

Display Vehicle Exhibitor Joining Pack and Safety Guidelines

Thank you very much for registering to display your vehicle at Glemham Hall

We are delighted you can join us at what promises to be a fantastic event for exhibitors and visitors alike.

In order to ensure your day is enjoyable and safe, we have put together this set of guidance notes.

Please be sure to check our website and Facebook for regular updates in the days leading up to the event. That's where we will put details of the day's programme etc. The website also has a "Frequently Asked Questions (FAQs)" section

Displaying Your Vehicle at the Event

Please remember that to be eligible for display, your vehicle must be:

- The one you registered to display and which is shown on our records
- In a serviceable and roadworthy condition
- Insured for at least third party liability risks. Road Traffic Act rules apply at the venue.
- Carrying no more passengers than you declared when you registered (this is because we have a capacity limit for the venue to ensure crowd density is controlled).

You must also accept that:

1. The event organisers cannot be held responsible for exhibitors' negligence involving damage to vehicles and/or property or injury to persons. Similarly for loss or theft of vehicles, property, contents and equipment.
2. The organisers and the venue owners reserve the right to remove anyone from the event who is considered to have contravened the regulations.

Travelling to the Event

Please allow plenty of time to arrive and bear in mind that traffic is likely to be busy as you get close to the venue.

Please drive lawfully and respectfully. Bear in mind that the public perception of events like ours often hangs on the behaviour of those of us who are arriving and departing and the manner in which we drive.

The venue address is **Glemham Hall, Little Glemham, Woodbridge IP13 0BT.**

Arriving at the Venue

You can arrive from as early as 0700 on Sunday, if you wish. You **must** be inside the display area by 1000. We recommend you do not leave it late, in case of hold-ups.

Access to the display area is via Tinker Brook lane, which leads off the A12 between Stratford St Andrew and Little Glemham. Please note this is **not** the main entrance to Glemham Hall.

Signs on the A12 will indicate the correct route to take and there will also be marshals on hand to help control the flow.

Tinker Brook is a narrow country lane, so please exercise caution and drive slowly as you approach the Hall. Similarly, the unmetalled road across the estate grounds from Tinker Brook to the display area is narrow.

If you are not part of an officially-recognised club stand but you wish to be parked with someone else who is coming, we ask that you arrive at the venue at the same time. This will make it easier for the marshals to keep your group together in the display area.

Check-in Procedure

As you have pre-registered, we will not need to collect any money from you.

We hold details of your vehicle, including the colour and registration number. As you approach the entrance gate, we will verify the details of your vehicle using our “door list”.

We will check that the **number of passengers** you declared matches and then send you into the display area. This is required by the authorities due to the capacity limit imposed at the venue.

We will not need to scan your tickets. We do not intend to stop you at the gate, if at all possible. This should mean we can keep the traffic flowing into the display area.

At the gate, traffic will be split into two lines: club stand vehicles and independent exhibitors. Each will have a separate route across the display area, to minimise the time spent forming up and getting into position.

Club Stands

If you are on one of the officially-recognised stands – where there is a club representative or coordinator – you will be sent to the designated pitch. We will know from the “door list” which vehicles belong to which club.

Your Club officials are responsible for what happens on their pitch, so please co-operate with them to ensure everything goes smoothly.

Parking and Positioning

- Please follow the marshals’ instructions.
- Keep your speed to 5mph or less – walking pace.
- Park as directed by the marshals and/or your club stand co-ordinator

- If you have arrived with someone else with whom you are parking, this will be no problem as long as you are at the venue at the same time.
- Once in position, apply your handbrake securely and leave the vehicle in gear.
- You will be parked 4 metres from the neighbouring vehicle, so you will have sufficient space to safely open your doors
- Lock your vehicle if you are leaving it unattended.

Whilst the Show is Running -1030 to 1700

Once the show ground opens to the public, vehicles must **not** be moved without prior authority from a marshal.

