



Family Ties Event Barn, LLC
N1980 Owen Ave. Neillsville, WI
Mailing: N9357 Eastridge Dr. Unit 2
Berlin, WI 54923
(920) 252-5564 Mel Krause
familytieseventbarn@gmail.com

WEDDING INFORMATION & POLICY

Family Ties Event Barn LLC is limited to 6 days per year/ 1 per month with alcohol.

BEVERAGES: The Client may bring in their own beverages, (beer, malt beverages, soda, water & juice. NO hard liquor) which would be considered an 'open bar' (no cash exchange and/or donation jar.) If the wedding couple wishes to host alcohol at their event with 20+ guests, hiring one or more of our licensed bartenders is required, at a rate of \$25/hour with a minimum of 4 hours for the main bartender, or you may bring in your own licensed bartender. If you bring in your own licensed bartender, a copy of the bartender operating license will need to be supplied to FT prior to the event, and they will need to comply with the legal operations of an operating bartender's license) The bartenders will/must always monitor alcohol. ALL alcohol consumed on site needs to be served directly from the bar by a licensed bartender. We will work with the couple to determine the number of bartenders required to serve the number of expected guests.

We do not provide table-side or ceremony beverage services; beverages will only be available at the bar.

ABSOLUTLY NO illegal substances or hard liquor carry-ins allowed on the property and any person under 21 is prohibited from drinking any alcoholic beverages. FT staff and our bartenders will ask anyone who is under the age of 25 for their ID. If FT finds a minor drink alcohol, they will be asked to leave the premises. If any illegal substances are found on the premises, the users will be asked to leave the event.

If the CLIENT plans on Designated drivers or a shuttle service, these need to be posted at the bar. Please keep in mind, at the end of the evening, it is illegal in Wisconsin to have any open alcohol containers in a vehicle.

ALL Alcohol will stop being served at 11:00pm.

CATERING: The CLIENT is to use a licensed & insured caterer for the day of the wedding and the rehearsal dinner. FT does not have a kitchen in the barn. CLIENT's caterer would have access to trash bags and trash cans. **Food liability is the full responsibility of CLIENT.**



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FACILITIES AND SERVICES PROVIDED BY FAMILY TIES EVENT BARN: FT will provide the facilities and services described in this contract on the date of the event. All other services and arrangements for services shall be the responsibility of the CLIENT and managed through a separate agreement with one of the approved catering services listed in this contract. FT will provide the following:

Rental use includes:

- Century + year-old Rustic historically decorated upper barn loft (37x84) located on a 210-acre farm surrounded by farmland and woods.
- Seating for 225 people, 200 white chairs, sweetheart round table & chairs, limited 5' round tables & 6' banquet tables, included.
- Pasture ceremony area with a grand wood beamed arch and wood benches. (held in the grass, so please be prepared with proper footwear)
- Handicapped accessible.
- Portable toilets (depending on size of event) plus 1 wheelchair accessible designated for the bride and handicapped guests, along with 1 washing station.
(Rustic Bathrooms coming in near future)
- Farmhouse —(3 bedroom, 1 bath) available for bride and bridesmaids as a get ready space, prior to ceremony (once ceremony is complete the personal belongings are to be removed from the farmhouse) (Vintage Bridal and Groomsman suites coming soon)
- Firepit area (weather permitting & available only with staff assistance)
- Designated smoking & vaping area (west of the barn on pavement) **ABSOLUTELY NO SMOKING OR VAPING IN OR NEAR 50' OF THE BUILDINGS**
- Vintage buffets for Cake and gift tables along with a vintage locked card box
- Strung café lights & 3- Antique light fixtures throughout the barn
- Built in bar with 2 small refrigerators
- Guest parking attendant

Services:

- Guest parking attendant
- Set-up/take down assistance
- Limited tables and 200 white padded chairs available
- Staff to maintain trash removal during event
- Wedding Officiant - Ceremony



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Features:

- Historic Barn
- Café strung lights throughout barn
- Large Antique light fixtures
- Concrete Silo
- Deck
- Wooden fencing
- Several gardens
- Oak woods (2nd ceremonial site)
- Tall grass outer pasture
- Parking
- Grand wooden arch
- Wagon wheels
- Whisky/wine barrels
- Reclaimed horse drawn spreader
- Night outdoor lighting
- Firepit (weather permitting)
- Farm tractors (upon request)
- Designated smoking & vaping area
- Yard games
- Antique décor (not to be removed)
- Wooden benches for ceremony
- 6-5' round tables, 4- 6' banquet tables & (wooden plank tables in near future)
- 200 white chairs & 1 high-chair
- Built in bar
- 2- Vintage buffets for cake & gifts
- Vintage card box
- Sweetheart table & chairs (Available)

TO ENSURE FT FACILITIES ARE PROPERLY CARED FOR,

CLIENT MUST FOLLOW THE BELOW GUIDELINES:

- No fireworks, sparklers, oil lamps, glitter, confetti or confetti balloons allowed throughout entire property
- No candles. Battery operated candles only.
- No artificial flower petals allowed – only biodegradable materials allowed for use during ceremonies
- NO nails, tacks, staples, duct/gorilla/Alia/double sided tape on the barn structure. (Consult with FT staff if you wish to hang décor)
- No Vaping or Smoking inside or within 50' of barn (only in the designated area- west of barn on pavement)
- Venue NOT responsible for lost or stolen items
- Client leaves the **whole property** the way it was when they came. (includes: barn, farmhouse, perimeters of barn/buildings, parking areas, gardens and ceremonial areas). Remove all personal belongings/decorations etc. If the farmhouse is used -remove all personal items after ceremony/before dinner, the farmhouse is to be left the way it was found. Clean up any outside messes & return all furniture to its original layout (outdoors & indoors). Remove all decorations hung by CLIENT and anything brought by the Client by Sunday at 11:00 pm.



