

Chairman's Compliance Committee Charter

I. Introduction and Purpose

The Chairman's Compliance Committee ("Compliance Committee") of the Republican Party of Minnesota ("RPMN") was initially established under Article III, Section 8 of the By-laws upon the recommendation of the Chair and approved by the State Executive Committee on January 3, 2025.

On May 29, 2025, the purpose of the committee was further defined as follows, "to address any structural issues or questions with party process or compliance, outside of the responsibilities of the Financial Controls and Oversight Committee."

The State Executive Committee approved the appointment of the three members of the Compliance Committee to serve through the current term of the Chair, December 31, 2026. The three appointed members of the Compliance Committee are Doug Seaton, Josh Colburn, and Matt Benda.

The Compliance Committee's two primary objectives are:

1. To review the organizational documents, policies, and procedures of the RPMN and its sub-units for compliance with applicable legal requirements and best practices.
2. To develop and recommend the adoption of a formal grievance and dispute resolution process that aligns with legal standards and best practices.

The Compliance Committee will also address any other compliance issues as directed by the Chair.

II. Authority

The Compliance Committee operates under the authority of the By-laws of the Party and will report regularly to the Chair. Any final recommendations shall be presented to the State Executive Committee and the State Central Committee. It is empowered to review all governing documents, make recommendations for amendment, and coordinate with relevant officers, other committees, legal counsel, and party units to ensure statutory compliance. The Compliance Committee shall defer to the Financial Controls and Oversight Committee on any financial compliance matters; and the Personnel Committee on any employment compliance matters.

III. Responsibilities

The Committee shall complete the following:

- Confirm that the entire State Party organization and sub-units are compliant with Minn. Stat. § 200.02, Minn. Stat. § 202A.12, and Minn. Stat. § 202A.13, including all statutory obligations necessary to maintain recognition as a major political party in the State of Minnesota.
- Review all Congressional District Bylaws, constitutions, and operating procedures to ensure that the governing documents are being followed and that the Party is in alignment with legal requirements.
- Review a sampling of BPOU Bylaws, constitutions, and operating procedures to ensure that the governing documents are compliant and issue guidance for BPOU's to follow in reviewing, and if necessary, amending their organizational documents.
- Soliciting input from Party members for any possible outstanding compliance issues within the Party organization.
- Review convention processes, candidate nominations, and internal governance practices for consistency and legal conformity.
- Develop a formal grievance and dispute resolution framework.
- Coordinate with party stakeholders and the Secretary of State to file a certificate of compliance on or before December 1, 2025, in compliance with Minn. Stat. § 200.02, Subd. .7
- Producing a written report(s) with findings and recommended amendments.

IV. Membership

The Committee shall consist of three to five members appointed by the State Chair and approved by the State Executive Committee.

V. Meetings and Term

Committee members shall serve until removed or replaced, or until December 31, 2026. The Committee shall meet at least monthly until the initial report and recommendation are submitted.