

# MN Lions Childhood Cancer Foundation

## Board of Trustees Meeting

Wednesday, July 17, 2024

10:30 AM

M Health Fairview Acute Rehabilitation Center

2512 S 7th St., 5th floor

*Park on the street or parking lot across the street*

### Garden Party:

Masonic Children's Hospital, Follows this meeting

### Zoom Option:

<https://us06web.zoom.us/j/89454996548?pwd=Fqg92GanNGxdneFwk6px241jLZ5GsD.1>  
(Will be recorded and saved to iCloud. Contact me for information on how to access is below)

<https://us06web.zoom.us/rec/share/Wo-V0GZn3yeb799a6siM6x0ImT0Qii83Cqt5lE9z8LUqV1utjHhbX8hmD71C9YqF.5eiBkB7DI5nLoow?startTime=1721230084000>

Passcode: XQ+^DN8c

### Welcome:

Chair Jeff Thompson

### Correspondence:

Secretary Colleen Patterson

### Additions or Corrections to Agenda:

Addition of 2 items:

Item #5-Vergus Family Match

Item #6-Camp Knudsen Discussion

### Approval of Agenda:

Motioned by: Tracy 2<sup>nd</sup> By: Linda

### Secretary Report:

See attachment (2024 04-27 Minutes Amended1) sent via email by Tom McCarthy

Motioned by: Merlin 2<sup>nd</sup> By: Tom O

### Treasurer Report:

See attachment (2024 06-30 Treasurer Report) sent via email by Tom McCarthy

Motioned by: 2<sup>nd</sup> By:

### Roll Call of Directors present:

|                             |   |                                    |   |                              |   |                               |   |
|-----------------------------|---|------------------------------------|---|------------------------------|---|-------------------------------|---|
| 5M1-Deb Nisbit              | N | 5M4-Bob Knutson                    | Y | 5M7-Chad Vokaty              | N | 5M10-Jessica Minske           | N |
| 5M1-Greg Larson             | Y | 5M4-Merlin Athmann                 | Y | 5M7-Mark Landwehr            | N | 5M10-Tom O'Brien<br>Treasurer | Y |
| 5M2-Chuck Toltzman          | N | 5M5-Colleen Patterson<br>Secretary | Y | 5M8-Bob Thompson             | Y | 5M11-Jodi Sorenson            | N |
| 5M2-Debbie<br>Trebiatowski  | N | 5M5-Gary Stevens<br>Vice Chair     | Y | 5M8-Jeff Thompson<br>Chair   | Y | 5M11-Katie Damm               | N |
| 5M3-Doreen Hanson-<br>Velde | N | 5M6-VACANT                         | N | 5M9-Cora Hohnstadt           | Y | Lisa Kaufmann<br>DG Liaison   | Y |
| 5M3-Patty Peterson          | N | 5M6-Tracey Braaten                 | Y | 5M9-Linda Albrecht-<br>Norby | Y | Eric Glenz<br>Legal Counsel   | N |

### Consent Agenda: Tom O'Brien

Motioned by: Linda

2<sup>nd</sup> By: Tracy

(A consent agenda is a board meeting practice that groups routine business and reports into one agenda item. The consent agenda can be approved in one action, rather than filing motions on each item separately. Using a consent agenda can save boards anywhere from a

few minutes to a half hour. A consent agenda moves routine items along quickly so that the board has time for discussing more important issues.)

