



New York State Registered Farmer's Market.

Lockport Main Street Inc.
1 East Ave. Lockport NY 14094
716-434-0212

2019 Community Table Application

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Business Information

Business Name: _____

Contact Name: _____

Address: _____

City/ State/ Zip: _____

Tax ID Number : _____

Market Vehicle License Plate Number: _____
(For Parking Control at Market)

Business Phone: _____

Cell Phone: _____

Email: _____

Website: _____

Social Media (Facebook, Instagram, Twitter, etc.) please be specific in your listing as we
will use this to link to our website _____



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Page 3:

Selected Date to Attend Market

2018 Market Dates: Place mark your requested dates that you would be available to participate in the Market. Please mark your dates with a 1, 2 and 3 as these will be your first, second and third choice for date at the market. The community table will host one organization per week and is based on a first come, first served basis.

<input type="checkbox"/> June 8	<input type="checkbox"/> June 15	<input type="checkbox"/> June 22	<input type="checkbox"/> June 29	<input type="checkbox"/> July 6	<input type="checkbox"/> July 13
<input type="checkbox"/> July 20	<input type="checkbox"/> July 27	<input type="checkbox"/> Aug 3	<input type="checkbox"/> Aug 10	<input type="checkbox"/> Aug 17	<input type="checkbox"/> Aug 24
<input type="checkbox"/> Aug 31	<input type="checkbox"/> Sept 7	<input type="checkbox"/> Sept 14	<input type="checkbox"/> Sept 21	(Sept 28*)	<input type="checkbox"/> Oct 5
<input type="checkbox"/> Oct 12	<input type="checkbox"/> Oct 19				

*September 28 is Locktoberfest and we will not be hosting a Community Table that day.

Although there is no required fee to be part of the Community Table we ask that you consider a donation to the Lockport Community Farmers Market in the amount of \$25, this is the standard fee for a single day vendor and helps the organization offset the costs of the market. Your decision of donation will not affect the approval of your spot at the Community Table. All acceptable organizations and businesses will be granted a spot based on availability and we look forward to having you.



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REGULATIONS FOR THE COMMUNITY TABLE AT THE LOCKPORT COMMUNITY FARMERS MARKET

This is a selection of excerpts from the general rules and regulations for standard Market Vendors:

No tents, tables, or chairs will be provided by the Lockport Community Market. Vendors must to bring whatever they need to conduct their business while fitting into their designated display space. All tents must be weighted, if your tent is not properly weighted you may be asked to take down your tent for the duration of that market day. If you wish to only bring a table and not have a tent that is allowed as well. This is to protect our vendors, their merchandise, our staff and the customers of the market. Staff will be on hand by 8:00 am each Saturday to assist with setup of your display. In addition to Staff, we have a weekly team of volunteers that are on site specifically to set up in the morning and break down in the afternoon. Although you will be allowed to unload near the Market area, you are asked to park your vehicle in one of the designated City lots (NW corner of Niagara & Church *or* City Hall on Main St) to allow for customer parking near the market. No vendor parking is allowed in the lot behind Canal Street or on Church Street, Canal Street or Ontario Street. Every vendor must be completely set-up and ready to welcome guests by 9:00 am. Your display must be manned at all times, if you need to step away and are at your booth alone please let us know, if we are free, we can step in for you for a few minutes. No merchant will take down their display until 2:00 pm. The Market will take place rain or shine. No rain dates will be offered and no refunds for inclement weather will be issued. The Market will only be closed in the event of severe or dangerous conditions. The organizers of the Market will call vendors if there is a need to cancel that day's events. Bathroom facilities for merchants are in the Erie Canal Discovery Center. The Lockport Community Market Committee will make a concerted effort to advertise the market through multiple outlets. Upon request, we will provide you with electronic formats of fliers and emails which you can in turn distribute as you see fit. Vendors without insurance assume all liability for allotted space and the products contained therein. A Certificate of Insurance naming Lockport Main Street Inc 1 East Ave, Lockport, NY 14094 and the City of Lockport 1 Locks Plaza, Lockport NY 14094 as additional insured is strongly encouraged. Call if you have any questions about this policy.

In signing this application, you agree to all the Rules and Regulations of the Lockport Community Farmer's Market and will uphold all requirements throughout the duration of the Market season, June 8, 2019- October 19, 2018.

Signature of Responsible Party

Date