

HLCA LIVE TREE REMOVAL INFORMATION FORM

COMPLETE ALL SECTIONS OF THIS FORM AND RETURN TO THE HL OFFICE **PRIOR** TO REMOVAL OF ANY LIVE TREE(S).

IT IS THE RESPONSIBILITY OF THE HOLLY LAKE CONDOMINIUM ASSOCIATION OFFICE TO INFORM YOU THAT LIVE, HEALTHY TREES MAY REQUIRE A PERMIT TO BE REMOVED PER THE NJDEP (NJ DEPARTMENT OF ENVIRONMENTAL PROTECTION, WETLANDS MANAGEMENT DIVISION), IF THE TREE IS LOCATED IN THE FLOOD HAZARD AREA / RIPARIAN ZONE (GENERALLY WITHIN 300 FEET OF WATERSHED/LAKE/STREAM). AS THE HOMEOWNER OF PRIVATE PROPERTY WITHIN THE ASSOCIATION, IT IS YOUR RESPONSIBILITY TO OBTAIN THE PROPER PERMIT FOR THE REMOVAL OF ANY LIVE/HEALTHY TREE(S) IN THIS AREA.

FOR INFORMATION REGARDING LIVE TREE REMOVAL PERMITS, PLEASE VISIT THE NJDEP WEBSITE www.nj.gov/wlm/. YOU WILL SEE "CONTACT THE PROGRAM" AND EITHER EMAIL OR CALL FOR ADDITIONAL INFORMATION. AGAIN, IT IS THE UNIT OWNER'S SOLE RESPONSIBILITY TO OBTAIN ANY PERMIT NECESSARY. ANY FINE RESULTING FROM THE UNIT OWNER'S FAILURE TO FOLLOW THE APPROPRIATE RULES WILL BE THE SOLE LIABILITY AND RESPONSIBILITY OF THE UNIT OWNER.

AS ALWAYS YOU ARE REQUIRED TO PROVIDE THE CONTRACTOR'S CERTIFICATE OF INSURANCE, SHOWING HLCA AS THE CERTIFICATE HOLDER, FOR ANY ARBORIST OR TREE REMOVAL COMPANY COMING ONTO HLCA PROPERTY TO PERFORM WORK. THE CERTIFICATE OF INSURANCE MUST BE RECEIVED PRIOR TO THE REMOVAL OF ANY TREE(S). YOU ARE ALSO REQUIRED TO MARK ON THE BACK OF THIS FORM THE SPECIFIC LOCATION OF THE LIVE TREE(S) ON YOUR PROPERTY THAT WILL BE REMOVED.

DISPOSAL OF THE TREE(S) WILL NOT BE PERMITTED ON HOLLY LAKE PROPERTY/DUMPSTERS BY ANY CONTRACTOR.

ALL CONTRACTORS/VENDORS MUST BE INSURED & THEIR CERTIFICATE OF INSURANCE MUST BE FILED IN THE HL OFFICE PRIOR TO ANY REMOVAL.

APPLICANT SHALL ABIDE BY HLCA'S MASTER DEED, BYLAWS, RULES & REGULATIONS, NJ STATE & TOWNSHIP OF DENNIS REQUIREMENTS

DATE SUBMITTED: _____

OWNER'S NAME: _____

UNIT NO: _____

HOME ADDRESS: _____

PHONE NUMBER: _____

EMAIL ADDRESS: _____

OWNER'S SIGNATURE: _____

PLEASE MARK OUT BELOW WHERE ON YOUR PROPERTY THE LIVE TREE(S) BEING IS/ARE LOCATED.

A diagram of a property layout. A large rectangle represents the property. Inside it, a smaller gray rectangle represents the 'UNIT'. Below the unit, a small box is labeled 'STREET/CURB'. A large, light green diagonal watermark reading 'DRAFT' is overlaid on the diagram.

DOUBLE CHECK BEFORE SUBMITTING

ESTIMATED DATE OF REMOVAL: _____

WHO WILL REMOVE THE TREE(S)? _____

IS THE CONTRACTOR'S CERTIFICATE OF INSURANCE ATTACHED? Y ☐ N ☐

I/WE UNDERSTAND THAT ANY TREE REMOVAL THAT DOES NOT COMPLY OR CONFORM TO HLCA'S MASTER DEED, BYLAWS, RULES & REGULATIONS, TOWNSHIP OF DENNIS REQUIREMENTS, OR NJ STATE LAWS AND REGULATIONS WILL BE MY/OUR SOLE RESPONSIBILITY.

IN ADDITION, I/WE UNDERSTAND THAT ALL COSTS RELATED TO THE ENFORCEMENT OF ANY REMEDIATION OF IMPROPER OR UN-PERMITTED REMOVALS, INCLUDING PAYMENT OF ANY FINES RELATING TO NON-COMPLIANCE WITH HOLLY LAKE CONDO ASSOCIATION, LOCAL & STATE REGULATIONS ARE MY/OUR SOLE RESPONSIBILITY.

OWNER(S) SIGNATURE: _____

OFFICE USE ONLY

IS THE CONTRACTOR'S CERTIFICATE OF INSURANCE ON FILE IN THE HL OFFICE? Y ☐ N ☐

DATE LIVE TREE REMOVAL FORM WAS RECEIVED BY HL OFFICE: _____ INITIALS _____