Town of Thurston Meeting Minutes

Held: Wednesday July 17, 2019 at 7:00 P.M.

Location: 7578 County Route 333, Thurston

Present: Town Supervisor: Wendy Lozo

Town Council Members: Noel Sylvester, Paul Peck, Steven Frederick, Holly Chase

Town Highway Superintendent: Richard Gauss, Jr.

Town Dog Control Officer:

Town Attorney: Shawn Sauro

Town Code Officer:

Town Historian: Michael Volino

Absent: Randy Akins, Ray Orr

Visitors: Tom Lozo, Colton Peck, Marge Taft

Wendy Lozo called the meeting to order at 7:00 P.M. The Board opened with the US Pledge of Allegiance.

Public Comment: Nothing

Minutes: Motion was made by Paul Peck seconded by Steven Frederick to accept and approve the meeting minutes dated June 19, 2019. Put to vote: Noel Sylvester, aye; Paul Peck, aye; Wendy Lozo, aye; Steven Frederick, aye; Holly Chase, aye. Carried.

Bills Payable: Motion was made by Paul Peck seconded by Noel Sylvester for Wendy Lozo to pay all claims listed in the General abstract A110- A126 totaling $13,565.99 and the Highway abstract 102-117 totaling $24,112.11. Put to vote: Noel Sylvester, aye; Paul Peck, aye; Wendy Lozo, aye; Steven Frederick, aye; Holly Chase, aye. Carried.

Clerk’s Report: June 2019 monthly report was presented to the Board. Total deposits were $731.00.

Justice Report: June 2019 monthly report was presented to the Board. Justice Sweeney collected $40.00. $0.00 went to NYS and $40.00 went to the Town.

Tax Collector Report: Nothing

Assessor Report: Nothing

Historian Report: Michael Volino presented the Board with estimates for the cemetery stone repairs and resetting headstones at the Thurston cemetery. After a brief discussion took place a motion was made by Steven Frederick seconded by Noel Sylvester to approve the estimate for repairs and resetting of headstones in the Thurston cemetery. Put to vote: Noel Sylvester, aye; Paul Peck, aye; Wendy Lozo, aye; Steven Frederick, aye; Holly Chase, aye. Carried. Motion was made by Steven Frederick seconded by Noel Sylvester for Wendy Lozo to transfer $200.00 from the Historian Equipment Fund A7510.2 to the Historian Contractual Fund A7510.4 and to transfer up to another $125.00 from the Contingency Fund A1990.4 to the Historian Contractual Fund A7510.4 to cover the cost described in the estimates. Put to vote: Noel Sylvester, aye; Paul Peck, aye; Wendy Lozo, aye; Steven Frederick, aye; Holly Chase, aye. Carried.

Code Enforcement Officer’s Report: Nothing

Dog Control Officer’s Report: June 2019 monthly report was presented to the Board. Randy Akins reported 1 missing dog, 1 complaint about an ill dog, and 1 notice about a dog biting a person. Randy reported that he had a DCO inspection on 7/12/19 completed by Emily Baily from NYS Ag & Markets and he passed.

Supervisor’s Report: June 2019 monthly report was emailed to each of the Board members and a hard copy was presented to the Clerk. Wendy Lozo stated that she will be attending the NYS mandated Shared Services meeting on July 25, 2019.

Highway Superintendent’s Report: June 2019 monthly report was presented to the Board. Items of interest and work performed 06/20/19-07/17/19. Summer grading was completed on the 16th and patching of the oil and stone roads will be finished soon. Mowing along roadsides began on the 27th and should be completed within a couple of weeks. A fallen tree was removed from Knowles road. The highway crew were all on vacation the week of the 4th. A dead deer was removed from Wood Hill road. A load of gravel was graded over a cross pipe on Jack road. Steuben County Bridge crew made a red flag repair replacement on the north end support beam of the bridge on South Hill road. The Street Supervisor for the City of Crystal MN emailed an offer to the Town of Thurston for their good used radios for nothing but the cost of shipping. Shipping for 6 used radios was $50.90. There was 3 applicants for the Laborer position. Neil Shaw was given the job due to his experience running equipment. He started work on the 15th and is doing a good job. Repairs and or service was done to the following equipment: The 01 F550 dump truck had the emergency brake repaired by Simmons Rockwell. The New Holland tractor, the John Deere grader, and the 2015 F350 were all serviced. Richard stated that NYS reinstated the Extreme winter recovery program. Holly Chase mentioned that an official Town policy for drug and alcohol testing is a priority. Motion was made by Paul Peck seconded by Holly Chase to accept and approve the Clerk’s report through the Highway Superintendent’s report. Put to vote: Noel Sylvester, aye; Paul Peck, aye; Wendy Lozo, aye; Steven Frederick, aye; Holly Chase, aye. Carried.