Once in position, please do not:

- start up your engine
- re-fuel your vehicle from a can
- use your vehicle to sell goods or services (unless it's part of a trade stand)
- light a barbecue
- play music
- allow anyone to sit in your vehicle unless part of your 'support bubble'

Please relax, get some refreshment and then enjoy the show by visiting the other displays, exhibits, stands, stalls and entertainment.

Children

Children must be accompanied by an adult at all times.

Dogs

Well-behaved dogs are welcome. Please ensure you keep your dog under proper control and on a lead at all times. Please clean up after him or her, should the need arise.

Getting help or information on the day

There will be marshals with radios positioned across the site who can help with any questions or problems that arise. There will also be a visitor information point situated near the entrance gate.

First Aid

First aid is being provided by EAS Medical Services whose station will be positioned close to the main entrance gates.

Litter

We are providing plenty of bins and a skip to ensure that waste can be disposed of safely and tidily. Glemham Hall is a beautiful venue. Please help us keep it tidy by disposing of waste in the bins or by taking your rubbish home with you.

Our Sponsors

We'd like to thank our sponsors and supporters, and trade stand holders, without which the event would not have been possible this year:

Main show sponsor



Supporters:

- **Farnham Leisure Ltd** – sponsor and support advertiser
- **Cooks Waste Kare** – donation of skip for waste disposal
- **E.R. & R.T. Rackham Ltd** – kindly provided the stage and logistical support
- **Suffolk Tennis Courts** – sponsor and support advertiser
- **Vint-tro** – support advertising & stand
- **Ipswich Accident Repair Centre** – sponsor and support advertiser
- **M R King & Sons Limited** – sponsor and support advertiser
- **Bulldog Vintage Lighting** – trophy sponsor plus trade stall wrangler
- **The Art & Frame Shop** – donated certificates and framing services
- **The Car Shop Beccles** – donation of prizes for competition
- **Bayfields Digital** – audio equipment and management of entertainment
- **mödel signage** – donation of signs and artwork for signage
- **Sparrow Creative Studio** – logo, graphics, artwork and design services

Main Trade Stands

- **PIE Performance Limited** – Porsche specialists
- **Kerridges** – MG, Noble & TVR specialists
- **Black Stag Styling** – vehicle styling experts
- **Krazy Horse** - the Morgan dealer and more
- **Cartec UK** – detailing & cleaning products
- **Essex Detailing Products Limited** – detailing products & services
- **Acle A's Classic VW Campervan Hire Ltd** – classic camper hire
- **Evolve Classic Restorations** – classic vehicle restorers
- **KP Valeting & Detailing Ltd** - detailing products & services
- **PMD Garage Equipment - Garage equipment specialists**
- **Revolution Performance Sportscars Ltd** – MG body kits and accessories
- **Vintage Engineering Suffolk** - precision engineering for classics etc.

Please help us promote the show!

This show is all about **your** vehicle and the hundreds of others on display from like-minded enthusiasts. Please make sure you have your friends and family there to enjoy it with you by sharing news about the show.

Remember, public admittance is by **advance ticket ONLY** this year. Tickets must be purchased **online** via our website and will not be sold on the gate, due to the need to control numbers

Please invite those who you know to buy tickets and come along, so they can share in the day:

- A fantastic venue
- Entertainment for all the family
- Dog-friendly
- A range of stalls and stand to amuse those who are less interested in the vehicles
- Great value food and drinks
- The classic Glemham Hall friendly and relaxed atmosphere.

You can promote the event to your friends and family by:

- Forwarding this leaflet to them
- Liking our Facebook page (if you're a Facebook-er) and sharing our event on your timeline.
- Tweeting about us (if you're a Twitter-er)
- Following us on Instagram (if you're an Instagram-er)

The show hashtag – for all the hashtaggers out there – is #classicsatglemham

Thank you, on behalf of the

The Classics at Glemham team



All details, such as the trade stand list, are correct at the time of printing but subject to change before the event takes place.