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- Any vehicles left overnight must be picked up by 10 am the following day or could be subject to towing
- Client must provide Ice and disposable drinkware for beverages
- NO Bottles or Glass is allowed for drinkware.
- Music and Beverages must stop at 11:00 pm.
- Everyone must be vacated by 12:00 am.
- Final Clean up and removal of personal property by 11:00 am the after the Big Day.
- Special Event Liability Insurance (e.g., \$1 million liability policy) due 30 days before the wedding date.

OTHER INFORMATION:

- **Insurance:** In addition to the rental of the venue, we require that you take out a minimum \$1 Million-dollar special Event Insurance policy to cover property damage liability, bodily injury and liquor liability for your event for any incidents. This insurance covers the renter for any unexpected damage or injury. Make sure all the dates of renting are within the policy (Set up-rehearsal, the big day & clean up) and name Family Ties Event Barn llc as a Co-Insured on the event policy. This may be purchased through your local insurance company. (you may add a rider on your homeowners/renter's insurance) A copy of this insurance policy is due 30 days prior to the event. FT is not liable for any of your rented equipment going missing.
- (\$85-\$350 depending on additional coverage)
- **Vendors:** FT Does not contract with any vendors, so you may hire any vendor for the event. We do have a list available of vendors in the area. FT is not liable for any issues that may arise with any vendor. We require obtaining a Certificate of Insurance (COI) from all your vendors who will be onsite. A copy of these is to be submitted to FT with your Event Insurance (30 days before event). Any catering providing food regardless of whether they will be onsite or not. Exceptions include: officiant and vendors who will not be onsite. (e.g. florist, dress/tux shops, lodging, etc.)
- **Pets:** As pet lovers ourselves, to ensure a clean venue, kept grounds, safety and comfort to all your guests, we do not permit guests to bring pets to the venue, on the grounds, or to be left in their vehicles. Special exceptions are made for wedding couples to bring their pets once approved.



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- **Music:** Music ends by 11:00pm and the amplified music cannot go over 90dB. Please keep this in mind when you speak to your DJ or Band. There are apps for them to keep track, and FT will also keep track. If the music goes over 90dB, the DJ or Band will be asked to turn the music down for respect of our neighbors. We will only ask once. If this is violated again, FT will require music to end.
- **Lost items:** All items found left behind, not belonging to FT, will be sent home with the event hosts at the end of their event. If any items are found after the event, the host will be contacted and if the items are not picked up within 7 days, the items will be donated to the local donation center.
- **Bugs:** Please keep in mind the barn is in the country and there are mosquitoes and ticks (depending on the time of the year) so we have no control over the bugs. Please bring bug spray and check for ticks after your event. FT will apply one application with natural granular mosquito repellent two days prior to the event around the barn, designated smoking area and portable toilets. If you would like more days or extra applications, this will be the Clients' responsibility, or the Client can pay an extra \$75 per application of the granular repellent. Please remember depending on the severity of the Mosquitos, these applications do not take 100% of the mosquitoes and bugs away.
- **Children** must be always supervised due to our location and the historic items throughout the property and Barn. No climbing on any fencing, equipment, wagon wheels, etc. is allowed and children are not allowed in any buildings other than the loft of the barn, unless part of the wedding party is needed for getting ready and pictures.
- **Decorations of the barn:** Café lighting strung throughout the loft, antique light fixtures and back lighting in certain areas of the loft. Two white vintage buffets are placed for the cake and gift table, along with a vintage locked card box. The historical antique items placed high on the walls or above storage areas may not be removed, unless approved by FT. You can bring decorations for your tables, chairs, bar area and floor.



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- **Wedding Website:** If you have a website for your wedding, please share our link to your 'Wedding Guests' tab, so your guests can view the property, location and plan accordingly for your event. Your guests should arrive 30-45 minutes before your ceremony. A guest parking attendant will park your guests as they arrive.
- **Lodging:** There are various lodging options available, from hotels, motels, lodges/cabins, bed & breakfasts, and campgrounds all within 15 minutes from the venue. Please see the list of lodgings.
- **Points of interest:** The Highground Veterans Memorial Park
Chatty Belle, the world's largest talking cow.
Levis Mound hiking and biking trail.
Wilderness Pursuit Horseback Adventures
Neillsville Country Club

Clients' Signature,

Date ____/____/20____
Printed Names'

Address

City, State, Zip Code

FT's Signature

Date ____/____/20____
Printed Name

Melanie Krause

Mailing Address

N9357 Eastridge Dr. Unit 2

City, State, Zip Code

Berlin, WI 54923

**Policies subject to change*