

Town of Thurston Meeting Minutes  
Held: Wednesday December 16, 2020 at 7:00 P.M.  
Location: 7578 County Route 333, Thurston

Present: Town Supervisor: Wendy Lozo  
Town Council Members: Michael Volino, Paul Peck, Noel Sylvester, Holly Chase  
Town Highway Superintendent:  
Town Dog Control Officer:  
Town Attorney:  
Town Code Officer:  
Town Historian: Michael Volino

Absent: Shawn Sauro, Ray Orr, Randy Akins, Richard Gauss, Jr.

Visitors: Tom Lozo

Wendy Lozo called the meeting to order at 7:00 P.M. The Board opened with the US Pledge of Allegiance.

Public Comment: Nothing.

Minutes: Motion was made by Paul Peck seconded by Holly Chase to accept and approve the Board Meeting minutes dated November 18, 2020. Put to vote: Noel Sylvester, aye; Paul Peck, aye; Wendy Lozo, aye; Michael Volino, aye; Holly Chase, aye. Carried.

Bills Payable: Motion was made by Paul Peck seconded by Noel Sylvester for Wendy Lozo to pay all claims listed in the General abstract A198- A213 totaling \$17,239.69 and the Highway abstract 185-197 totaling \$32,442.97. Put to vote: Noel Sylvester, aye; Paul Peck, aye; Wendy Lozo, aye; Michael Volino, aye; Holly Chase, aye. Carried.

Clerk's Report: November 2020 monthly deposits were \$251.00. Dolores Crooker stated that she received a 2020 educational certificate of completion for Jeffery Sweeney from the Unified Court System. Dolores stated that she received an Election certification from the Steuben County Election Board and there was a 4way tie for the Assessors position. Dolores stated that she called the Election Board and spoke with Angie Cornish about the proper way to handle the tie. Angie stated that the Town Board could appoint one of the 4 people and then the person would be put on the ballot for the next election.

Justice Report: Nothing

Tax Collector Report: Wendy Lozo stated that Sandra Nowicki will be sending out the 2021 Town and County tax bills at the end of December. Sandra Nowicki will begin collecting taxes January 6, 2021 at 6:00 p.m.

Assessor Report: Nothing.

Historian Report: Nothing.

Code Enforcement Officer's Report: Wendy Lozo stated that Ray Orr sent a letter by regular mail and a certified return receipt letter to a resident on Tucker road to clean up their premises and he gave Wendy a copy of said letter.

Dog Control Officer's Report: Randy Akins reported that he collected \$137.00 in dog license fees in the month of December. He received 1 complaint about 2 dogs running at large.

Supervisor's Report: Wendy Lozo emailed November bookwork to the Board and a hard copy is on file in the Clerk's office.

Highway Superintendent's Report: November 2020 monthly report was presented to the Board. Items of interest and work performed 11/18/20-12/15/20. Roads have been sanded 4 times and the Town Hall sidewalks were cleared 3 times. The highway crew were on vacation most of November. One day was spent removing small trees and limbs from road ways. Forty six loads of dirt have been removed from the ditches on Sanford road over a 4 day span. Half a day was spent fixing pot holes. One day was spent mixing salt with sand. All furnaces at the highway shop have been serviced. A security camera facing the Risingville cemetery has been installed. The 2020 highway shop inventory has been submitted. Repairs were made to the following equipment. A new muffler has been installed on the 01 Volvo dump truck. A tailgate spreader has been installed on the 01 F550 dump truck. The plow for the 05 Volvo dump truck has been repaired. Motion was made by Noel Sylvester seconded by Paul Peck to accept and approve the Clerk's report through the Highway Superintendent's report. Put to vote: Noel Sylvester, aye; Paul Peck, aye; Wendy Lozo, aye; Michael Volino, aye; Holly Chase, aye. Carried.

