

Town of Thurston Meeting Minutes  
Held: Wednesday April 17, 2019 at 7:00 P.M.  
Location: 7578 County Route 333, Thurston

Present: Town Supervisor: Wendy Lozo  
Town Council Members: Noel Sylvester, Paul Peck, Steven Frederick, Holly Chase  
Town Highway Superintendent: Richard Gauss, Jr.  
Town Dog Control Officer: Randy Akins  
Town Attorney: Shawn Sauro  
Town Code Officer:

Absent: Code Officer: Ray Orr

Visitors: Tom Ryan, Tom Arquette, Tom Lozo, Marge Taft, Colton Peck

Wendy Lozo called the meeting to order at 7:00 P.M. The Board opened with the US Pledge of Allegiance.

Public Comment: Tom Ryan gave an update on the Steuben County Court mandates. Tom Ryan also mentioned that Governor Andrew Cuomo took the Extreme Winter Recovery aid away from the NYS municipalities. CHIPS and Pave NY funds are still available. Tom Arquette shared some OSHA related safety information with Richard Gauss, Jr. and the Board. Tom Arquette also shared the difficulties Steuben County is having with the newer equipment and the emissions systems that the equipment is equipped with. Marge Taft stated that the Fire Dept is having an open house April 27, 2019 from noon till four p.m.

Minutes: Motion was made by Steven Frederick seconded by Paul Peck to accept and approve the meeting minutes dated March 20, 2019. Put to vote: Noel Sylvester, aye; Paul Peck, aye; Wendy Lozo, aye; Steven Frederick, aye; Holly Chase, aye. Carried.

Bills Payable: Motion was made by Paul Peck seconded by Noel Sylvester for Wendy Lozo to pay all claims listed in the General abstract A061- A073 totaling \$11,227.29 and the Highway abstract 51-69 totaling \$67,646.27. Put to vote: Noel Sylvester, aye; Paul Peck, aye; Wendy Lozo, aye; Steven Frederick, aye; Holly Chase, aye. Carried.

Clerk's Report: March 2019 monthly report was presented to the Board. Total deposits were \$350.00. Dolores Crooker stated that there would not be a June Primary Election in Thurston this year. Dolores stated that she received a receipt from the Building Standards and Codes Dept for the 2018 Annual Code Enforcement Report that Ray Orr and Wendy Lozo completed.

Justice Report: March 2019 monthly report was presented to the Board. Justice Sweeney collected \$473.00. \$263.00 went to NYS and \$210.00 went to the Town.

Tax Collector Report: Wendy lozo stated that the Tax Collector completed the final statement with Steuben County on April 12, 2019. Paul Peck and Noel Sylvester will complete the Tax Collector's internal audit before the May Board meeting.

Assessor Report: Nothing

Historian Report: Nothing

Code Enforcement Officer's Report: Wendy Lozo stated that there was 1 Building Permit issued and that Ray Orr is continuing to work with Rick Sawyer on the Forty Dollar road cleanup efforts.

Dog Control Officer's Report: March 2019 monthly report was presented to the Board. Randy Akins thanked Shawn Sauro for following up on a noncompliant dog owner that has ignored court dates for a lengthy period of time. Randy will get with Officer Locke to coordinate the serving of a bench warrant to this person. Randy collected \$125.00 in dog license fees. Randy Akins reported seven dogs running at large. Randy stated that the Rabies clinic will be April 27, 2019 from 10 am till noon. Randy stated that he is going to purchase a small dog crate for smaller dogs and for when he has more than one dog at a time to transport.

Supervisor's Report: March 2019 monthly report was emailed to each of the Board members and a hard copy was presented to the Clerk.

