

Town of Thurston Meeting Minutes
Held: Wednesday February 19, 2020 at 7:00 P.M.
Location: 7578 County Route 333, Thurston

Present: Town Supervisor: Wendy Lozo
Town Council Members: Noel Sylvester, Michael Volino, Holly Chase, Paul Peck
Town Highway Superintendent: Richard Gauss, Jr.
Town Dog Control Officer:
Town Attorney: Shawn Sauro
Town Code Officer:
Town Historian: Michael Volino

Absent: Ray Orr, Randy Akins

Visitors: Tom Lozo, Caleb Cook, Gary Lewis

Wendy Lozo called the meeting to order at 7:00 P.M. The Board opened with the US Pledge of Allegiance.

Public Comment: Gary Lewis stated that he truly appreciated the outcome of the new condition of Reed Hill road. He complimented Richard Gauss, Jr and the highway crew for a job well done.

Minutes: Motion was made by Paul Peck seconded by Noel Sylvester to accept and approve the Organizational Meeting Minutes dated January 2, 2020 and the Board meeting minutes dated January 15, 2020. Put to vote: Noel Sylvester, aye; Paul Peck, aye; Wendy Lozo, aye; Michael Volino, aye; Holly Chase, aye. Carried.

Bills Payable: Motion was made by Paul Peck seconded by Holly Chase for Wendy Lozo to pay all claims listed in the General abstract A027- A052 totaling \$46,020.33 and the Highway abstract 018-044 totaling \$69,898.03. Put to vote: Noel Sylvester, aye; Paul Peck, aye; Wendy Lozo, aye; Michael Volino, aye; Holly Chase, aye. Carried.

Clerk's Report: January 2020 monthly report was presented to the Board. Total deposits were \$164.00. Dolores Crooker stated that she received a notice from the Steuben County Elections office that the Presidential primary election will be held Tuesday April 28, 2020, the state and local primary elections will be held Tuesday June 23, 2020, and the general elections will be held Tuesday November 3, 2020. Dolores stated that she received a town hall rental application from Gordon Foster for April 4, 2020 for a baby shower. Motion was made by Holly Chase seconded by Paul Peck for Gordon to use the town hall on April 4, 2020. Put to vote. Noel Sylvester, aye Paul Peck, aye; Wendy Lozo, aye; Michael Volino, aye; Holly Chase, aye. Carried. Wendy Lozo stated that Caleb Cook was present and he introduced himself to the Board. Caleb was asked to fill the vacant Board of Ethics position. Motion was made by Holly Chase seconded by Michael Volino to appoint Caleb Cook as Ethics Board Member February 20, 2020 through December 31, 2020. Put to vote. Noel Sylvester, aye Paul Peck, aye; Wendy Lozo, aye; Michael Volino, aye; Holly Chase, aye. Carried.

Justice Report: January 2020 monthly report was presented to the Board. Justice Sweeney collected \$0.00.

Tax Collector Report: January collection times were Wednesday and Thursday evenings 6:00 p.m. – 8:00 p.m. Saturday 10:00 a.m. – 2:00 p.m. February collection times are Wednesday evening 6:00 p.m. – 8:00 p.m. March collection times will be Wednesday evenings 6:00 p.m. – 8:00 p.m. and Tuesday March 31, 2020 6:00 p.m. – 8:00 p.m.

Assessor Report: Nothing

Historian Report: Michael Volino stated that Holly Chase has a photo of a Cemetery sign of green and white design for the Board to consider as signs for each of the cemeteries in the Town of Thurston. Motion was made by Paul Peck seconded by Noel Sylvester for the signs to all be made from volunteered material, labor, and installation. Put to vote. Noel Sylvester, aye; Paul Peck, aye; Wendy Lozo, aye; Michael Volino, aye; Holly Chase, abstain; Carried. Wendy Lozo stated that the down payment of \$250.00 for the Merchant's headstone is included in the February abstracts. Michael Volino shared a picture of Mr. and Mrs. Merchant.

Code Enforcement Officer's Report: Ray Orr turned in 2 building permits totaling \$354.00 Wendy Lozo stated that Ray Orr did meet with her to discuss the possibility of putting a kitchenette in the basement of the Town Hall. He suggested the small storage space for the kitchenette because the water supply is already there. He also stated that a permit is required with no fee. Ray and Wendy will get together to complete the annual Code report for NYS. Noel Sylvester requested that Ray use a formal document for his reports. Holly Chase volunteered to get with Ray to establish a user friendly form for his reports.

Dog Control Officer's Report: Randy Akins reported that he had 3 complaints about dogs running at large, 2 people were bitten by two different dogs, and 1 dog was hit by a car.

Supervisor's Report: January 2020 monthly report was emailed to each of the Board members and a hard copy was presented to the Clerk. Wendy Lozo stated that yearend bookwork and AUD is complete and on file in the Clerk's office. The AUD has been sent to NYS.

