

4 Doves First Aid Training

Risk Assessment Policy (with example for first aid training within)

4 Doves First Aid Training Risk Assessment Policy

1. Introduction

- 1.1 This policy contains a check list for 4 Doves First Aid Training staff to utilise. The templates have been developed for courses commonly delivered by this Centre.
- 1.2 Each venue and course has it's own hazards and must be risk assessed by staff on the day.
- 1.3 4 Doves First Aid Training will require supporting rationale if a decision is made not to deliver training to customers on health and safety grounds.
- 1.4 This document is designed to summarise issues for the 4 Doves First Aid Training trainer/ assessor visiting new educational premises for perhaps the first time for the delivery of scenario based, first aid training.

2 Example Risk Assessments

- 2.1 Risk Assessment for delivering first aid qualification at a new training venue

Hazard	Person at risk	Risk Rating Low Med High	Control measures
Venue The working environment	All visitors	Low	Existing workplaces should be following Health Safety and Welfare Regulations. Firstly liaise with course organiser / venue representative. Ultimate decision as to whether course is delivered is with 4 Doves First Aid Training assessor.
Learner Behaviour Suitability of training for individual	Trainers/assessors and learners	Low	Pre course information and booking conditions
Course Problems Preliminary awareness Safety Complaints Fire Alarm Expectations Course Outline Teaching sessions Feeling faint at 'gory' injury image Kneeling on floor Cross infection	Trainers/assessors and learners Learners and new Trainers/ Assessors Learners Trainers/assessors and learners	Low Low Medium Medium	This document All learners to read 'Please Read' at front of manual Verbal warning prior to showing 'explicit' slide Prior knowledge Individual padded kneeling mats provided for all to use. Trainer / assessor to use mats, setting good example. Antibacterial hand gel for all

Accident Procedure session Repetitive kneeling	Learners	Low	Kneeling mats Verbal warning
Resuscitation session Cross infection, sharing manikins Allergic to latex or alcohol wipes		Medium	Demonstrate use of alcohol cleaning wipes or 'dettol' or manikin face replacement Latex free manikins Provide individual removable face for susceptible individual and/or face
Outdoor session in grounds of Centre Weather	Trainers/assessors and learners	Low – medium	Suitable clothing Regular intervals for rewarming and refreshments
Angle of Slope Slips and falls	Trainers/assessors and learners	Low	Professional Trainer/assessor judgement
Twigs in eyes	Trainers/assessors and learners	Low	Avoid working in dense undergrowth. Do not work next to trees with low branches in dark/gloomy conditions
Car Parks	Trainers/assessors and learners	Low	Never work in active car parks

3 Continual improvement

- 3.1 This is a dynamic document subject to constant upgrade by 4 Doves First Aid Training
Whenever an assessor discovers or is made aware of a new hazard this should be forwarded to 4 Doves First Aid Training

This policy will be reviewed annually for each qualification however if any urgent issues arise it will be updated as required.

- 3.2 Relevant training and updates will be offered to assessors and staff consistent with 4 Doves First Aid Training quality assurance procedures.