



Standing Orders

Administration & Attendance

1. **Parade Nights** – Cadets are to arrive at Ralph McCall School no later than 18:20 on training nights, ready for Colours at 18:30.
2. **Absences** – Parents/guardians must notify the corps through the holgerstorm.ca absence form before 17:00 if a cadet cannot attend.
3. **Sign-In** – All cadets with their parents must report to the Duty Staff upon arrival and check out with them at dismissal.
4. **Punctuality** – Repeated lateness will be addressed by the Divisional Officer and reported up the chain of command.

Uniform & Dress

5. **Uniform Wear** – Uniforms may only be worn at authorized cadet functions.
6. **Uniform Care** – Cadets are responsible for maintaining uniforms in clean and serviceable condition. Missing items must be reported immediately.
7. **Personal Appearance** – Haircuts, grooming, and footwear must always meet Navy League standards.
8. **Uniform Exchange** – Ill-fitting or damaged uniform items are to be exchanged promptly at designated uniform nights.

Conduct & Discipline

9. **Respect** – All cadets will treat officers, instructors, fellow cadets, and property with courtesy and respect.
10. **Prohibited Items** – No gum, candy, energy drinks, or electronic devices are permitted during training or parades.
11. **Stand Easy** – Snacks and canteen items are to be consumed only during designated breaks and in approved areas.
12. **Language & Behaviour** – Foul language, disruptive conduct, or disobedience will not be tolerated.



Standing Orders

Training & Ceremonial

13. **Colours & Sunset** – Silence and proper deportment will be maintained during Colours and Sunset.
14. **Preparedness** – Cadets must bring a labelled water bottle, writing kit, and notebook to all training activities.
15. **NCO Authority** – All lawful instructions given by senior cadets, petty officers, and officers are to be followed promptly.
16. **Parade Conduct** – Cadets must maintain proper deportment, posture, and bearing while on parade.

Marks of Respect & Naval Traditions

17. **Saluting** – Cadets will salute officers, branch members, special guests, and VIPs when required and return salutes smartly when addressed.
18. **Reporting Procedures** – When reporting to an officer, cadets will come to attention, salute smartly, and state: “Sir/Ma’am, Cadet [Name] reporting as ordered.”
19. **Quarterdeck Salute** – When embarking or disembarking the ship, all personnel salute the quarterdeck and then carry on. This tradition will be practiced during ceremonial instruction.
20. **Courtesy Between Cadets** – Junior cadets will show respect to senior cadets through proper address (e.g., “Petty Officer,” “Leading Cadet”) and adherence to naval customs.

Approved and Issued By:

S/Lt (NL) I. Pollard
Commanding Officer
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