Old Business: Wendy Lozo stated that the UV sanitizing system with a timer has bulbs that last up to 10 years. The quote for the system is \$1,600.00. Holly Chase asked about finances to pay for the system. Wendy Lozo stated that the Buildings Contractual has the funds which would pay for the system. Motion was made by Holly Chase seconded by Noel Sylvester for Wendy Lozo to schedule the installation of the UV sanitizing system. Put to vote: Noel Sylvester, aye; Paul Peck, nay; Wendy Lozo, aye; Michael Volino, nay; Holly Chase, aye. Carried. Paul Peck updated the Board on the parking lot lighting. Paul needs to order the timer for the lights. Wendy Lozo stated that she received a confirmation letter from the NYS Comptrollers Office about the tax cap audit. The Town of Thurston is in compliance with NYS requirements. Wendy Lozo stated that the Steuben County Traffic Diversion agreement has been submitted to Steuben County. Wendy stated that the 2021 Budget has been completed and sent by certified mail to Steuben County. Wendy lozo stated that she spoke with Attorney Shawn Sauro about the road use agreement and she reported that Shawn recommended the Town make the agreement a local law. Wendy also stated that a Solar law should be put in place in 2021. Michael Volino stated that he spoke with Veronica Seeley again about the building across from the Risingville Church. Veronica has fire insurance documentation on the building and she also holds the key to that building. Wendy Lozo stated that she had the ¼ year maintenance on the Town Hall furnace scheduled and the maintenance person found a small leak. After a temporary fix many attempts were made to fix it permanently. Ends up the labor fees may be waived. Motion was made by

Noel Sylvester seconded by Michael Volino to close Old Business. Put to vote: Noel Sylvester, aye; Paul Peck, aye; Wendy Lozo, aye; Michael Volino, aye; Holly Chase. Carried.

New Business: Wendy Lozo stated that the Federal Clearinghouse queries have been completed. Wendy stated that the AIM payment has been processed and \$7,223.00 should be received from NYS in December. Wendy Lozo stated that a motion is needed by the Board to vote on the new records management program that is required by NYS which takes effect January 2021. Motion was made by Holly Chase seconded by Noel Sylvester to approve the new records management program. Put to vote: Noel Sylvester, aye; Paul Peck, aye; Wendy Lozo, aye; Michael Volino, aye; Holly Chase, aye. Carried. Wendy Lozo stated that the Health Emergency Templet is due by April 1, 2021. Wendy Lozo stated that she needed a motion to make yearend transfers to balance accounts. Motion was made by Paul Peck seconded by Noel Sylvester for Wendy to make yearend transfers to balance accounts. Put to vote: Noel Sylvester, aye Paul Peck, aye; Wendy Lozo, aye; Michael Volino, aye; Holly Chase, aye. Carried. Wendy lozo stated that she needed a motion to pay all bills that come in December before the end of the year. Motion was made by Paul Peck seconded by Michael Volino for Wendy to pay all bills that come in December before the end of the year. Put to vote: Noel Sylvester, aye; Paul Peck, aye; Wendy Lozo, aye; Michael Volino, aye; Holly Chase, aye. Carried. Wendy Lozo stated that she received an email from NY IEC Electrical Division requesting permission to do electrical inspections in the Town of Thurston. Wendy stated that she was going to contact Ray Orr about the request. Wendy Lozo stated that the Board needed to set a date for the annual organizational meeting. The annual organizational meeting will be January 6, 2021 at 7:00 p.m. Motion was made by Paul Peck seconded by Noel Sylvester to close new business. Put to vote: Noel Sylvester, aye; Paul Peck, aye; Wendy Lozo, aye; Michael Volino, aye; Holly Chase, aye. Carried.

Motion was made by Paul Peck seconded by Noel Sylvester to adjourn the regular board meeting at 7:40 p.m. Put to vote: Noel Sylvester, aye; Paul Peck, aye; Wendy Lozo, aye; Michael Volino, aye; Holly Chase. Carried

Minutes Respectfully Submitted by Dolores Crooker, Town Clerk