

Town of Thurston Meeting Minutes
Held: Wednesday May 15, 2019 at 7:00 P.M.
Location: 7578 County Route 333, Thurston

Present: Town Supervisor: Wendy Lozo
Town Council Members: Noel Sylvester, Paul Peck, Steven Frederick, Holly Chase
Town Highway Superintendent: Richard Gauss, Jr.
Town Dog Control Officer:
Town Attorney: Shawn Sauro
Town Code Officer:
Town Historian: Michael Volino

Absent: Ray Orr, Randy Akins

Visitors: Candy Wilson, Gary Lewis, Tom Arquette, Tom Lozo, Marge Taft

Wendy Lozo called the meeting to order at 7:00 P.M. The Board opened with the US Pledge of Allegiance.

Public Comment: Candy Wilson from the Benedick Library asked the Board if the Town of Thurston could be a host for a Library Box at the Town Hall. All council members were in agreement that it was a great idea. Tom Arquette asked about the rated safety bars for the Highway Dept. Richard Gauss, Jr. stated that he purchased some from Cook Brothers. Gary Lewis stated that he looked at the flag pole light that was broken and he thought he had what it took to fix the light.

Minutes: Motion was made by Paul Peck seconded by Noel Sylvester to accept and approve the meeting minutes dated April 17, 2019. Put to vote: Noel Sylvester, aye; Paul Peck, aye; Wendy Lozo, aye; Steven Frederick, aye; Holly Chase, aye. Carried.

Bills Payable: Motion was made by Paul Peck seconded by Steven Frederick for Wendy Lozo to pay all claims listed in the General abstract A074- A091 totaling \$10,959.52 and the Highway abstract 70-80 totaling \$16,792.40. Put to vote: Noel Sylvester, aye; Paul Peck, aye; Wendy Lozo, aye; Steven Frederick, aye; Holly Chase, aye. Carried.

Clerk's Report: April 2019 monthly report was presented to the Board. Total deposits were \$630.00. Dolores Crooker stated that there was one person that came forward with a receipt showing that she paid \$30.00 for a dog license in May of 2018 which is part of the \$105.00 extra in the Clerk's bank account. Dolores stated that she got a 100% on the DECALS test so she can now sell hunting and fishing licenses.

Justice Report: April 2019 monthly report was presented to the Board. Justice Sweeney collected \$0.00. \$0.00 went to NYS and \$0.00 went to the Town.

Tax Collector Report: Wendy lozo stated that the Tax Collector's internal audit was completed on April 11, 2019 by Paul Peck and Noel Sylvester.

Assessor Report: Nothing

Historian Report: Michael Volino presented the Board with documentation on cleaning up the Thurston Cemetery and repairing headstones. He questioned liability issues about using volunteers to help with the project. A brief discussion took place about the condition of the cemetery, responsibility of land owners, property lines, and liability issues.

Code Enforcement Officer's Report: Wendy Lozo stated that Ray Orr is continuing to work with Rick Sawyer on the Forty Dollar road cleanup efforts.

Dog Control Officer's Report: April 2019 monthly report was presented to the Board. Randy Akins reported 5 dogs running at large. Randy stated that they vaccinated 68 dogs, 26 cats, and 1 ferret at the Rabies clinic which was held on April 27, 2019. Randy stated that they collected \$130.00 in donations.

Supervisor's Report: April 2019 monthly report was emailed to each of the Board members and a hard copy was presented to the Clerk. Wendy Lozo stated that she completed the policies webinar and there is one policy that the Town needs to complete at this time. Wendy received a Certificate of Completion from NYS Emergency Management. Wendy stated that the Town needs to update their emergency plan. Wendy received a receipt for completing the 2018 FOIL requirements.

