Town of Thurston Meeting Minutes

Held: Wednesday January 16, 2019 at 7:00 P.M.

Location: 7578 County Route 333, Thurston

Present: Town Supervisor: Wendy Lozo

Town Council Members: Noel Sylvester, Paul Peck, Steven Frederick, Holly Chase

Town Highway Superintendent: Richard Gauss, Jr.

Town Dog Control Officer: Randy Akins

Town Attorney: Shawn Sauro

Absent:

Visitors: Steve Peck, Tom Lozo, Marge Taft, Sheree Gauss

Wendy Lozo called the meeting to order at 7:00 P.M. The Board opened with the US Pledge of Allegiance.

Public Comment: Steve Peck from the Ryan Agency presented the 2019 Insurance policy to the Board. After a brief discussion motion was made by Steven Frederick seconded by Noel Sylvester to reject the terrorism section of the policy and for Wendy Lozo to sign the rejection form. Put to vote: Noel Sylvester, aye; Paul Peck, aye; Wendy Lozo, aye; Steven Frederick, aye; Holly Chase, aye. Carried.

Minutes: Motion was made by Paul Peck seconded by Steven Frederick to accept and approve the meeting minutes dated December 19, 2018 and the 2019 Organizational meeting minutes. Put to vote: Noel Sylvester, aye; Paul Peck, aye; Wendy Lozo, aye; Steven Frederick, aye; Holly Chase, aye. Carried.

Bills Payable: Motion was made by Paul Peck seconded by Noel Sylvester for Wendy Lozo to pay all claims listed in the 2018 year end abstract A-228 totaling $1,883.88 and the General abstract A001- A020 totaling $29,680.40 and the Highway abstract year end abstract 192 totaling $5,424.66 plus the Highway abstract 1-16 totaling $88,687.16. Put to vote: Noel Sylvester, aye; Paul Peck, aye; Wendy Lozo, aye; Steven Frederick, aye; Holly Chase, aye. Carried.

Clerk’s Report: December 2018 monthly report was presented to the Board. Total deposits were $327.00.

Justice Report: The 2018 Docket Summary Report was presented to the Board. Justice Sweeney collected $263.00 in December, NYS received $113.00 and the town received $150.00.

Tax Collector Report: Wendy lozo stated that she would be meeting with the collector soon.

Assessor Report: Nothing

Historian Report: Wendy Lozo stated that she has received one letter of interest for the Historian position.

Code Enforcement Officer’s Report: Nothing. Noel Sylvester made a proposal to terminate Ray Orr for lack of diligence in his position. A brief discussion took place with Attorney Shawn Sauro explaining proper handling procedures of a case such as this. Motion was made by Steven Frederick seconded by Paul Peck to table Noel’s proposal till the February Board Meeting. Put to vote: Noel Sylvester, aye; Paul Peck, aye; Wendy Lozo, aye; Steven Frederick, aye; Holly Chase, aye. Carried.

Dog Control Officer’s Report: December 2018 monthly report was presented to the Board. Randy collected $71.00 in dog license fees. A dog kennel agreement from Ann Denmark was presented to the Board. After a brief discussion Town Attorney Shawn Sauro advised the Board to sign the shelter agreement. Motion was made by Steven Frederick seconded by Holly Chase to accept the shelter agreement. Put to vote: Noel Sylvester, aye; Paul Peck, aye; Wendy Lozo, aye; Steven Frederick, aye; Holly Chase, aye. Carried.

Supervisor’s Report: December 2018 monthly report was emailed to each of the Board members and a hard copy was presented to the Clerk. Wendy Lozo stated that she received a notice from the Steuben County Election Board that the Department of State has received Holly Akin’s resignation. Wendy Lozo stated that she needed a motion to deposit $5,000.00 to the Tax Stability Fund. Motion was made by Steven Frederick seconded by Paul Peck for Wendy to deposit $5,000.00 into the Tax Stability Fund. Put to vote: Noel Sylvester, aye; Paul Peck, aye; Wendy Lozo, aye; Steven Frederick, aye; Holly Chase, aye. Carried. Wendy stated that Deb Castle would be helping her with yearend procedures on 1/23/19. Wendy will send the Board her yearend report after the 23rd.