Old Business: A brief discussion took place about the NYSEG energy proposal. Motion was made by Steven Frederick seconded by Holly Chase not to do the NYSEG offer because it is not cost effective for the Town of Thurston. Put to vote: Noel Sylvester, aye; Paul Peck, aye; Wendy Lozo, aye; Steven Frederick, aye; Holly Chase, aye. Carried. A brief discussion took place about the Highway Dept. security camera estimate. Motion was made by Steven Frederick seconded by Noel Sylvester not to do the Boss Automation and Security proposal because it is not cost effective for the Town. Put to vote: Noel Sylvester, aye; Paul Peck, aye; Wendy Lozo, aye; Steven Frederick, aye; Holly Chase, aye. Carried. Holly Chase will research other security systems with adequate coverage for the location. A brief discussion took place about the Williamson Law software on Capital Assets proposal. Motion was made by Steven Frederick seconded by Holly Chase for Wendy Lozo to purchase the Software. Put to vote: Noel Sylvester, aye; Paul Peck, aye; Wendy Lozo, aye; Steven Frederick, aye; Holly Chase, aye. Carried. Motion was made by Steven Frederick seconded by Noel Sylvester for Wendy Lozo to transfer $3,375.00 from the Contingency Fund A1990.4 to the Town Supervisor Contractual Fund A1220.4 for the Capital Assets program, installation, and training from Williamson Law Book Co. Put to vote: Noel Sylvester, aye; Paul Peck, aye; Wendy Lozo, aye; Steven Frederick, aye; Holly Chase, aye. Carried. Wendy Lozo presented the Board with the Town cemetery entry and repair waiver/permission form. Motion was made by Noel Sylvester seconded by Paul Peck to accept and approve the cemetery permission forms. Put to vote: Noel Sylvester, aye; Paul Peck, aye; Wendy Lozo, aye; Steven Frederick, aye; Holly Chase, aye. Carried. Two warrants were sent back to the Town Justice Dept. for proper documentation of accurate descriptions of persons to be arrested. A brief discussion took place on how Randy Akins should handle proper description of persons in violation. Attorney Sauro explained a possible remedy which the Board will further discuss at the August Board meeting. Motion was made by Paul Peck seconded by Noel Sylvester to close old business. Put to vote: Noel Sylvester, aye; Paul Peck, aye; Wendy Lozo, aye; Steven Frederick, aye; Holly Chase, aye. Carried.

New Business: Wendy Lozo stated that she received a letter about the AIM program from the NYS Comptroller’s office. Wendy explained the contents of the letter. Wendy Lozo stated that there needed to be a budget modification for the insurance check for the 2016 Roller increase. $5,484.68 to Revenue DA2680 Insurance Recoveries and increase Expenditures by $5,484.68 DA5130.4 Machinery Contractual. Motion was made by Noel Sylvester seconded by Paul Peck for Wendy Lozo to do the $5,484.68 budget modification. Put to vote: Noel Sylvester, aye; Paul Peck, aye; Wendy Lozo, aye; Steven Frederick, aye; Holly Chase, aye. Carried. Motion was made by Steven Frederick seconded by Paul Peck for new rope and an American flag be purchased and installed on the flag pole in front of the Town Hall. Put to vote: Noel Sylvester, aye; Paul Peck, aye; Wendy Lozo, aye; Steven Frederick, aye; Holly Chase, aye. Carried. A brief discussion took place about the sexual harassment policy program that is mandatory for all Town employees and Officials to sign off on. Wendy Lozo will continue to update town policies. Motion was made by Paul Peck seconded by Noel Sylvester to close new business. Put to vote: Noel Sylvester, aye; Paul Peck, aye; Wendy Lozo, aye; Steven Frederick, aye; Holly Chase, aye. Carried.

Motion was made by Paul Peck seconded by Holly Chase to adjourn the regular board meeting at 8:09 p.m. Put to vote: Noel Sylvester, aye; Paul Peck, aye; Wendy Lozo, aye; Steven Frederick, aye; Holly Chase, aye. Carried

Minutes Respectfully Submitted by Dolores Crooker, Town Clerk