Highway Superintendent's Report: April 2019 monthly report was presented to the Board. Items of interest and work performed 04/18/19-05/14/19. The weight limit signs have been removed from the roads. The rabies clinic was held at the Highway Shop on April 27, 2019. Water washes on several of the roads have been repaired. Suit Kote made 159 ton of cold patch on April 25, 2019. A driveway pipe on Dee road was replaced. Two drive pipes were replaced on Jack road and 7 loads of dirt was removed from the ditch. A 30 foot drive pipe was replaced on Hamilton road. A 40 foot cross pipe and 70 feet of drive pipes were replaced on Harrison road. A 37 foot cross pipe was replaced on South Hill road. Four hundred feet of drain tile was installed on Reed Hill project and 6 loads of dirt was removed. A new 30 foot drive pipe was installed on Rising road. An existing drive pipe was removed at the owner's request. A large tree that had fallen into the Thurston cemetery was cut up and stacked along the outer edge of the cemetery. A few hours were spent cleaning up the dirt and sand from the winter maintenance around the Town Hall. The agreement to spend highway funds has been filed with Steuben County Public Works. A Laborers position has been created for the Town with the Civil Service Dept. Richard and Randy completed the Drug and Alcohol suspicion training program. Richard and Wendy completed the Emergency Management training program. The OGS Federal surplus property contract has been renewed. A pair of PESH approved Dump Lok box props were purchased from Cook Brothers for \$1,108.00. Hydraulic filters and a cab filter were replaced on the excavator. The ABS air valve was replaced on the 05 Volvo dump truck. Richard Gauss, Jr. stated that Bill Frawley applied for the part time laborers position. Motion was made by Steven Frederick seconded by Paul Peck for Richard to hire Bill Frawley as a part time laborer. Put to vote: Noel Sylvester, aye; Paul Peck, aye; Wendy Lozo, aye; Steven Frederick, aye; Holly Chase, aye. Carried. Motion was made by Paul Peck seconded by Noel Sylvester to accept and approve the Clerk's report

through the Highway Superintendent's report. Put to vote: Noel Sylvester, aye; Paul Peck, aye; Wendy Lozo, aye; Steven Frederick, aye; Holly Chase, aye. Carried.

Old Business: A brief discussion took place about the property lines at the Thurston cemetery. Wendy Lozo stated that vandalism would be the Town's responsibility to take care of. Trees from the cemetery on the Town's property should be removed and the wood from the trees should be removed by first come first serve basis and the council members request that the wood be used for personal use only not for sale or monetary gain. Motion was made by Steven Frederick seconded by Holly Chase for the trees in the cemetery to be removed and the wood be available on a first come first serve basis. Put to vote: Noel Sylvester, aye; Paul Peck, aye; Wendy Lozo, aye; Steven Frederick, aye; Holly Chase, aye. Carried. Wendy Lozo stated that the intercom system is due to arrive on Thursday May 16, 2019. Holly Chase will research the right to farm law. The security cameras at the Highway Dept. is a work in progress. The Town Hall railings have not been forgotten. Motion was made by Paul Peck seconded by Holly Chase to close old business. Put to vote: Noel Sylvester, aye; Paul Peck, aye; Wendy Lozo, aye; Steven Frederick, aye; Holly Chase, aye. Carried.

New Business: Wendy Lozo stated that a motion needed to be made for Gary Lewis to fix the flag pole light. Motion was made by Steven Frederick seconded by Holly Chase for Gary Lewis to fix the flag pole light. Put to vote: Noel Sylvester, aye; Paul Peck, aye; Wendy Lozo, aye; Steven Frederick, aye; Holly Chase, aye. Carried. Motion was made by Steven Frederick seconded by Holly Chase for the Library box to be put on Town property at the Town Hall. Put to vote: Noel Sylvester, aye; Paul Peck, aye; Wendy Lozo, aye; Steven Frederick, aye; Holly Chase, aye. Carried. Wendy Lozo stated that she received an energy efficiency letter from NYSEG and a brief discussion took place about lighting at the Town Hall. Motion was made by Steven Frederick seconded by Holly Chase for Wendy to get an estimate from the Energy Efficiency program. Put to vote: Noel Sylvester, aye; Paul Peck, aye; Wendy Lozo, aye; Steven Frederick, aye; Holly Chase, aye. Carried. Wendy Lozo stated that she has a few emergency information booklets for the public. She will leave them at the Clerk's counter. The PERMA payroll audit has been completed. The Auditor will check on worker's comp for 3 person employment versus 4 person employment. Noel Sylvester requested a formal report and pictures from Ray Orr on the status of the Forty Dollar road cleanup project. Motion was made by Paul Peck seconded by Noel Sylvester to close new business. Put to vote: Noel Sylvester, aye; Paul Peck, aye; Wendy Lozo, aye; Steven Frederick, aye; Holly Chase, aye. Carried.

Motion was made by Paul Peck seconded by Steven Frederick to adjourn the regular board meeting at 8:06 p.m. Put to vote: Noel Sylvester, aye; Paul Peck, aye; Wendy Lozo, aye; Steven Frederick, aye; Holly Chase, aye. Carried

Minutes Respectfully Submitted by Dolores Crooker, Town Clerk