Town of Thurston Meeting Minutes

Held: Wednesday October 17, 2018 at 7:00 P.M.

Location: 7578 County Route 333, Thurston

Present: Town Supervisor: Wendy Lozo

Town Council Members: Noel Sylvester, Paul Peck, Steven Frederick, Holly Chase

Town Highway Superintendent: Richard Gauss, Jr.

Town Dog Control Officer: Randy Akins

Town Attorney: Shawn Sauro

Absent:

Visitors: Jordon Harrison, Kristi Harrison, Greg Schuchardt, Julie Schuchardt, Adam Schuchardt, Andy Schuchardt, Andy Dickson, Tom Lozo, Marge Taft, Shelley Morse, Mary Akins

Wendy Lozo called the meeting to order at 7:00 P.M. The Board opened with the US Pledge of Allegiance.

Public Comment: Jordon Harrison voiced his concern about the 2019 budget and its effect on his employment. Wendy Lozo stated that there will be a public hearing covering the 2019 budget at 7:00 P.M. on November 7, 2018. The Board will consider all comments and concerns at that time.

Minutes: Motion was made by Steven Frederick seconded by Paul Peck to accept and approve the meeting minutes dated September 19, 2018 with the correction that Randy Akins was not absent. Put to vote: Noel Sylvester, aye; Paul Peck, aye; Wendy Lozo, aye; Steven Frederick, aye; Holly Chase, aye. Carried.

Bills Payable: Motion was made by Paul Peck seconded by Noel Sylvester for Wendy Lozo to pay all claims listed in the General abstract A181- A191 totaling $9,608.69 and the Highway abstract 154-168 totaling $45,715.12. Put to vote: Noel Sylvester, aye; Paul Peck, aye; Wendy Lozo, aye; Steven Frederick, aye; Holly Chase, aye. Carried.

Clerk’s Report; September 2018 report was presented to the Board. Total deposits $698.00. Holly Akins submitted a letter of resignation to the Board with her last day of work being October 18, 2018. Motion was made by Steven Frederick seconded by Paul Peck to accept Holly’s resignation letter. Put to vote: Noel Sylvester, aye; Paul Peck, aye; Wendy Lozo, aye; Steven Frederick, aye; Holly Chase, aye. Carried.

Justice Report: September 2018 report was presented to the Board. Justice Sweeney collected $645.00. NYS received $545.00 and the Town received $100.00.

Tax Collector Report: Nothing

Assessor Report: Nothing

Historian Report: Nothing

Code Enforcement Officer’s Report: Nothing

Dog Control Officer’s Report: September 2018 report was presented to the Board. Randy Akins collected $14.00 in dog license fees. Randy reported one missing dog and one dog hit by a car. There were 59 dogs and 22 cats vaccinated at the free rabies clinic on September 29, 2018. There was $58.00 collected in donations with the proceeds split equally between the Town and Steuben County Health Dept.

Supervisor’s Report: September 2018 report was emailed to each of the Board members and a hard copy was presented to the Clerk.

Highway Superintendent’s Report: September 2018 report was presented to the Board. Items of interest and work performed 9/20/18-10/16/18. The fall grading has been completed. Five loads of bank run gravel was used to repair a washout along the shoulder on Griffith road. A large tree across Helms road was removed and a headwall on the low end of a large cross pipe was rebuilt. Nine loads of crushed gravel was graded into a 600 foot section of Knowles road. The excess stone on Waters and Dee road project was swept off. Potholes on all roads have been fixed. Three hundred feet of drain tile, 21 loads of creek gravel, and 12 loads of crushed gravel was installed on Bonny Hill road. All of the highway crew attended a PERMA safety training program at the Civil Defense Center in Bath. The free rabies clinic was held at the highway shop on September 29, 2018. Plow riggings have been put back on all of the plow trucks. Wendy Lozo and Richard Gauss, Jr. attended a Civil Service class at the Steuben County Office Building. Repairs and or service was done to the following equipment. A rear spring, some u-bolts, a rubber spring block, and a front dust shield was replaced on the 01 Auto car. An air valve was replaced on the 05 Volvo dump truck. An air chamber was replaced on the 07 Western Star. The 01 Volvo dump truck had a tensioner bearing replaced and it was serviced. A hydraulic leak was repaired under warranty on the loader. New wafers were installed on the broom. Motion was made by Paul Peck seconded by Holly Chase to accept and approve the Clerk’s report through the Highway Superintendent’s report. Put to vote: Noel Sylvester, aye; Paul Peck, aye; Wendy Lozo, aye; Steven Frederick, aye; Holly Chase, aye. Carried.

