

Wedding Hotel Block Comparison Sheet

Compare room rates, policies, guest perks, transportation, and convenience before choosing the best hotel for your wedding guests.

Couple: _____	Wedding Date: _____
Wedding Venue: _____	Estimated Out-of-Town Guests: _____

1. Hotel Contact Information

Hotel	Contact Person	Phone / Email	Distance to Venue
Hotel A			
Hotel B			
Hotel C			
Hotel D			

2. Room Block & Pricing Comparison

Item	Hotel A	Hotel B	Hotel C	Hotel D
Group room rate				
Regular room rate				
Taxes / resort fees				
Minimum rooms required				
Maximum rooms available				
Deposit required				
Booking cutoff date				
Rate after cutoff				
Couple's room / suite discount				

3. Guest Amenities & Convenience

Feature	Hotel A	Hotel B	Hotel C	Hotel D
Free breakfast	☐	☐	☐	☐
Free parking	☐	☐	☐	☐
Free Wi-Fi	☐	☐	☐	☐
Indoor / outdoor pool	☐	☐	☐	☐
On-site bar / restaurant	☐	☐	☐	☐
Late checkout available	☐	☐	☐	☐
Early check-in available	☐	☐	☐	☐
Accessible rooms available	☐	☐	☐	☐
Pet-friendly rooms	☐	☐	☐	☐

4. Transportation & Wedding Logistics

Item	Hotel A	Hotel B	Hotel C	Hotel D
Hotel shuttle to wedding venue				
Shuttle fee				
Shuttle capacity				
Last shuttle time				
Rideshare readily available				
Guest pickup / drop-off area				
Bus / coach parking available				
Overnight guest parking				

5. Contract, Attrition & Cancellation Terms

- ☐ Is the room block courtesy-based, or is the couple financially responsible for unbooked rooms?
- ☐ Is there an attrition clause? If so, what percentage of rooms must be booked?
- ☐ Can rooms be released without penalty before the cutoff date?
- ☐ What is the guest cancellation policy?
- ☐ Are no-show charges passed to the guest or the couple?
- ☐ Can guests book extra nights at the group rate?
- ☐ Can the hotel add more rooms to the block if it fills?
- ☐ Will the hotel honor the group rate if a lower public rate becomes available?
- ☐ Are there blackout dates or room-type restrictions?
- ☐ What happens if the hotel oversells or cannot honor a reservation?

6. Wedding Weekend Extras

Feature	Hotel A	Hotel B	Hotel C	Hotel D
Welcome-bag distribution				
Welcome-bag fee				
Hospitality / gathering room				
After-party space				
Breakfast / brunch space				
Bridal / getting-ready suite				
Room upgrade options				
Complimentary room after X bookings				

7. Important Questions to Ask Each Hotel

- ☐ Can guests book online with a dedicated wedding link or group code?
- ☐ Will the couple receive updates showing how many rooms have been booked?
- ☐ Can reservations be made by phone as well as online?
- ☐ Will the hotel clearly identify our wedding group at check-in?
- ☐ Can welcome bags or schedules be handed to guests at check-in?
- ☐ Is there a secure place for guests to store luggage before check-in or after checkout?
- ☐ Is the front desk staffed 24 hours?
- ☐ Are there nearby restaurants, pharmacies, convenience stores, or breakfast options?

8. Final Side-by-Side Scorecard

Category	Hotel A	Hotel B	Hotel C	Hotel D
Room rate / overall value	1 2 3 4 5	1 2 3 4 5	1 2 3 4 5	1 2 3 4 5
Distance / convenience	1 2 3 4 5	1 2 3 4 5	1 2 3 4 5	1 2 3 4 5
Guest amenities	1 2 3 4 5	1 2 3 4 5	1 2 3 4 5	1 2 3 4 5
Shuttle / transportation	1 2 3 4 5	1 2 3 4 5	1 2 3 4 5	1 2 3 4 5
Contract flexibility	1 2 3 4 5	1 2 3 4 5	1 2 3 4 5	1 2 3 4 5
Staff helpfulness	1 2 3 4 5	1 2 3 4 5	1 2 3 4 5	1 2 3 4 5
Overall impression	1 2 3 4 5	1 2 3 4 5	1 2 3 4 5	1 2 3 4 5

9. Our Final Choice

Selected Hotel: _____
Why we chose it: _____
Room block booking link / code: _____
Guest booking deadline: _____
Hotel contact: _____

Hotel Block Notes

Planning Tip: A slightly higher room rate can still be the better value if the hotel includes breakfast, free parking, a shuttle, flexible cancellation terms, or a convenient location. Always read the room-block agreement carefully before signing.