1. Confirm the following matching grants that have been approved by email:

| Date       | Club                   | District | Family     | Amount   | Yearly Cumulative |
|------------|------------------------|----------|------------|----------|-------------------|
| 07/05/2023 | Forada                 | 5M4      | Askew      | \$ 500   | \$ 500            |
| 07/20/2023 | Houston                | 5M1      | Nelson     | \$ 500   | \$ 1,000          |
| 07/31/2023 | New Brighton           | 5M6      | Crusan     | \$ 500   | \$ 1,500          |
| 08/29/2023 | Riverside Fergus Falls | 5M9      | Trinkle    | \$ 500   | \$ 2,000          |
| 09/20/2023 | Thief River Falls      | 5M11     | Gerszewski | \$ 500   | \$ 2,500          |
| 11/29/2023 | Scandia-Marine         | 5M6      | Huston     | \$ 500   | \$ 3,000          |
| 12/27/2023 | Maple Grove            | 5M5      | Petrie     | \$ 500   | \$ 3,500          |
| 01/01/2024 | Backus                 | 5M9      | Shivers    | \$ 500   | \$ 4,000          |
| 01/04/2024 | Carver                 | 5M2      | Grimm      | \$ 500   | \$ 4,500          |
| 01/30/2024 | Sauk Rapids Tinvile    | 5M8      | Anderson   | \$ 500   | \$ 5,000          |
| 02/01/2024 | Holdingford Royalton   | 5M8      | Larson     | \$ 500   | \$ 5,500          |
| 02/05/2024 | Willmar Noon           | 5M4      | Larson     | \$ 500   | \$ 6,000          |
| 02/21/2024 | Hutchinson             | 5M2      | Wanous     | \$ 500   | \$ 6,500          |
| 02/28/2024 | Nicollet               | 5M2      | Olsen      | \$ 500   | \$ 7,000          |
| 03/06/2024 | Faribault              | 5M2      | Eroglu     | \$ 500   | \$ 7,500          |
| 03/07/2024 | Farming                | 5M8      | Mathiason  | \$ 500   | \$ 8,000          |
| 03/18/2024 | Little Falls           | 5M8      | Josephson  | \$ 500   | \$ 8,500          |
| 03/21/2024 | Sauk Rapids            | 5M8      | Lerdahl    | \$ 500   | \$ 9,000          |
| 04/05/2024 | Verndale               | 5M9      | Sadlo      | \$ 500   | \$ 9,500          |
| 04/08/2024 | Little Falls           | 5M8      | Berg       | \$ 500   | \$ 10,000         |
| 04/16/2024 | Chanhassen             | 5M2      | Arlt       | \$ 500   | \$ 10,500         |
| 04/17/2024 | Cokato                 | 5M7      | Wanous     | \$ 500   | \$ 11,000         |
| 04/19/2024 | Mpls Dntn Nxt Gen      | 5M5      | Winters    | \$ 500   | \$ 11,500         |
| 04/29/2024 | Duluth                 | 5M10     | Lyons      | \$ 500   | \$ 12,000         |
| 05/23/2024 | Lonsdale, et al        | 5M2      | Bongers    | \$ 500   | \$ 12,500         |
| 05/23/2024 | Lonsdale et al         | 5M2      | Hoy        | \$ 500   | \$ 13,000         |
| 06/05/2024 | Hewitt Lions           | 5M9      | McKane     | \$ 1,000 | \$ 14,000         |
|            |                        |          |            |          |                   |

## Reports

### 1. Finance Committee - Tom O'Brien, Chair

- Resolution regarding opening a new bank account in Duluth and closing the one in Dassel. (file 2024 07-17 RESOLUTION Change Banks)
- Discussion of University of Minnesota donation (file 2024 07-14 COMMITTEE RECOMMENDATION U of M Donation)
- Procedures going forward:
  - Tom will not be keeping track of checks received from each club.
  - He will notify the trustee/director that a check has been received and request they should send a thank you note and mention the amount received and number of Believe Awards the club is eligible for.

- iii. Believe Award coordinator will be notified on the same message as mentioned above.
- iv. Please be sure to ONLY send checks by mail. DO NOT mail cash. If you receive cash, send a personal check and detail what it for. i.e. Pins, Shirts, Donation, etc.

### 1. University of Minnesota – Gary Stevens

- a. Gary wanted to know what the board wanted to know. Idea's given included:
  - i. What's New at the U (and post to our website)
  - ii. Tidbits
  - iii. Programs-Research developments
  - iv. Anything directors & trustees can take back to thier clubs & districts
- b. Dr. Lucie Turcotte, MD will be the Program Director for the Survivorship Program

### 2. Hamel Rodeo – Gary Stevens

- a. Brief History of the Hamel Rodeo. They are a 501.c.3 organization and have been in existence since 1981. They depend on volunteers and give back to the community. The PRCA (Professional Rodeo Cowboys Association) wanted them involved in groups that gave support to cancer research and projects. Lion Rob Hed from Hamel Lions recommended a partnership with MN Lions Childhood Cancer in 2022. It has grown each year and has proven to be a very successful venture.
- b. This venture with the Hamel Rodeo could be our big event and opportunity for publicity.
- c. Lots of Lions volunteered from many clubs and helped add to the success of the 2024 Hamel Rodeo.
- d. In September we should know the amount of what we will have earned from the Thursday night ticket sales.
- e. Other partnerships have matched donations and Merlin Athmann stated Bird Island Lions Club will match a donation up to \$1,000.
- f. Save the dates of July 10<sup>th</sup>, 11<sup>th</sup>, 12<sup>th</sup> & 13<sup>th</sup> for the 2025 Rodeo