Highway Superintendent’s Report: December 2018 monthly report was presented to the Board. Items of interest and work performed 12/19/18-01/15/19. Roads have been plowed 3 times and sanded a total of 9 times. Richard checked the road conditions 15 times. A large tree was removed from Shauger road and limbs or branches were removed from other town roads. One hundred ton of salt was delivered from American Rock Salt. Three days were spent mixing sand with salt. A load of number 2 stone was graded into some deep ruts on Helms road. A section of ditch line on Lewis road had to be ditched due to heavy rain fall. Sixteen loads of dirt was removed from a section of ditch line on Foster road. Approximately 30 loads of dirt was removed from a section of ditch line on Shauger road. The town highway payroll has been submitted to Steuben County for certification. Repairs or service has been completed to the following equipment: Two marker lights were replaced, a new step was fabricated, and a NYS inspection was done to the bucket truck. A hydraulic hose was replaced on the 05 Volvo dump truck and it was serviced. The 01 Auto car dump truck had an air tank strap replaced and a step repaired. Fred Marvin from Steuben County installed a new antenna on the 06 Sterling dump truck and he installed a new radio in the grader at no expense. Two batteries were replaced in the excavator and it was serviced. The 2015 F350 pickup had the front brakes replaced, 4 new tires mounted, 2 rear springs replaced, was serviced, and a NYS inspection was completed. Motion was made by Paul Peck seconded by Noel Sylvester to accept and approve the Clerk’s report through the Highway Superintendent’s report. Put to vote: Noel Sylvester, aye; Paul Peck, aye; Wendy Lozo, aye; Steven Frederick, aye; Holly Chase, aye. Carried.

Old Business: Wendy Lozo stated that she received a letter from Tanglewood Lake Association about the ongoing garbage situation at the residence on the Forty Dollar road at the end of the driveway at Tanglewood. A brief discussion took place about the Cyber coverage that is available with the 2019 insurance policy from Ryan Agency. Motion was made by Steven Frederick seconded by Holly Chase to include the Cyber coverage to the 2019 insurance policy. Put to vote: Noel Sylvester, aye; Paul Peck, aye; Wendy Lozo, aye; Steven Frederick, aye; Holly Chase, aye. Carried. Wendy Lozo stated that the price of postage stamps were going up 5 cents at the end of January. Motion was made by Steven Frederick seconded by Paul Peck for Wendy to purchase stamps for the Tax Collector before the end of January. Put to vote: Noel Sylvester, aye; Paul Peck, aye; Wendy Lozo, aye; Steven Frederick, aye; Holly Chase, aye. Carried. Motion was made by Paul Peck seconded by Noel Sylvester to close old business. Put to vote: Noel Sylvester, aye; Paul Peck, aye; Wendy Lozo, aye; Steven Frederick, aye; Holly Chase, aye. Carried.

New Business: Wendy Lozo stated that she received a NYS Code Enforcement survey that needs to be completed. Wendy Lozo stated that the internal audit for the Justice needs to be completed before the February Board meeting. Holly Chase and Noel Sylvester will complete the Justice audit and the Town Clerk’s audit respectfully. Paul Peck and Steven Frederick will complete the Supervisor’s audit. The tax collector’s audit will be completed after the first of April. Richard Gauss, Jr. and Wendy Lozo will attend an occupational safety and wellness meeting. Shawn Sauro stated that the Town of Thurston position he holds cannot conflict with the Steuben County position that he holds. Motion was made by Paul Peck seconded by Holly Chase to close new business. Put to vote: Noel Sylvester, aye; Paul Peck, aye; Wendy Lozo, aye; Steven Frederick, aye; Holly Chase, aye. Carried.

Motion was made by Paul Peck seconded by Noel Sylvester to adjourn the regular board meeting at 8:15 p.m. Put to vote: Noel Sylvester, aye; Paul Peck, aye; Wendy Lozo, aye; Steven Frederick, aye; Holly Chase, aye. Carried

Minutes Respectfully Submitted by Dolores Crooker, Town Clerk