

Wedding Accessibility Checklist

A practical planning guide to help make your ceremony and reception easier to navigate and enjoy for guests with different mobility, hearing, vision, sensory, and comfort needs.

Couple: _____	Wedding Date: _____
Venue: _____	Estimated Guest Count: _____
Accessibility Contact: _____	Venue Contact: _____

1. Guest Accessibility Needs

Guest / Family	Need or Accommodation	Who Will Help?	Notes

2. Parking, Drop-Off & Arrival

- ☐ Accessible parking spaces are available and close to the main entrance.
- ☐ Accessible parking is clearly marked and kept available for guests who need it.
- ☐ There is a safe passenger drop-off area near the entrance.
- ☐ The route from parking to the venue is paved, level, and reasonably well lit.
- ☐ Curb cuts or ramps are available where needed.
- ☐ Gravel, grass, mud, steep slopes, or long walking distances have been identified.
- ☐ A plan is in place to assist guests who may have difficulty walking from parking.
- ☐ Valet or shuttle service is available if needed.

3. Entrances, Doors & Interior Routes

- ☐ At least one entrance is step-free and easy to locate.
- ☐ Doorways are wide enough for wheelchairs, walkers, and mobility devices.
- ☐ Heavy doors can be opened easily or assistance is available.
- ☐ Elevators or lifts are available if any guest areas are on another floor.
- ☐ Hallways and paths are kept clear of decor, cords, furniture, and equipment.
- ☐ Rugs, mats, and temporary flooring are secured to reduce trip hazards.
- ☐ There is enough room for a wheelchair or walker to move between tables.
- ☐ Accessible routes remain open during room flips, dinner service, and dancing.

4. Ceremony Accessibility

- ☐ Accessible seating is available without separating guests from family or companions.
- ☐ Wheelchair spaces are integrated into the seating plan.
- ☐ Reserved aisle or easy-exit seating is available for guests who need it.
- ☐ The ceremony area can be reached without stairs or uneven ground.
- ☐ If outdoors, the path and seating surface are firm enough for wheelchairs and walkers.
- ☐ The ceremony sound system is loud and clear enough for guests who need additional amplification.
- ☐ Printed ceremony programs are available in easy-to-read type if needed.
- ☐ A quiet or shaded waiting area is available for guests who may need to sit before the ceremony.

5. Reception Seating & Room Layout

- ☐ Guests with mobility needs are seated where they can enter and exit easily.
- ☐ Tables provide enough clearance for wheelchairs, walkers, and service animals.
- ☐ Guests who may need restroom access are seated reasonably close to restrooms.
- ☐ Guests who prefer lower sound levels can be seated farther from speakers.
- ☐ Older guests have seating with supportive chairs and easy access to exits.
- ☐ High-traffic aisles remain wide enough for mobility devices.
- ☐ The dance floor does not block the only accessible route through the room.
- ☐ Emergency exits remain unobstructed.

6. Restrooms

- ☐ At least one accessible restroom is available.
- ☐ The restroom route is step-free and clearly marked.
- ☐ Doorways and stalls provide enough space for mobility devices.
- ☐ Grab bars are available where expected.
- ☐ Restroom floors are dry and free of clutter.
- ☐ A family / companion restroom is available if needed.
- ☐ Portable restrooms, if used, include an accessible unit.

7. Hearing, Vision & Communication

- ☐ DJ / MC and ceremony microphones provide clear speech throughout the room.
- ☐ Important announcements are made slowly and clearly.
- ☐ A guest who needs to see the speaker / officiant has an unobstructed view.
- ☐ Printed information uses readable font size and strong contrast.
- ☐ The venue can provide an assistive listening device if available.
- ☐ An interpreter or other communication support has been arranged if requested.
- ☐ Key instructions can also be provided in writing when useful.

8. Sensory & Comfort Considerations

- ☐ A quieter area is available away from the dance floor and speakers.
- ☐ Guests are warned in advance if strobe effects, intense lighting, haze, fog, or loud special effects will be used.
- ☐ Lighting effects can be reduced or avoided if a guest has a known sensitivity.
- ☐ Room temperature is comfortable and there is a plan for heat / cold at outdoor events.
- ☐ Water is easy to access throughout the reception.
- ☐ Guests have access to seating during cocktail / social hour.
- ☐ The event schedule includes reasonable breaks between major activities.

9. Food, Allergies & Dietary Needs

- ☐ Dietary restrictions and food allergies have been shared with the caterer.
- ☐ Special meals are clearly identified and delivered to the correct guest.
- ☐ Buffet labels are easy to read where practical.
- ☐ Guests who cannot comfortably stand in a buffet line have another service option.
- ☐ Water and nonalcoholic beverages are easily accessible.
- ☐ Guests who need medication with food have a plan for meal timing.

10. Transportation & Hotel Accessibility

- ☐ Guest transportation includes an accessible vehicle if needed.
- ☐ Shuttle pickup and drop-off points are step-free.
- ☐ Wheelchairs, walkers, and medical equipment can fit in the transportation provided.
- ☐ Hotel rooms with accessibility features have been reserved if needed.
- ☐ Hotel entrances, elevators, and breakfast / gathering areas are accessible.
- ☐ Guests who may need help have a known transportation contact.

11. Outdoor & Weather Accessibility

- ☐ Outdoor paths are firm, level, and usable by mobility devices.
- ☐ A backup route or indoor plan exists if rain makes grass, gravel, or slopes unsafe.
- ☐ Temporary flooring or mats are considered where appropriate.
- ☐ Shade, fans, heaters, or blankets are available based on weather.
- ☐ Accessible parking and drop-off remain usable under the rain plan.
- ☐ The backup ceremony / reception location is also accessible.

12. Vendor Coordination

Vendor / Role	Accessibility Detail to Confirm	Confirmed?
Venue		☐
Planner / Coordinator		☐
DJ / MC		☐
Caterer		☐
Photographer / Videographer		☐
Transportation		☐
Hotel		☐

13. Final Wedding-Day Accessibility Check

- ☐ Accessible parking and entrance are open and unobstructed.
- ☐ Reserved seating and wheelchair spaces are in place.
- ☐ Restrooms are accessible and easy to locate.
- ☐ Paths, aisles, ramps, and elevators are clear.
- ☐ DJ / MC knows about any sound, lighting, announcement, or sensory considerations.
- ☐ Caterer has the final dietary / allergy information.
- ☐ Transportation accommodations are confirmed.
- ☐ A trusted person knows which guests may need assistance.
- ☐ Backup weather locations remain accessible.
- ☐ Guests can ask for assistance without needing to find the couple.

Accessibility Notes

Planning Tip: Accessibility is not one-size-fits-all. When a guest tells you what would help them participate comfortably, ask what they need rather than guessing. Confirm important accommodations directly with the venue and vendors before the wedding day.