

Town of Thurston Disclosure of Records Policy

To comply with the NYS Open Meetings Law & the NYS Public Officers Law concerning the disclosure of records, implementation of such records & the cost of disclosing such records; the following policy is proposed.

Effective February 2, 2012, a new section 103(e) was added to the Open Meetings Law. The amendment addresses two types of records:

1. Those that are required to be made available pursuant to FOIL (example – all reports given during the meeting, minutes of meetings and any other record falling under FOIL.
2. Any proposed resolutions, law, rules, regulations, policies or amendments when discussed or scheduled to be discussed during an open meeting be made available to the public, to the extent practicable, either prior to or at the meeting agenda. As per the Public officers Law, Article 7; Section 103(e)

Neither of these provisions are to the cost of the Town of Thurston, as also per law.

Therefore, for any request of copies; be it FOIL request or copies of any of the items in the above #2, the Town of Thurston shall charge a fee of .25cents for page.

In an effort to contain cost for the Town of Thurston taxpayers, the Town will also have all reports, meeting minutes and any other applicable items posted on bulletin board in the meeting room for the public to inspect/read. The Town of Thurston will also within a reasonable time frame have all the above information posted to its website within a reasonable time frame after the monthly meetings.

As always the Thurston Town Clerk can be reached at 527-4494 for questions or for information on FOIL requests.

This policy shall also be posted and maintained on bulletin boards by Town Clerks office, meeting room & on the Town of Thurston website.