### 3. Believe Award – Colleen Patterson

- a. Discussion regarding the Cumulative Total Report (*file Donations MLCCF 2024-06*)
  - i. Trustees/Directors need to send their version of their tracking to Lion Colleen. That data will be compiled it into a master list of donating clubs, by district and made viewable on the website, under the Trustee section.
  - ii. Lion Tom O'Brien will be sending information regarding donations received so clubs are credited in a timely manner.
- b. Proposal to change the process of making the nameplates. (*file 2024 07-17 Believe Award Name Plate Proposal*)
- c. Inventory on hand is 12; with another 12 – 14 being made. That will complete the original order of donated awards. The foundation should consider plans going forward.
- d. One idea was to reduce the size of the award. Lion Colleen will research that and report back on our next quarterly meeting. Others are encouraged to bring ideas at that time.
- e. Process will be:
  - i. Receive Application
  - ii. Check List of Cumulative Totals for qualification.
  - iii. Check with the director from the requesting district for qualifications
  - iv. Request name plate
  - v. Process award with name plate and shipping
  - vi. Ship or deliver
  - vii. Believe Certificates are available in case we can't an award cannot be delivered in time.

## Old Business

### 1. Transfer of club credits – Linda Albrecht-Norby

- a. This refers to when a club disbands and has earned credits for a Believe Award still on the books. Where should the credits go. After much discussion the following was adopted:
    - i. Transfer of MN Lions Childhood Cancer Foundation Believe Award credits would be allowed to transfer to the district of the folding club and at the discretion of the folding club.
- Motioned by: Gary Stevens 2<sup>nd</sup> By: Tom O'Brien

## New Business

- 1. **Family Match Program**-Discussion was held on how to streamline process and remove the Treasurer from the step of collecting and calling for votes. Discussion resulted in the following process.
  - a. The process will be:
    - i. Email application to Secretary, Lion Colleen Patterson

- ii. An email will be sent with the application, calling for a vote and blind copying (bcc) trustees.
- iii. She will collect and record results and send that to the Treasurer and bcc trustees.
- iv. The treasurer will cut the check and issue according to directions on form.
- b. Family Match Program Form-Discussion on what should be on form.
  - i. Should include contact information for Club President
  - ii. Where FORM should be sent was added.
  - iii. See attached redesigned form: *(MLCCF FAMILY MATCH APPLICATION 2024-07-19)*
  - iv. Where CHECK should be mailed to is up to discretion of requestor based on circumstances of the family.

2. Family Match Process- Covered under Family Match Program

3. Believe Awards – Covered under Reports

4. Committee Structure – Jeff Thompson

- a. The following committee needs Chairs & members. Please notify Jeff where you would like to help.

| Finance Committee                            | Public Relations           | Fundraising | Family Needs |
|----------------------------------------------|----------------------------|-------------|--------------|
| Chuck Toltzman, Chair                        | Katie Damm, Facebook       |             |              |
| Cora Hohnstadt, Vice Chair                   | Colleen Patterson, Website |             |              |
| Colleen Patterson, Secretary                 | Mark Landwehr              |             |              |
| Tom O'Brien, Treasurer<br>(non-voting member | Tracy Braaten              |             |              |
| Jeff Thompson                                | Doreen Hanson-Velde        |             |              |
| Gary Stevens                                 |                            |             |              |
|                                              |                            |             |              |
|                                              |                            |             |              |

1. Camp Knudsen – Bob Knudsen (no relation to the camp)

- a. link for information: <https://www.lssmn.org/campknutson/camps/upcoming-camps>
- b. Camp Knutson is a supportive, medically sound camp for individuals with disabilities, medical conditions and other identified needs. We partner with other organizations to host camps for youth and adults with identified needs such as autism, heart disease, skin conditions, Down syndrome, burn survivors and youth experiencing homelessness. Seven different camps are available.
- c. Their beautiful, updated 30-acre campus is nestled between the pristine waters of Lower Whitefish and Big Trout lakes
- d. Lutheran Social Services are their main sponsor.
- e. Camp Norden focuses on children affected by cancer and scheduled for August 17<sup>th</sup> to 21<sup>st</sup>.
- f. Dr. Karim Thomas Sadak is on staff
- g. Discussion resulted in the following items to research and discuss at our next meeting.
  - i. What other cancer related camps are there in Minnesota?
  - ii. Post a link to the camp on our website, under Family Resources.
  - iii. Cabin Sponsorship?
  - iv. Lion Jeff was going to visit and also report findings.

