohol, they will be asked to leave the premises. If any illegal substances are found on the premises, the users will be asked to leave the event.

If the CLIENT plans on Designated drivers or a shuttle service, these need to be posted at the bar. Please keep in mind, at the end of the evening, it is illegal in Wisconsin to have any open alcohol containers in a vehicle. ALL Alcohol will stop being served at 11:30pm.

**CATERING:** The CLIENT must use a licensed & insured caterer for the day of the event. FT does not have a kitchen in the barn. CLIENT's caterer would have access to trash bags and trash cans. **Food liability is the full responsibility of CLIENT.**

**FACILITIES AND SERVICES PROVIDED BY FAMILY TIES EVENT BARN:** FT will provide the facilities and services described in this contract on the date of the event. All other services and arrangements for services shall be the responsibility of the CLIENT and managed through a separate agreement with one of the approved catering services listed in this contract. FT will provide the following:



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## Rental use includes:

- 150-year-old Rustic historically decorated upper barn loft (37x84) located on a 210-acre farm surrounded by farmland and woods.
- Seating for 250 people with a mix of round tables, banquet tables, wooden plank tables (no hot items allowed on wooden plank tables) and chairs included.
- Pasture area with wood benches. (held in grass, so please be prepared with proper footwear)
- Handicapped accessible.
- Portable toilets (depending on size of event) plus 1 wheelchair accessible with washing station. (Rustic Bathrooms coming soon)
- Firepit area (weather permitting & available only with staff assistance)
- Designated smoking & vaping area
- 2- Vintage buffets
- Strung café lights throughout the barn
- Built in bar
- Trash removal & Maintenance

## Services:

- Day of coordination by owner, maintaining a timeline and general organization
- Guest parking attendant (depending on the event)
- Set-up and clean-up of event
- Staff to maintain trash removal

## Features:

- Historic Barn
- Concrete Silo
- Deck
- Wooden fencing
- Several gardens
- Oak woods (possible ceremony site)
- Tall grass outer pasture
- Parking
- Grand wooden arch
- Wagon wheels
- Whisky/wine barrels
- Reclaimed horse drawn spreader
- Night outdoor lighting
- Firepit (weather permitting)
- Farm tractors
- Designated smoking & vaping area
- Yard games
- Antique décor (not to be removed)
- Wooden benches for outdoor events
- Mixture of round, banquette & wooden plank tables
- Chairs
- Built in bar
- 2- Vintage buffets for cake & gifts
- Vintage card box
- Sweetheart table & chairs



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## TO ENSURE FT FACILITIES ARE PROPERLY CARED FOR, CLIENT MUST FOLLOW THE BELOW GUIDELINES:

- No fireworks, sparklers, oil lamps, glitter, confetti or confetti balloons allowed throughout entire property
- No candles. Battery operated candles only.
- NO nails, tacks, staples, duct/gorilla tape on the barn structure. (Consult with FT staff if you wish to hang décor)
- No Vaping or Smoking (only in the designated area)
- Venue is not responsible for lost or stolen items
- Client clean up and remove all decorations hung by CLIENT and anything brought by the Client by end of the event
- Client must provide Ice and disposable drinkware for beverages
- Any Music and Beverages must stop at 11:30 pm.
- Clean up until 12:00 am.
- Everyone must be vacated by 12:15 am.
- Special Event Liability Insurance (e.g., \$1 million liability policy) due 30 days before the event. (We will discuss this in further detail depending on the event)

## OTHER INFORMATION:

- **Insurance:** In addition to the rental of the venue, we require that you take out a minimum \$1 Million-dollar special Event Insurance policy for your event for any incidents. If your event hosts alcohol, make sure to have liquor liability coverage listed. This insurance covers the renter for any unexpected damage or injury. Make sure the date of renting is within the policy and name Family Ties Event Barn llc as a Co-Insured on the event policy. This may be purchased through your local insurance company. A copy of this insurance policy is due 30 days prior to the event. FT is not liable for any of your rented equipment going missing.
- **Vendors:** FT Does not contract with any vendors, so you may hire any vendor for the event. We do have a list available of vendors in the area. FT is not liable for any issues that may arise with any vendor. We require obtaining a Certificate of Insurance (COI) from all your vendors who will be onsite. A copy of these is to be submitted to FT with your Event Insurance. Any catering providing food regardless of whether they will be onsite or not.



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- **Pets:** As pet lovers ourselves, to ensure a clean venue, kept grounds, safety and comfort to all your guests, we do not permit guests to bring pets to the venue, on the grounds, or to be left in their vehicles.
- **Music:** Music ends by 11:30pm and the amplified music cannot go over 90dB. Please keep this in mind when you speak to your DJ or Band. There are apps for them to keep track, and FT will also keep track. If the music goes over 90dB, the DJ or Band will be asked to turn the music down for respect of our neighbors. We will only ask once. If this is violated again, FT will require music to end.
- **Lost items:** All items found left behind, not belonging to FT, will be sent home with the event hosts at the end of their event. If any items are found after the event, the host will be contacted and if the items are not picked up within 7 days, the items will be donated to the local donation center.
- **Bugs:** Please keep in mind the barn is in the country and there are mosquitoes and ticks (depending on the time of the year) so we have no control over the bugs. Please bring bug spray and check for ticks after your event. FT will apply one application with natural granular mosquito repellent two days prior to the event. If you would like more days or extra applications, this will be the Clients' responsibility, or the Client can pay an extra \$50 per application of the granular repellent. Please remember depending on the severity of the Mosquitos, these applications do not take 100% of the mosquitoes and bugs away.
- **Children** must be always supervised due to our location and the historic items throughout the property and Barn. No climbing on any fencing, equipment, wagon wheels, etc. is allowed and children are not allowed in any buildings other than the loft of the barn, unless part of the wedding party as needed for getting ready and pictures.
- **Decorations:** Café lighting is strung throughout the loft along with back lighting in certain areas of the loft. Two white vintage buffets are available for use. The historical antique items placed high on the walls or above storage areas may not be removed, unless approved by FT. You can bring decorations for your tables, chairs, bar area and floor.