Old Business: The Town Hall back parking lot light project has been tabled until spring. Two fire proof filing cabinets purchased with grant money will be in the week of October 22, 2018. Holly Chase provided information about an intercom system to be used between the Clerk and the Assessor’s office. After a brief discussion a motion was made by Steven Frederick seconded by Holly Chase for Wendy Lozo to purchase the intercom system with money from the building contractual. Put to vote: Noel Sylvester, aye; Paul Peck, aye; Wendy Loao, aye; Steven Frederick, aye; Holly Chase, aye. Carried. Wendy Lozo stated that she needed to void check number 12088 to Time Warner in the amount of $121.11 and credit the building contractual account. Motion was made by Steven Frederick seconded by Paul Peck for Wendy Lozo to void check number 12088 to Time Warner in the amount of $121.11 and credit the building contractual account. Put to vote: Noel Sylvester, aye; Paul Peck, aye; Wendy Lozo, aye; Steven Frederick, aye; Holly Chase, aye. Carried. Motion was made by Steven Frederick seconded by Paul Peck to close old business at 7:25 p.m. Put to vote: Noel Sylvester, aye; Paul Peck, aye; Wendy Lozo, aye; Steven Frederick, aye; Holly Chase, aye. Carried.

Wendy Lozo stated that the Board needed to enter into executive session to discuss personnel employment. Motion was made by Paul Peck seconded by Noel Sylvester to enter into executive session at 7:25 p.m. Put to vote: Noel Sylvester, aye; Paul Peck, aye; Wendy Lozo, aye; Steven Frederick, aye; Holly Chase, aye. Carried. Motion was made by Paul Peck seconded by Holly Chase to reenter the regular board meeting at 7:40 p.m. Put to vote: Noel Sylvester, aye; Paul Peck, aye; Wendy Lozo, aye; Steven Frederick, aye; Holly Chase, aye. Carried.

New Business: Wendy Lozo stated that there is a new sexual harassment training policy to be created that all Town officials and Town employees are mandated to attend. Wendy Lozo stated that she needed someone to make a motion to pass the tentative budget to become the preliminary budget. Motion was made by Steven Frederick seconded by Holly Chase to pass the tentative budget to become the preliminary budget. Put to vote: Noel Sylvester, aye; Paul Peck, aye; Wendy Lozo, aye; Steven Frederick, aye; Holly Chase, aye. Carried. Tom Ryan wasn’t able to attend the meeting so he suggested that the Town Attorney Shawn Sauro explain the unfunded mandates that were handed down from the state of New York that could have an impact on future budgets. Wendy lozo stated that she needed someone to make a motion to appoint a Town Clerk to fill the vacancy. Motion was made by Steven Frederick seconded by Paul Peck to appoint Dolores Crooker to the Clerk’s position from November 1, 2018 through December 31, 2018 to finish the year at the same wage as Holly Akins. Put to vote: Noel Sylvester, aye; Paul Peck, aye; Wendy Lozo, abstain; Steven Frederick, aye; Holly Chase, aye. Carried. Motion was made by Paul Peck seconded by Steven Frederick to appoint Dolores Crooker as Town Clerk January 1, 2019 through December 31, 2019 with a wage of $5,750.00 for the 2019 year. Put to vote: Noel Sylvester, aye; Paul Peck, aye; Wendy, Lozo, abstain; Steven Frederick, aye; Holly Chase, aye. Carried. Noel Sylvester requested that Ray Orr be invited to attend the monthly board meetings and submit a report as the other officers do. Motion was made by Noel Sylvester seconded by Holly Chase for Wendy Lozo to write a letter to Ray Orr requesting him to attend board meetings and submit reports. Shawn Sauro will read the letter and make any suggestions necessary. Put to vote: Noel Sylvester, aye; Paul Peck, aye; Wendy Lozo, aye; Steven Frederick, aye. Holly Chase, aye. Carried.

Motion was made by Paul Peck seconded by Holly Chase to adjourn the regular board meeting at 8:10 p.m. Put to vote: Noel Sylvester, aye; Paul Peck, aye; Wendy Lozo, aye; Steven Frederick, aye; Holly Chase, aye. Carried

Minutes Respectfully Submitted by Dolores Crooker, Town Clerk