6. Family Match Approval for Addison

Motioned by: 2<sup>nd</sup> By: All in Favor

## District Reports

|                                    |                                                                                                                                                        |
|------------------------------------|--------------------------------------------------------------------------------------------------------------------------------------------------------|
| 5M1-Greg Larson                    | District has raised \$23,000 and awarded 5 Believe Awards.                                                                                             |
| 5M4-Bob Knutson                    |                                                                                                                                                        |
| 5M4-Merlin Athmann                 | Letters have gone out to the clubs. Reached out to clubs who raised money. Getting ready for Olivia's Walk in the Park on August 3 <sup>rd</sup> ,     |
| 5M5-Gary Stevens<br>Vice President | NE Lions collected Lego Sets and \$2000. Excelsior Lions had a Pub Crawl and collected 65 Lego sets and raised over \$4000. Rodeo was already covered. |

|                                       |                                                                                                                                                                                                                                           |
|---------------------------------------|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| 5M8-Bob Thompson                      | Speaking at Zone Meetings, couple of clubs; planning fall event.                                                                                                                                                                          |
| 5M8-Jeff Thompson<br><b>President</b> | Has one club visit.                                                                                                                                                                                                                       |
| 5M9-Cora Hohnstadt                    | Went to the Hamel Rodeo on Saturday in the VIP Seats with her sister. Starting to visit Zone Meetings.                                                                                                                                    |
| 5M9-Linda Albrecht-Norby              | Kamp KACE had a Mario Theme and a fun time was had by all. The counselors are previous patients and campers. Fishing was the best ever. They are looking for 35 twin size quilts. NOT tied blankets as they do not hold up after washing. |
| 5M10-Tom O'Brien<br><b>Treasurer</b>  | Getting settled as new Treasurer. First Thursday in May is the big corn feed in Duluth and this year 7500 were served. He is busy contacting clubs and has one presentation.                                                              |
| Lisa Kaufmann<br><b>DG Liaison</b>    | Lisa's focus will be on hunger and cancer in honor of Gerald Z. The convention will focus on Childhood Cancer and very impressive speakers are being lined up.                                                                            |

### Meeting Dates for 2024-25

|                             |                |                                                                                                               |
|-----------------------------|----------------|---------------------------------------------------------------------------------------------------------------|
| <b>October 23, 2024</b>     | <b>7:00 PM</b> | <b>Trustee Meeting via Zoom</b>                                                                               |
| <b>January 22, 2025</b>     | <b>7:00 PM</b> | <b>Trustee Meeting via Zoom</b>                                                                               |
| <b>February 14-15, 2025</b> |                | <b>5M2 Convention in Mankato</b>                                                                              |
| <b>April 24-27, 2025</b>    |                | <b>MD5 Minneapolis Airport Hilton</b><br>Proceeds from Silent Auction will benefit MN Lions Childhood Cancer. |
| <b>May 03, 2025</b>         | <b>9:00 AM</b> | <b>TENATIVE-In-Person</b><br>Comfort Suites East, St. Cloud, MN                                               |

First Saturday in February is Eat Ice Cream for Breakfast. Should we plan an event or ideas for events?

### Adjourn

Time: 2:30 Motion by \_\_\_\_\_ 2nd by \_\_\_\_\_

### ENCLOSED DOCUMENTS INCLUDE:

Item #1, *2024 04-27 Minutes Amended1*  
 Item #2, *2024 06-30 Treasurer Report*  
 Item #3, *2024 07-17 RESOLUTION Change Banks*  
 Item #4, *2024 07-14 COMMITTEE RECOMMENDATION U of M Donation*  
 Item #5, *Donations MLCCF 2024-06*  
 Item #6, *2024 07-17 Believe Award Name Plate Proposal*  
 Item #7, *MLCCF FAMILY MATCH APPLICATION 2024-07-19*