Highway Superintendent's Report: January 2020 monthly report was presented to the Board. Attorney Shawn Sauro gave an update on the Tucker road turn around. He is waiting for a return phone call from the surveyor. He suggested that the highway crew continue to use the turn around. Highway Superintendent Richard Gauss, Jr. did report the situation to the Steuben County Sheriff's Dept. Items of interest and work performed 01/16/20-02/19/2020. Town roads were checked 23 times plowed and sanded 25 times. The Fire Dept and Town Hall parking lots were plowed and sanded 11 times. Several days were spent mixing sand with salt and 1,112.76 ton of sand was purchased from Bath Sand and Gravel. The final CHIPS reimbursement of \$3,077.50 for the Reed Hill road project has been filed and is expected on March 16, 2020. The Brine permit renewal has been sent to NYSDEC. The contract for the DSS work program has been sent in to Steuben County. A water wash along the guide rails on Starr road has been repaired. Four loads of item 4 gravel have been graded into a soft area on Bonny Hill road and a

couple of buckets of gravel was graded into an area at the intersection of Route 24 and Smith road. An intersection sign was replaced on Bonny Hill road and a stop sign along with an intersection sign was replaced on Harrison road. They all were destroyed by a shotgun blast at close range. A base was built for the Library box with donated material. A two way radio was installed in the roller. The radio was donated by the City of Crystal and the antenna and mount was donated by Steuben County office of Emergency Services. Repairs and or service has been done to the following equipment. A wing cable was replaced on the 01 Volvo dump truck and it was serviced. A new battery was installed on the roller. The plow module was replaced on the 2015 F350. A coolant hose was replaced on the Hyundai loader. The 05 Volvo dump truck had the conveyor chain repaired, a new spinner disc replaced, a hydraulic line installed, a rim installed, and a battery box fabricated. The 06 Sterling had a new turbo pipe installed and airlines repaired. Motion was made by Paul Peck seconded by Noel Sylvester to accept and approve the Clerk's report through the Highway Superintendent's report. Put to vote: Noel Sylvester, aye; Paul Peck, aye; Wendy Lozo, aye; Michael Volino, aye; Holly Chase, aye. Carried.

Old Business: Wendy Lozo stated that she and Richard Gauss, Jr went to the Federal mandated Drug and Alcohol training program. Wendy and Richard will work together on this to get in compliance with mandated requirements. The Justice and Court Docket internal audits were completed on 01-21-2020 by Holly Chase and Noel Sylvester council members. The Town Clerk's internal audit was completed on 01-30-2020 by Holly Chase and Noel Sylvester council members. The Supervisor Chief Fiscal Officer's internal audit was completed on 01/19/2020 by Paul Peck and Michael Volino council members. Motion/Resolution was made by Holly Chase seconded by Paul Peck that all audits were filed with the Town Clerk at the February 19, 2020 Board meeting and are on file in the Clerk's office. Put to vote. Noel Sylvester, aye; Paul Peck, aye; Wendy Lozo, aye; Michael Volino, aye; Holly Chase, aye. Carried. Holly Chase stated that she has been checking on grants for highway equipment. Wendy lozo stated that she spoke with Ray Orr about Cassella Environmental purchasing the Dickson Environmental location. Ray Orr advised that if any permits were to be changed in any way that the Town would be notified by NYSDEC and a public hearing would need to be held. The Town Board expressed their appreciation to Richard Gauss, Jr for donating the material for the Library Box and the highway crew for helping install it on the front porch of the Town Hall. The Town Board expressed their appreciation to Paul Peck for donating his time for leveling the counter in front of the Town Clerk's office. Motion was made by Paul Peck seconded by Noel Sylvester to close old business. Put to vote: Noel Sylvester, aye; Paul Peck, aye; Wendy Lozo, aye; Michael Volino, aye; Holly Chase, aye. Carried.

New Business: Wendy Lozo stated that the Board needed to set a date for a public hearing to transfer \$28,000.00 from the Equipment Reserve Fund to the Machinery Equipment Fund for a new side box. Motion was made by Holly Chase seconded by Paul Peck to set the Public Hearing for March 10, 2020 at 7:00 p.m. Put to vote. Noel Sylvester, aye; Paul Peck, aye; Wendy Lozo, aye; Michael Volino, aye; Holly Chase, aye. Carried. Wendy Lozo stated that the 24th annual Leadership Conference at CCC is coming up and she and Noel Sylvester plan on going. Wendy Lozo stated that the Fire District received the tax levy check. Wendy stated that the census paperwork has been completed and sent in. Review of the Workplace Violence Policy took place with much discussion of illegal use of a weapon. A brief discussion took place about mobile work programs for lawn maintenance for the Town Hall and the remaining cemeteries. Motion

was made by Paul Peck seconded by Holly Chase to close new business. Put to vote: Noel Sylvester, aye; Paul Peck, aye; Wendy Lozo, aye; Michael Volino, aye; Holly Chase, aye. Carried.

Motion was made by Paul Peck seconded by Michael Volino to adjourn the regular board meeting at 8:20 p.m. Put to vote: Noel Sylvester, aye; Paul Peck, aye; Wendy Lozo, aye; Michael Volino, aye; Holly Chase, aye. Carried

Minutes Respectfully Submitted by Dolores Crooker, Town Clerk