Highway Superintendent's Report: March 2019 monthly report was presented to the Board. Items of interest and work performed 03/20/19-04/17/19. The early spring grading of potholes is complete. The sweeping of the oil and stone roads and the Town's parking lots is complete. 424.26 ton of item 4 gravel was purchased from ST Coats. Cross pipes on Eddy and Jack roads were replaced. A double driveway pipe on Starr road was replaced. The lower headwall of a cross pipe on Starr road was rebuilt. A couple sections on Starr road were cleaned. Several fallen trees were removed from roadways after the last high wind storm. Two loads of number 2 stone was purchased from ST Coats and used with drain tile on the Reed Hill road project. The plow riggings have been removed from all of the plow trucks. Randy Akins and Richard Gauss, Jr. will be attending a mandated Drug and Alcohol awareness training class on the 23<sup>rd</sup> of April. Wendy Lozo and Richard Gauss Jr. will be attending a Steuben County Public Officials Conference Tier 3 Training class on the 29<sup>th</sup> of April. The Divisible Load overweight permits have been renewed. The OGS salt contract for the 2019-2020 winter has been filed. A new 100 gallon fuel transfer tank was mounted in the 2015 F350 pickup. The steering cylinder on the 01 Autocar dump truck had all of the seals and orings replaced. CHIPS money awarded to the Town of Thurston is \$128,799.77. The Town Board and Wendy Lozo signed the Agreement to spend Highway money. Richard Gauss, Jr. presented the Board with a written document showing safety documentation that the highway crew attends with PERMA sponsored by Steuben County. Motion was made by Paul Peck seconded by Noel Sylvester to accept and approve the Clerk's report through the Highway Superintendent's report. Put to vote: Noel Sylvester, aye; Paul Peck, aye; Wendy Lozo, aye; Steven Frederick, aye; Holly Chase, aye. Carried.

Old Business: A brief discussion took place about purchasing security cameras for the Town Highway shop. A brief discussion took place about the intercom system that needs to be purchased for the Town Hall offices. Wendy Lozo stated that she needed a resolution to open an account with amazon. Motion was made by Holly Chase seconded by Steven Frederick for a

resolution to be made for Wendy Lozo to open an account with Amazon. Put to vote: Noel Sylvester, aye; Paul Peck, aye; Wendy Lozo, aye; Steven Frederick, aye; Holly Chase, aye. Carried. A brief discussion took place about oil and stone for the Town Hall parking lot, the hand rails at the Town Hall, and the communication with the Helms road residents. Motion was made by Paul Peck seconded by Noel Sylvester to close old business. Put to vote: Noel Sylvester, aye; Paul Peck, aye; Wendy Lozo, aye; Steven Frederick, aye; Holly Chase, aye. Carried.

New Business: Wendy Lozo stated that the annual FOIL request documentation will be sent in by May 1, 2019. Wendy Lozo stated that she received an invitation for Ray Orr to meet with other local Code Officers for dinner and she will pass it along to Ray. Wendy Lozo will participate in a recommended policies and procedure webinar put on by the NYS Comptroller's office on April 24, 2019. Richard Gauss Jr. drew up a policy on no cell phone usage while operating equipment. Shawn Sauro suggested Richard add the NYS law on no cell phone usage. Motion was made by Noel Sylvester seconded by Holly Chase to adopt the policy as written with the NYS law inserted per Attorney Shawn Sauro. Put to vote: Noel Sylvester, aye; Paul Peck, aye; Wendy Lozo, aye; Steven Frederick, aye; Holly Chase, aye. Carried. Richard Gauss, Jr. asked for permission to make cold patch at a cost of approximately \$7,500.00. Motion was made by Steven Frederick seconded by Paul Peck for Richard to make cold patch. Put to vote: Noel Sylvester, aye; Paul Peck, aye; Wendy Lozo, aye; Steven Frederick, aye; Holly Chase, aye. Carried. Richard asked for permission to hire a part time laborer at the rate of \$12.38 per hour. Motion was made by Holly Chase seconded by Steven Frederick for the part time laborer wage rate at \$12.38 per hour. Put to vote: Noel Sylvester, aye; Paul Peck, aye; Wendy Lozo, aye; Steven Frederick, aye; Holly Chase, aye. Carried. Motion was made by Holly Chase seconded by Paul Peck to put an ad in the Shopper for a part time laborer. Put to vote: Noel Sylvester, aye; Paul Peck, aye; Wendy Lozo, aye; Steven Frederick, aye; Holly Chase, aye. Carried. Motion was made by Paul Peck seconded by Noel Sylvester to close new business. Put to vote: Noel Sylvester, aye; Paul Peck, aye; Wendy Lozo, aye; Steven Frederick, aye; Holly Chase, aye. Carried.

Motion was made by Paul Peck seconded by Holly Chase to adjourn the regular board meeting at 8:19 p.m. Put to vote: Noel Sylvester, aye; Paul Peck, aye; Wendy Lozo, aye; Steven Frederick, aye; Holly Chase, aye. Carried

Minutes Respectfully Submitted by Dolores Crooker, Town Clerk