



A New York State Registered Farmer's Market.

Lockport Main Street Inc. 1 East Ave. Lockport NY 14094 716-434-0212

## **2018-2019 Winter Market Community Table Application**

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Business Information

Business Name: \_\_\_\_\_

Owner Name: \_\_\_\_\_

Address: \_\_\_\_\_

City/ State/ Zip: \_\_\_\_\_

Market Vehicle License Plate Number: \_\_\_\_\_

(For Parking Control at Market)

Business Phone: \_\_\_\_\_

Cell Phone: \_\_\_\_\_

Email: \_\_\_\_\_

Website: \_\_\_\_\_

Social Media (Facebook, Instagram, Twitter, etc.) please be specific in your listing as we

will use this to link to our website \_\_\_\_\_

\_\_\_\_\_





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Selected Date to Attend Market

**2018-19 Market Dates:** Place mark your requested dates that you would be available to participate in the Market. Please mark your dates with a 1, 2 and 3 as these will be your first, second and third choice for date at the market. The community table will host one organization per week and is based on a first come, first served basis.

Nov. 3:___	Nov. 17:___	Dec. 1:___	Dec. 15:___
Jan 5:___	Jan. 19:___	Feb. 2:___	Feb. 16:___
Mar. 2:___	Mar. 16:___	Apr. 6:___	Apr. 20:___
	May 4:___	May 18:___	

Although there is no required fee to be part of the Community Table we ask that you consider a donation to the Lockport Community Farmers Market in the amount of \$15, this is the standard fee for a single day vendor and helps the organization offset the costs of the market. Your decision of donation will not affect the approval of your spot at the Community Table. All acceptable organizations and businesses will be granted a spot based on availability and we look forward to having you.



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### REGULATIONS FOR THE COMMUNITY TABLE AT THE LOCKPORT COMMUNITY FARMERS MARKET

This is a selection of excerpts from the general rules and regulations for standard Market Vendors:

No tents, tables, or chairs will be provided by the Lockport Community Market. Vendors must to bring whatever they need to conduct their business while fitting into their designated display space. If you wish to only bring a table and not have a tent that is allowed as well. Staff will be on hand by 8:00 am each Saturday to assist with setup of your display. In addition to Staff, we have a weekly team of volunteers that are on site specifically to set up in the morning and break down in the afternoon. Every vendor must be completely set-up and ready to welcome guests by 10:00 am. Your display must be manned at all times, if you need to step away and are at your booth alone please let us know, if we are free we can step in for you for a few minutes. No merchant will take down their display until 2:00 pm. The Market will only be closed in the event of severe or dangerous conditions. The organizers of the Market will call vendors if there is a need to cancel that particular day's events. Lockport Community Market Committee will make a concerted effort to advertise the market through multiple outlets. Upon request, we will provide you with electronic formats of fliers and emails which you can in turn distribute as you see fit. Vendors without insurance assume all liability for allotted space and the products contained therein. A Certificate of Insurance naming Lockport Main Street and 210 Walnut St. L.L.C. as additional insured is strongly encouraged. Call if you have any questions about this policy.

In signing this application you agree to all the Rules and Regulations of the Lockport Community Farmer's Market and will uphold all requirements throughout the duration of the Market season, November 3, 2018- May 18, 2019.

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Signature of Responsible Party

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Date