

# **AIRBNB CHECK LIST**

## **1) Inspection**

- Report any belongings left behind to the owner/manager.
- Report any property damage to the owner/manager.

## **2) Linen and Towels**

- Strip used bed linen, towels, bathmats, and tea towels.
- Replace with fresh sets.
- Wash and dry linen/towels if requested.

## **3) Kitchen**

- Wash and put away dishes; empty the dishwasher.
- Check appliances (microwave, oven, kettle, toaster, coffee machine) are empty, clean, and functional.
- Clear the fridge of guest items, wipe spills, and restock if required.
- Wipe all benches, splashbacks, cupboard fronts, and handles.
- Clean sink and taps; polish if needed.
- Empty bins and replace liners.

## **4) Bathroom**

- Sanitize and clean toilet (seat, bowl, base, and buttons).
- Clean sink, vanity, taps, and mirrors.
- Clean shower: wipe for short stays; deep clean periodically (tiles, grout, fixtures).
- Scrub and dry glass shower screen/door.
- Check and clear drain holes.
- Empty bins and replace liners.

## **5) Re-stock Consumables if provided**

- Tea, coffee, sugar.
- Paper towel, bin liners, cling wrap.
- Dish soap, dishwasher tablets, sponges/scrubbers.
- Facial tissues, toilet paper.
- Hand soap, shampoo/conditioner, body wash.

## **6) Dust, Tidy, Reset**

- Spot dust throughout: tables, surfaces, light switches, skirting boards.

- Check all lights; replace bulbs as needed. Confirm taps aren't dripping; test fans, AC, heaters. Consider leaving a lamp on for late check-ins.
- Tidy and reset: stack magazines, plump cushions, straighten rugs, arrange décor, set out guest info booklets.

#### **7) Floors and Outdoor Areas**

- Sweep/vacuum/mop as need.
- Sweep porches, balconies, and outdoor areas; remove dirt, debris, and leaves to prevent tracking inside.

#### **8) Guest-Ready Finishing Touches**

- Add extras if provided: chocolates, wine, flowers, bread and cheese, or vouchers.
- Verify keys are returned to keylock safe ready for the next check-in.

#### **AIRBNB CLEANING/RESET PRICING**

1 bed 1 bathroom \$150

2 bed 1 bathroom \$180

For all other pricing please reach out for a quote.